APPROVED

The Meliora School

Minutes

Board Meeting

Date and Time
Tuesday August 11, 2026 at 7:00 PM

Location
1400 Dogwood Rd
Snellville GA 30078

Directors Present
A. Guilbeaux, B. Grandison, J. Brown, K. Jean-Charles, K. Jones, L. Hollon, L. Hooda (remote), M. Smith (remote), N. Williams, O. Mair, Y. Robinson

Directors Absent
None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Williams called a meeting of the board of directors of The Meliora School to order on Tuesday Aug 11, 2026 at 7:03 PM.

C. Approve Agenda

L. Hollon made a motion to approve the agenda Board Meeting on 07-21-26.
K. Jones seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Jones	Aye
L. Hooda	Aye
K. Jean-Charles	Aye
L. Hollon	Aye
N. Williams	Aye
J. Brown	Aye
B. Grandison	Aye
Y. Robinson	Aye
M. Smith	Aye
A. Guilbeaux	Aye
O. Mair	Aye

L. Hollon made a motion to approve the agenda Board Meeting on 07-21-26.
K. Jones seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Brown	Aye
M. Smith	Aye
O. Mair	Aye
Y. Robinson	Aye
L. Hooda	Aye
N. Williams	Aye
K. Jean-Charles	Aye
L. Hollon	Aye
K. Jones	Aye
A. Guilbeaux	Aye
B. Grandison	Aye

D. Approve Minutes from Previous Meeting

O. Mair made a motion to approve the minutes from Board Meeting on 07-21-26.
L. Hooda seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Y. Robinson	Aye
M. Smith	Aye
L. Hollon	Aye
K. Jean-Charles	Aye
A. Guilbeaux	Aye
N. Williams	Aye
L. Hooda	Aye
J. Brown	Aye

Roll Call

B. Grandison	Aye
O. Mair	Aye
K. Jones	Aye

II. Budget Hearing: 26/27 Amendment

A. 26/27 Budget Amendment Hearing

Shared the increase in expense (personnel payroll) and revenue (we received more funding)
Overall, we are at the good spot for our budget with 32%.
CSP - allow schools to open. helping us at the back end.
Everyone (Teachers) has a masters or studying masters - we get additional budget.

III. Head of School Update

A. Head of School Update

Academic - Natellie asked - What happens in the advisory lessonWhat is happening with athletics? Looking into partnerships with local high schools 500
Question how the 5k benefit Meliora- after $ 850 we will get all of it.

IV. Board Policies Review and Vote

A. Policies for Voting

N. Williams made a motion to Approve Seclusion and Restraint policy.
B. Grandison seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

O. Mair	Aye
N. Williams	Aye
J. Brown	Aye
Y. Robinson	Aye
M. Smith	Aye
K. Jones	Aye
B. Grandison	Aye
L. Hooda	Aye
L. Hollon	Aye
K. Jean-Charles	Aye
A. Guilbeaux	Aye

N. Williams made a motion to Approve Suicide Awareness, Prevention, Intervention, Postvention policy.
L. Hooda seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Y. Robinson	Aye
L. Hooda	Aye
K. Jean-Charles	Aye
J. Brown	Aye
O. Mair	Aye
L. Hollon	Aye
N. Williams	Aye
K. Jones	Aye
M. Smith	Aye
B. Grandison	Aye
A. Guilbeaux	Aye

N. Williams made a motion to Approve Conflict of Interest for Employees Policy.
Y. Robinson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Hollon	Aye
N. Williams	Aye
Y. Robinson	Aye
J. Brown	Aye
K. Jones	Aye
M. Smith	Aye
L. Hooda	Aye
O. Mair	Aye
A. Guilbeaux	Aye
K. Jean-Charles	Aye
B. Grandison	Aye

N. Williams made a motion to Approve Contracts, Employment Categories and Compensation Policy.
K. Jean-Charles seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

