



# Edison School of the Arts

## Board Meeting

---

### Date and Time

Tuesday April 17, 2018 at 3:30 PM EDT

### Location

Edison School of the Arts, Media Center

---

**Edison School of the Arts Mission** is to continue to be an educational and artful resource for all students, parents, community, and staff members by consistent and focused professional development, invitational practices by all, utilizing quarterly and annual reviews. We will continue to develop our educational and arts aesthetic by expanding our arts experiences, exposure, and partnerships.

**Edison School of the Arts Mission** is to provide an environment that promotes high academic and creative achievement through implementation of visual and performing arts course programming. We encourage students to become responsible citizens who are culturally diverse. We develop lifelong learners, appreciators, and consumers of the arts.

---

### Agenda

	Purpose	Presenter	Duration
<b>I. Opening Items</b>			
A. Call the Meeting to Order		Ted Givens	
B. Record Attendance and Guests		Amy Berns	
C. Adoption of the Agenda	Vote	Ernest Disney-Britton	
<b>II. Opening Comments</b>			
A. Board Member Comments (2-min each)	FYI	Ted Givens	10 m
B. Public Comment (3-min each)	FYI	Ted Givens	9 m
<b>III. Consent Agenda</b>			
A. Approve February Minutes	Approve Minutes	Ted Givens	3 m

Approve minutes for February Board Meeting on February 20, 2018

<b>B. Approve Minutes from March</b>	Approve Minutes	Ted Givens	3 m
--------------------------------------	-----------------	------------	-----

Approve minutes for March Board Meeting on March 13, 2018

#### IV. Finance Committee

<b>A. Approve Financial Report-March 31</b>	Vote	Gregory Wallis	5 m
---	------	----------------	-----

<b>B. Annual Audit Update</b>	FYI	Gregory Wallis	5 m
-------------------------------	-----	----------------	-----

Donovan CPA's will provide for Edison School of the Arts, Inc. for the year ending June 30, 2018.

<b>C. Any Given Child Indy - Stipend</b>	Vote	Greg Wallis	15 m
--	------	-------------	------

Board Chair, Ernest Disney-Britton and Head of School, Nathan Tuttle recommend adoption of the Any Given Child Indy pilot motion.

<b>D. Credit Card Limits</b>	Vote	Gregory Wallis	5 m
------------------------------	------	----------------	-----

Staff requests a reconsideration of current credit card limits

<b>E. 2018-2019 Budget Update</b>	Discuss	Gregory Wallis	10 m
-----------------------------------	---------	----------------	------

#### V. Academic Excellence Committee

<b>A. Update on Lilly Endowment Arts Grant Application</b>	Discuss	Henry Leck	5 m
--	---------	------------	-----

Committee Chair, Henry Leck worked with staff to complete the application by March 30th

<b>B. Student Achievement &amp; Assessment</b>	FYI	Amy Berns	5 m
--	-----	-----------	-----

Report on academic and performance data for Edison School of the Arts

<b>C. Professional Development</b>	FYI	Amy Berns	5 m
------------------------------------	-----	-----------	-----

Report on professional development for core teachers, fine arts specialists, and for arts integration

#### VI. Facilities & Safety Committee

<b>A. School Safety Plan - Training, Education &amp; Policy</b>	Discuss	Ted Givens	5 m
---	---------	------------	-----

Committee chair Ted Givens met with Amy Berns to conduct a review of Edison's plans for keeping children safe.

#### VII. Governance Committee

<b>A. Governance Handbook</b>	Vote	Tanya Overdorf	5 m
-------------------------------	------	----------------	-----

Committee chair, Tanya Stuart Overdorf completed update for 2017-2018 handbook which will be model for 2018-2019.

<b>B. CEO Annual Evaluation</b>	Discuss	Tanya Overdorf	5 m
---------------------------------	---------	----------------	-----

Deadline to complete evaluation is May 2018

<b>C. Annual Board Assessment</b>	Discuss	Tanya Overdorf	5 m
-----------------------------------	---------	----------------	-----

Board on Track provides Edison with two annual assessments: (1) CEO Assessment, and (2) Board Assessment: Skills and Demographics.

