



Edison School of the Arts

JULY 2023 BOARD MEETING

Date and Time

Tuesday July 18, 2023 at 5:30 PM EDT

Location

This is an in-person meeting held in the media center at Edison School of the Arts.

Edison School of the Arts Mission is to continue to be an educational and artful resource for all students, parents, community, and staff members by consistent and focused professional development, invitational practices by all, utilizing quarterly and annual reviews. We will continue to develop our educational and arts aesthetic by expanding our arts experiences, exposure, and partnerships

Edison School of the Arts Vision is to provide an environment that promotes high academic and creative achievement through implementation of visual and performing arts course programming. We encourage students to become responsible citizens who are culturally diverse. We develop lifelong learners, appreciators, and consumers of the arts.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		Vionta Jones	1 m
B. Call the Meeting to Order	Discuss	Tanya Overdorf	1 m
C. Adoption of Agenda	Vote	Tanya Overdorf	5 m

	Purpose	Presenter	Time
D. Welcome & Introductions	Discuss	Tanya Overdorf	1 m
E. Open Door Law Review	Discuss	Ted Givens	5 m

The agency must post the notice on the outside of its main office or at the meeting location. It must send notices to any media that asked by January 1 of the current year to receive them.

The 48-hour notice period does not include Saturdays, Sundays, or legal holidays. The notice for an executive session must state the specific part of the Open Door Law that allows it to be a private meeting. Agencies must keep memoranda of each public meeting and make them available to you for inspection and copying within a reasonable time after the meeting. Memoranda generally include:

- Date, time, and place of the meeting
 - Members present or absent
 - General information on matters discussed or decided
 - Record of votes taken, listed by individual if a roll call vote was taken
- Agencies must also make any minutes taken available to you for inspection and copying. The minutes and memoranda for executive sessions must identify the specific part of the Open Door Law that allowed it to be a private meeting. They must also state that no other matters were discussed during the session.

F. Board Member Comments 2-minutes each	Discuss	Tanya Overdorf	5 m
G. Public Comments 3-minutes each (maximum per speaker) A timer will be set.	Discuss	Tanya Overdorf	15 m
H. June 13, 2023 Board Meeting Minutes	Approve Minutes	Tanya Overdorf	5 m
I. Minutes of Executive Session - June 13, 2023	Approve Minutes	Tanya Overdorf	2 m

- When: June 13, at the conclusion of the 6pm Board Meeting at Edison School of Arts
- Members present: Ted Givens, Kay Feeney-Caito, Tanya Overdorf, Greg Wallis, Kelli Marshall, Keesha Dixon.

	Purpose	Presenter	Time
<ul style="list-style-type: none"> • What: Discussion of pending or threatened litigation. No votes taken, and no other matters were discussed. • How: Open Door Law section: "IC 5-14-1.5-6.1 EXECUTIVE SESSIONS Sec. 6.1. (B2)" 			

II. Board Chair Report - Annual Meeting 6:10 PM

A.	Annual Review of ByLaws	Discuss	Tanya Overdorf	3 m
B.	Annual Board Self-Assessment	Discuss	Tanya Overdorf	5 m
C.	Board Service Salutes	FYI	Tanya Overdorf	3 m

1. Keesha Dixon, who retires from Asante Children's Theatre at the end of this year completed a full three-year term of service. She served as the Academic Committee Chair for Edison.

2. Ernest Disney-Britton, who retired from the Arts Council of Indianapolis last Fall completed two three-year terms. He served as founding board chair (January 2017 and then Governance Committee Chair since 2020)

III. Governance Committee - Annual Meeting 6:21 PM

A.	Re-Election of Officers (1-yr terms)	Vote	Edgar Palacios	2 m
	<ol style="list-style-type: none"> 1. Tanya Stewart Overdorf, Chair 2. Kay Feeny-Caito, Secretary 3. Greg Wallace, Treasurer 			

B.	Appointment to Honorary Board of Advisors, and also as Non-voting Ex-Officio Board Member	Vote	Edgar Palacios	2 m
	Ernest Disney-Britton, having completed 2-consecutive 3-year terms on the board, to be appointed to:			

1. Honorary Board (non-voting & no-term limit); and
2. Ex-Officio Member of Board of Directors (non-voting, 1-year term)

C.	Approval of 2023-2024 Governance Handbook	Vote	Edgar Palacios	5 m
	The Board Governance Handbook is updated annually with committee descriptions and calendar of policy milestones and meeting dates. It is also a key tool in the orientation of new board, and also committee members.			

	Purpose	Presenter	Time
D. Refresher on Current Board Terms	FYI	Edgar Palacios	5 m
<ul style="list-style-type: none"> 1. Term: 2021-2024 - Tanya Overdorf, since July 2017 2. Term: 2021-2024 - Greg Wallis, since July 2017 3. Term: 2022-2025 - Ted Givens, since July 2017 4. Term: 2022-2025 - Kay Feeny-Caito, since January 2017 5. Term: 2023-2026 - Kelli Marshall, since June 2023 6. Open (2023-2026) 7. Open (2023-2026) 			
IV. Building Administrator Report			6:35 PM
A. Personnel Report	FYI	Amy Berns	5 m
B. Academic Excellence Report	FYI	Amy Berns	5 m
C. Facilities Report & Updates	FYI	Amy Berns	5 m
V. Treasurer's Report			6:50 PM
A. Adopt the 2023-2024 School Budget	Vote	Gregory Wallis	5 m
B. June 2023 Financial Report	Discuss	Gregory Wallis	5 m
C. Audit Engagement Letter	Discuss	Gregory Wallis	5 m
VI. Advancement Committee			7:05 PM
A. Public Relations Assessment	FYI	Kay Feeney-Caito	3 m
B. Student Recruitment Update	FYI	Penny Guthrie	5 m
VII. CEO Search Process			7:13 PM
A. Progress Since June Meeting	FYI	Edgar Palacios	5 m
VIII. Academic Excellence Committee - No Report			
IX. Building & Ground Committee - No Report			
X. Other Business			7:18 PM

	Purpose	Presenter	Time
A. Unfinished Business	Discuss	Edgar Palacios	15 m
<ul style="list-style-type: none"> 1. Structure for Edison Empowers Students 2. Structure for Edison Empowers Staff 3. Structure for Edison Empowers Parents 4. IPS/Emails for ESA Board Members (partially completed) 5. Comprehensive Review of Guided Learning Center Policy & Procedures 6. Structure for Review of Organizational Chart & Job Descriptions 7. Discussion of Updated Standing Monthly Board Agenda Items 8. Important Board Dates (listed in Governance Handbook) 			
B. New Business	Discuss	Tanya Overdorf	5 m
<ul style="list-style-type: none"> 1. Request from former employee for letter of recommendation 			
XI. Final Board Comments			7:38 PM
3-minutes each			
A. 3-minutes for each Board member	FYI	Tanya Overdorf	6 m
XII. Closing Items			7:44 PM
A. Adjourn Meeting	Vote		