APPROVED

The Meliora School

Minutes

Board Meeting

Date and Time
Tuesday September 8, 2026 at 7:00 PM

Location
1400 Dogwood Rd
Snellville GA 30078

Directors Present
A. Guilbeaux (remote), B. Grandison, J. Brown, K. Jean-Charles, K. Jones, L. Hollon (remote), M. Smith, N. Williams, O. Mair (remote), Y. Robinson

Directors Absent
L. Hooda

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Williams called a meeting of the board of directors of The Meliora School to order on Tuesday Sep 8, 2026 at 7:07 PM.

C. Approve Agenda

A. Guilbeaux made a motion to Approve agenda.
K. Jones seconded the motion.
The board **VOTED** to approve the motion.

D. Approve Minutes from Previous Meeting

M. Smith made a motion to approve the minutes from Board Meeting on 08-11-26.
L. Hollon seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Finance Committee - Financial Governance

A. 26/27 Budget Amendment Hearing #2

B. July Budget Close (Vertex)

C. Financial Policies for Vote

L. Hollon made a motion to Approve Debit/Credit Card / P-Card policy.
O. Mair seconded the motion.
The board **VOTED** unanimously to approve the motion.
B. Grandison made a motion to Approve Emergency Purchasing & Financial Authority policy.
Y. Robinson seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Head of School Update

A. Head of School Update

N. Williams made a motion to Approve Field Trip Approval Policy.
K. Jones seconded the motion.
The board **VOTED** unanimously to approve the motion.

- Enrollment is 111 learners, with recruitment focused on filling remaining sixth-grade seats.
- Overall learner attendance is 96%. Attendance incentives are underway ahead of the October 6 state funding count.
- Families received the first personalized learning progress reports, and NWEA benchmark testing begins this month.
- Upcoming family and learner events include Academic Night on September 22 and a science-focused field experience on September 25.
- The house system and learner leadership program are underway, supporting positive culture and cross-grade community.
- Required compliance submissions and the first 30-day fire drill were completed on time.

- Meliora has received or been awarded approximately $1.15 million in philanthropic support, strengthening the school's financial outlook.
- Planning has begun for the school's future facility needs.
- Applications for the 2027–28 school year open October 1, with family tours and monthly Meet Meliora events underway.
- The school reported two suspensions to date and continues to use restorative practices, reflection, and family partnership to address behavior.
- Learners are beginning to lead house activities and develop proposals for future clubs and school events.
- Meliora is exploring future participation in programs such as Beta Club and regional academic competitions.

IV. Board Policies Review and Vote

A. Critical Policies

N. Williams made a motion to Approve the Academic Integrity & Dishonesty Policy.
K. Jean-Charles seconded the motion.
The board **VOTED** unanimously to approve the motion.
N. Williams made a motion to Approve the Promotion, Retention, Placement Policy.
Y. Robinson seconded the motion.
The board **VOTED** unanimously to approve the motion.
N. Williams made a motion to Approve the Grading & Grade Record Keeping Policy.
J. Brown seconded the motion.
The board **VOTED** unanimously to approve the motion.
N. Williams made a motion to Approve the Special Education Policy.
M. Smith seconded the motion.
The board **VOTED** unanimously to approve the motion.
N. Williams made a motion to Approve the Student Dress Code Policy.
A. Guilbeaux seconded the motion.
The board **VOTED** unanimously to approve the motion.
N. Williams made a motion to Approve the Homeless Students Policy.
O. Mair seconded the motion.
The board **VOTED** unanimously to approve the motion.
N. Williams made a motion to Approve the Interviews, Removal, & Searches of Students Policy.
Y. Robinson seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Board Committee Updates

A. Executive Committee Update

B. Governance Committee Update

C.

Academic Committee Update

D. Operations Committee Update

E. Community Engagement Committee Update

Updates provided by Yolanda Robinson:

Compton Bell Farms 9/19/26 10am-5pm
Sparkles School Spirit Night (Fundraising) 9/29 5pm -9pm
Lawrenceville Night Market 10/15 6:30pm -930pm
Loganville Autumn Fest 10/17/26 10am - 4pm
Snellville Fall Festival 10/24/26 12pm-6pm
Parkview Day 11/7/26 10am-3pm

VI. Closing Items

A. Next Board Meeting Date: 10/13/2026

Moving board meeting to 10/20/26 due to 10/13 landing during Meliora's fall break.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:01 PM.

Respectfully Submitted,
N. Williams