## VIII. Advancement Committee

<b>A. Public Relations/Communications</b>	FYI	Kay Feeney-Caito	5 m
<b>B. Enrollment Report</b>	FYI	Penny Guthrie	5 m
<b>C. Parent Engagement Report/PTO</b>	FYI	Penny Guthrie	5 m
<b>D. Parent Handbook 2018-2019</b>	Discuss	Penny Guthrie	5 m

## IX. Board Chair Report

<b>A. Strategic Planning Process</b>	Discuss	Ted Givens	5 m
--------------------------------------	---------	------------	-----

Mindtrust invited Edison to participate in a strategic planning process and they will cover the costs for the process.

<b>B. Any Given Child Pilot (Postpone until May meeting)</b>	FYI	Ernest Disney-Britton	5 m
--	-----	-----------------------	-----

The nine school pilot for Any Given Child Indy is coming to an end on June 30, 2017. Edison School of the Arts one of the pilot schools.

<b>C. Engagement of School Attorney (Postpone until May meeting)</b>	Discuss	Ernest Disney-Britton	5 m
--	---------	-----------------------	-----

Periodically, the board and staff require specialized legal advice in the area of Indiana Public School laws and requirements including Labor & Employment Department.

<b>D. Board Policy on Accepting Grants &amp; Gifts (Postpone until May meeting)</b>	Discuss	Ernest Disney-Britton	5 m
---	---------	-----------------------	-----

Nonprofit organizations should not feel obligated or compelled to *accept* every donation offered; there are *donations* that may not benefit the organization.

<b>E. Changing June Meeting Date</b>	Vote	Ted Givens	5 m
--------------------------------------	------	------------	-----

Head of School to be away at training on the scheduled June 20 date.

<b>F. Arts Educator of the Year - SWA</b>	FYI	Ted Givens	5 m
---	-----	------------	-----

Each year, one or two fine arts teachers are honored by the arts community at the Start With Art Luncheon, but no one from IPS has ever been nominated.

## X. CEO, Head of School Report

<b>A. Personnel Update</b>	FYI	Nathan Tuttle	5 m
<b>B. Leadership Development Updates</b>	FYI	Nathan Tuttle	5 m
Relay's National Principal and Principal Manager Academy, June 18-29, 2018			
<b>C. Staff Appreciation Day</b>	Discuss	Nathan Tuttle	5 m

## XI. New Business

## XII. Closing Items

- |  |     |                              |     |
|--|-----|------------------------------|-----|
| <b>A. Unfinished Business/Next Steps</b> | FYI | Ernest<br>Disney-<br>Britton | 5 m |
|--|-----|------------------------------|-----|
- Parent/Family Handbook (*See* February Minutes 2018)
  - Governance Handbook (*See* January Minutes 2018)
  - CEO Evaluation May 2018 (*See* February & March Minutes 2018)
  - BOD Assessment Survey 2018 (*See* February & March Minutes 2018)
  - Engage Auditor (*See* March Minutes 2018)
  - Development Plan (*See* March Minutes 2018)
  - Purchasing Policy (*See* February Minutes 2018)
- |                                 |     |                              |     |
|---------------------------------|-----|------------------------------|-----|
| <b>B. IMPORTANT BOARD DATES</b> | FYI | Ernest<br>Disney-<br>Britton | 5 m |
|---------------------------------|-----|------------------------------|-----|
- **Tuesday, May 10, 2018 from 3:30 PM in the Media Center**
    - ~~Complete Annual Board Assessment~~
    - ~~Review preliminary budget for next year~~
    - Confirm annual board member commitments
    - Approve annual budget for next year
    - Review board's progress against 2017-2018 goals
  - **Tuesday, June 20, 2018 from 3:30-5:00 PM in the Media Center**
- |                           |     |                              |  |
|---------------------------|-----|------------------------------|--|
| <b>C. Adjourn Meeting</b> | FYI | Ernest<br>Disney-<br>Britton |  |
|---------------------------|-----|------------------------------|--|