



# The Meliora School

## Minutes

### Operations Committee

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#### Date and Time

Saturday May 2, 2026 at 8:00 AM

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#### Committee Members Present

L. Hooda (remote), P. Flinch (remote), Z. Mahmuda (remote)

#### Committee Members Absent

C. Keck

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

P. Flinch called a meeting of the Operations Committee of The Meliora School to order on Saturday May 2, 2026 at 8:02 AM.

### II. Operations

#### A. Review and Finalize Personnel Policies

- Equal Opportunity & Non-Discrimination - reviewed and recommended for approval
- Contracts, Employment Categories and Compensation - reviewed and recommended for approval

- Health & Safety Policy - reviewed and recommended for approval. Note: review Health & Wellness next time and add note to include staff.
- Volunteer Eligibility and Training Policy - need further discussion on volunteer background checks. Suggestion to ask for minimum hours expected. Polly to add to agenda for Board Meeting.

## **B. Next Steps**

Review:

- Health & Wellness
- Re-discuss Volunteer Eligibility and Training Policy
- Drug Free Workplace Policy

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:09 AM.

Respectfully Submitted,

L. Hooda