



# Edison School of the Arts

## Board Meeting

### Date and Time

Tuesday March 19, 2019 at 5:30 PM EDT

Edison School of the Arts's mission is to continue to be an educational and artful resource for all students, parents, community, and staff members by consistent and focused professional development, invitational practices by all, utilizing quarterly and annual reviews. We will continue to develop our educational and arts aesthetic by expanding our arts experiences, exposure, and partnerships.

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
Opening Items			
A. Call the Meeting to Order		Ernest Disney-Britton	
B. Record Attendance and Guests		Channie Jones	
C. Adoption of the Agenda	Vote	Ernest Disney-Britton	
<b>II. Opening Comments</b>			<b>5:30 PM</b>
A. Board Member Comments (2-min each)	FYI		10 m
B. Public Comment (3-min each)	FYI		9 m
<b>III. Consent Agenda</b>			<b>5:49 PM</b>
A. February Minutes	Approve Minutes	Ernest Disney-Britton	3 m

	Purpose	Presenter	Time
<b>IV. Board Chair Report</b>			<b>5:52 PM</b>
<b>A. Monthly Board Chair Report</b>	FYI	Ernest Disney-Britton	5 m
<ul style="list-style-type: none"> <li>• Establish Executive Director annual performance evaluation ( complete May 21, 2019).</li> <li>• Complete annual board self assessment ( complete by April 16, 2019).</li> <li>• Charge governance committee for nomination of officer for 2019-2020 school year ( complete by June 18, 2019).</li> </ul>			
<b>V. Executive Director Report</b>			<b>5:57 PM</b>
<b>A. Progress Report</b>	Discuss	Nathan Tuttle	5 m
<ul style="list-style-type: none"> <li>• Student Achievement</li> <li>• Artistic Excellence</li> <li>• School Climate</li> </ul>			
<b>VI. Academic Excellence</b>			<b>6:02 PM</b>
Academic Excellence			
<b>A. Academic Dashboard</b>	Discuss	Henry Leck	5 m
<b>B. Snow Make-Up Day Proposal</b>	Vote	Henry Leck	5 m
<b>VII. Governance</b>			<b>6:12 PM</b>
Governance			
<b>A. Employee Problem Resolution Procedure</b>	FYI	Tanya Overdorf	5 m
<b>VIII. Advancement</b>			<b>6:17 PM</b>
Advancement			
<b>A. Summer Fundraiser</b>	FYI	Kay Feeney-Caito	5 m
<b>IX. Finance</b>			<b>6:22 PM</b>
Finance			
<b>A. Monthly Financials (February 2019)</b>	Vote	Gregory Wallis	5 m

	Purpose	Presenter	Time
B. Select 2018-2019 Auditor	Vote	Gregory Wallis	5 m

## X. New Business

## XI. Closing Items

**6:32 PM**

A. Unfinished Business/ Next Steps	FYI	Ernest Disney-Britton	2 m
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1. (N. Tuttle) Finalize Employee Complaint Procedure (submit to committee chair, due April 2019)
2. (C. Jones) Produce Edison Facility rental procedures consistent with IPS procedures (submit to committee chair).

B. Important Board Dates	FYI	Ernest Disney-Britton	5 m
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- Monthly Board Meeting, April 16, 2019, 5:30 pm
  - Complete annual board self-assessment and review preliminary budget for next year
- Monthly Board Meeting, May 21, 2019, 5:30 pm
  - Complete Executive Director annual performance evaluation; ELL presentation for 2019-2020; Confirm annual board member commitments; approve annual budget for next year for review
- Monthly Board Meeting, June 18, 2019, 5:30 pm
  - Establish Executive Director goals for next year; Establish board goals for next year; Finalize 2019-2020 Governance handbook/ calendar; Establish Executive Director professional development plan for next year; Elect new board members; Elect board officers
- Monthly Board Meeting, July 2019 ( date and time TBD)

C. Adjourn Meeting	Vote	Ernest Disney-Britton	
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