



The Meliora School

Minutes

Academic Committee Kickoff Meeting

Date and Time

Monday August 10, 2026 at 5:30 PM

Location

Google Meet

5:30 PM - 6:30 PM

<https://teams.live.com/join/9347392934864?p=45pJvOkxpa4azGxCWB>

Committee Members Present

L. Hollon (remote), L. Hooda (remote), N. Williams (remote), Y. Robinson (remote)

Committee Members Absent

C. Keck, L. Ramdhanie, O. Mair

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hooda called a meeting of the Academics Committee of The Meliora School to order on Monday Aug 10, 2026 at 5:38 PM.

II. Academics

A. Purpose and Scope

Purpose:

Our role is academic oversight, not operations.

We monitor academic health, compliance, and equity.

We support the Head of School while maintaining governance boundaries.

We ensure the school is preparing students for long-term success.

Scope:

We Do

Review academic data (attendance, NWEA, literacy, subgroup gaps)

Monitor compliance (TKES, training)

Review and recommend policies

Approve overnight field trips

Identify risks and elevate them to the board

We Don't

Manage teachers

Run programs

Create schedules

Direct staff

Choose curriculum

B. Approach

- Google Drive Academic Committee folder
- LEA Monthly Tasks
- Policies
- Under Review
- Approved
- GCSA Policy Templates (shortcut)

C. Format

D. Future Academic Meeting

Every Month - Third Thursday of the Month from 5:30 pm to 6:30 pm

III. Other Business

A. School Operation Calendar Attendance and Enrollment Any students going out of the school - we need a policy and have a vote

Next meeting Sept 24th at 5:30 pm

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:24 PM.

Respectfully Submitted,
L. Hooda