N. Williams	Aye
J. Brown	Aye
K. Jones	Aye
B. Grandison	Aye
O. Mair	Aye
K. Jean-Charles	Aye
M. Smith	Aye
A. Guilbeaux	Aye

Roll Call

L. Hollon	Aye
Y. Robinson	Aye
L. Hooda	Aye

N. Williams made a motion to Approve Drug-Free Workplace Policy.
O. Mair seconded the motion.
Bryce - any additional monitoring for vape use?
The school is small, and students are easily observed. Bags are not permitted in classrooms, reducing opportunities for concealment. Vape sensors are installed in bathrooms and have not detected any activity. At this time, the school has not seen any vape-related incidents, and current monitoring practices are effective. We recommend continuing periodic sensor checks and maintaining consistent adult presence during transitions, but no additional monitoring measures are needed at this time.
The board **VOTED** to approve the motion.

Roll Call

Y. Robinson	Aye
K. Jean-Charles	Aye
J. Brown	Aye
L. Hollon	Aye
B. Grandison	Aye
L. Hooda	Aye
N. Williams	Aye
A. Guilbeaux	Aye
M. Smith	Aye
K. Jones	Aye
O. Mair	Aye

N. Williams made a motion to Approve Evaluation and Professional Development Policy.
A. Guilbeaux seconded the motion.
Teachers will be observed from next week. Some teachers are observed every week and some will be observed every two weeks. we are looking into how co-teaching model looks like.
The board **VOTED** to approve the motion.

Roll Call

M. Smith	Aye
N. Williams	Aye
B. Grandison	Aye
L. Hollon	Aye
A. Guilbeaux	Aye
J. Brown	Aye
Y. Robinson	Aye
K. Jean-Charles	Aye
K. Jones	Aye
O. Mair	Aye
L. Hooda	Aye

N. Williams made a motion to Approve School Safety and Emergency Preparedness Policy.
L. Hollon seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Hooda	Aye
A. Guilbeaux	Aye
N. Williams	Aye
K. Jean-Charles	Aye
Y. Robinson	Aye
M. Smith	Aye
O. Mair	Aye
L. Hollon	Aye
K. Jones	Aye
J. Brown	Aye
B. Grandison	Aye

N. Williams made a motion to Approve Recruitment, Hiring, and Background Check Policy.
A. Guilbeaux seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Brown	Aye
K. Jean-Charles	Aye
M. Smith	Aye
Y. Robinson	Aye
N. Williams	Aye
A. Guilbeaux	Aye
K. Jones	Aye
B. Grandison	Aye
L. Hooda	Aye
L. Hollon	Aye
O. Mair	Aye

N. Williams made a motion to Approve Workplace Harassment, Bullying, and Retaliation Policy.
Y. Robinson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Jean-Charles	Aye
N. Williams	Aye
K. Jones	Aye
L. Hooda	Aye
M. Smith	Aye
A. Guilbeaux	Aye
B. Grandison	Aye

Roll Call

J. Brown	Aye
L. Hollon	Aye
O. Mair	Aye
Y. Robinson	Aye

N. Williams made a motion to Approve Fieldtrips Policy.
K. Jean-Charles seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Y. Robinson	Aye
B. Grandison	Aye
J. Brown	Aye
K. Jones	Aye
L. Hollon	Aye
K. Jean-Charles	Aye
A. Guilbeaux	Aye
O. Mair	Aye
N. Williams	Aye
M. Smith	Aye
L. Hooda	Aye

B. Annual Board Conflicts of Interest Disclosure Form 26/27

Everyone has to do it for the current academic year.

V. Board Committee Updates

A. Executive Committee Update

Retreat agenda was shared.

B. Governance Committee Update

- helping nominate and support new board members
- provide legislative and state agency so we align with federal
- agenda
- sequence of the meeting - We will check in December to see

C. Academic Committee Update

- Scope of the Committee
-Interval of the meeting
- School Operation Calendar will be shared soon by the next meeting
- Dashboard for Academics updates will be available by Sept.

D. Finance Committee Update

E.

Operations Committee Update

Need a committee chair
Ken and Jeremy will co-chair

F. Community Engagement Committee Update

VI. Closing Items

A. Next Board Meeting Date: 9/08/2026

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:53 PM.

Respectfully Submitted,
N. Williams