



The Meliora School

Minutes

Board Meeting

Date and Time

Tuesday September 8, 2026 at 7:00 PM

Location

1400 Dogwood Rd
Snellville GA 30078

Directors Present

A. Guilbeaux (remote), B. Grandison, J. Brown, K. Jean-Charles, K. Jones, L. Hollon (remote), M. Smith, N. Williams, O. Mair (remote), Y. Robinson

Directors Absent

L. Hooda

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Williams called a meeting of the board of directors of The Meliora School to order on Tuesday Sep 8, 2026 at 7:07 PM.

C. Approve Agenda

A. Guilbeaux made a motion to Approve agenda.

K. Jones seconded the motion.

The board **VOTED** to approve the motion.

D. Approve Minutes from Previous Meeting

M. Smith made a motion to approve the minutes from Board Meeting on 08-11-26.

L. Hollon seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Finance Committee - Financial Governance

A. 26/27 Budget Amendment Hearing #2

B. July Budget Close (Vertex)

C. Financial Policies for Vote

L. Hollon made a motion to Approve Debit/Credit Card / P-Card policy.

O. Mair seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Grandison made a motion to Approve Emergency Purchasing & Financial Authority policy.

Y. Robinson seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Head of School Update

A. Head of School Update

N. Williams made a motion to Approve Field Trip Approval Policy.

K. Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

- Enrollment is 111 learners, with recruitment focused on filling remaining sixth-grade seats.
- Overall learner attendance is 96%. Attendance incentives are underway ahead of the October 6 state funding count.
- Families received the first personalized learning progress reports, and NWEA benchmark testing begins this month.
- Upcoming family and learner events include Academic Night on September 22 and a science-focused field experience on September 25.
- The house system and learner leadership program are underway, supporting positive culture and cross-grade community.
- Required compliance submissions and the first 30-day fire drill were completed on time.

- Meliora has received or been awarded approximately \$1.15 million in philanthropic support, strengthening the school's financial outlook.
- Planning has begun for the school's future facility needs.
- Applications for the 2027–28 school year open October 1, with family tours and monthly Meet Meliora events underway.
- The school reported two suspensions to date and continues to use restorative practices, reflection, and family partnership to address behavior.
- Learners are beginning to lead house activities and develop proposals for future clubs and school events.
- Meliora is exploring future participation in programs such as Beta Club and regional academic competitions.

IV. Board Policies Review and Vote

A. Critical Policies

N. Williams made a motion to Approve the Academic Integrity & Dishonesty Policy.

K. Jean-Charles seconded the motion.

The board **VOTED** unanimously to approve the motion.

N. Williams made a motion to Approve the Promotion, Retention, Placement Policy.

Y. Robinson seconded the motion.

The board **VOTED** unanimously to approve the motion.

N. Williams made a motion to Approve the Grading & Grade Record Keeping Policy.

J. Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

N. Williams made a motion to Approve the Special Education Policy.

M. Smith seconded the motion.

The board **VOTED** unanimously to approve the motion.

N. Williams made a motion to Approve the Student Dress Code Policy.

A. Guilbeaux seconded the motion.

The board **VOTED** unanimously to approve the motion.

N. Williams made a motion to Approve the Homeless Students Policy.

O. Mair seconded the motion.

The board **VOTED** unanimously to approve the motion.

N. Williams made a motion to Approve the Interviews, Removal, & Searches of Students Policy.

Y. Robinson seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Next Board Meeting Date: 10/13/2026

Moving board meeting to 10/20/26 due to 10/13 landing during Meliora's fall break.

B.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:01 PM.

Respectfully Submitted,
N. Williams