APPROVED

The Meliora School

Minutes

Executive Committee Meeting

Date and Time
Tuesday July 14, 2026 at 6:00 PM

Committee Members Present
L. Hollon (remote), M. Smith (remote), N. Williams (remote)

Committee Members Absent
L. Hooda

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Williams called a meeting of the Executive/Governance Committee of The Meliora School to order on Tuesday Jul 14, 2026 at 6:10 PM.

C. Approve Minutes

N. Williams made a motion to Initial Meeting No minutes to approve.
M. Smith seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

M. Smith	Aye
L. Hooda	Absent

Roll Call

L. Hollon Aye

N. Williams Aye

II. Executive

A. LEA Leadership Workflow

- Reviewed LEA Workflow and Requirements
- Discussed 7/21 BOD Meeting Agenda

Report Mission Specific Charter Goals (7/21 Board Meeting)
School Gourmet need to vote 7/21
School Leader Employment Contract Review and Vote
School Leader Goals and Assessment GALeads (Natalie & Omy)
Add Policy Review to 7/21 Board Agenda Policy Monitoring Handbook

- Volunteer Training Policy
- FERPA (Parent Rights)
- Student Reporting of Sexually Inappropriate Behavior
- Professional Qualification
- FERPA Notice/Policies (Student Rights Policy)
- ALIGN has templates available. Need to get on board agenda

Budget Walk for currently approved/Fundraising
8/15 Retreat Info (Clifton Strengths 8/1)

B. School Leader Contract

- Reviewed School Leader Contract and next steps for Board Meeting vote on 7/21
- Discussed School Leader Evaluation and state transition to GALeads. Training for evaluators in August.

C. Committee Structure

- Reviewed Board Committee Assignments
- Each Exec BOD will schedule initial committee meeting prior to 8/15 Board retreat
- Discuss Purpose of Committee
- Review LEA Workflow Committee Section
- Start Outlining Charter

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:47 PM.

Respectfully Submitted,
N. Williams

Documents used during the meeting

None