



# Edison School of the Arts

## Board Meeting

### Date and Time

Tuesday April 16, 2019 at 5:30 PM EDT

Edison School of the Arts's mission is to continue to be an educational and artful resource for all students, parents, community, and staff members by consistent and focused professional development, invitational practices by all, utilizing quarterly and annual reviews. We will continue to develop our educational and arts aesthetic by expanding our arts experiences, exposure, and partnerships.

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
Opening Items			
A. Call the Meeting to Order		Ernest Disney-Britton	
B. Record Attendance and Guests		Channie Jones	
C. Adoption of the Agenda	Vote	Ernest Disney-Britton	
<b>II. Opening Comments</b>			<b>5:30 PM</b>
A. Board Member Comments (2-min each)	FYI		10 m
B. Public Comment (3-min each)	FYI		9 m
<b>III. Consent Agenda</b>			<b>5:49 PM</b>
A. February Minutes	Approve Minutes	Ernest Disney-Britton	3 m

	Purpose	Presenter	Time
B. March Minutes	Approve Minutes	Ernest Disney-Britton	3 m
<b>IV. Board Chair Report</b>			<b>5:55 PM</b>
A. Monthly Board Chair Report	FYI	Ernest Disney-Britton	5 m
<ul style="list-style-type: none"> <li>• Strategic planning timeline.</li> </ul>			
<b>V. Executive Director Report</b>			<b>6:00 PM</b>
A. Progress Report	Discuss	Nathan Tuttle	5 m
<ul style="list-style-type: none"> <li>• Student Achievement</li> <li>• Artistic Excellence</li> <li>• School Climate</li> </ul>			
<b>VI. Academic Excellence</b>			<b>6:05 PM</b>
Academic Excellence			
A. Academic Dashboard	Discuss	Henry Leck	5 m
<b>VII. Governance</b>			<b>6:10 PM</b>
Governance			
A. Employee Problem Resolution Procedure	Vote	Tanya Overdorf	5 m
B. Board Assessment/ Self Evaluation	FYI	Tanya Overdorf	2 m
C. CEO Evaluation	FYI	Tanya Overdorf	2 m
<b>VIII. Advancement</b>			<b>6:19 PM</b>
Advancement			
A. 2019 Fundraising Plan Update	FYI	Kay Feeney-Caito	5 m
B. Board Member Giving Update	FYI	Kay Feeney-Caito	2 m

	Purpose	Presenter	Time
<b>IX. Finance</b>			<b>6:26 PM</b>
Finance			
<b>A. Monthly Financials (March 2019)</b>	Vote	Gregory Wallis	10 m
<b>B. Administration Salary Additions</b>	Discuss	Gregory Wallis	5 m
<b>C. FY19-20 Budget</b>	Discuss	Gregory Wallis	5 m
<b>X. New Business</b>			
<b>XI. Closing Items</b>			<b>6:46 PM</b>
<b>A. Unfinished Business/ Next Steps</b>	FYI	Ernest Disney-Britton	2 m
<ul style="list-style-type: none"> <li>1. (N. Tuttle) Finalize Employee Complaint Procedure (submit to committee chair, due April 2019)</li> <li>2. (C. Jones) Produce Edison Facility rental procedures consistent with IPS procedures (submit to committee chair).</li> </ul>			
<b>B. Important Board Dates</b>	FYI	Ernest Disney-Britton	5 m
<ul style="list-style-type: none"> <li>• Monthly Board Meeting, May 21, 2019, 5:30 pm <ul style="list-style-type: none"> <li>◦ Complete Executive Director annual performance evaluation; ELL presentation for 2019-2020; Confirm annual board member commitments; approve annual budget for next year for review</li> </ul> </li> <li>• Monthly Board Meeting, June 18, 2019, 5:30 pm <ul style="list-style-type: none"> <li>◦ Establish Executive Director goals for next year; Establish board goals for next year; Finalize 2019-2020 Governance handbook/ calendar; Establish Executive Director professional development plan for next year; Elect new board members; Elect board officers</li> </ul> </li> <li>• Monthly Board Meeting, July 2019 ( date and time TBD)</li> </ul>			
<b>C. Adjourn Meeting</b>	Vote	Ernest Disney-Britton	