

APPROVED



The Meliora School

Minutes

Finance Committee Meeting

Date and Time

Wednesday April 1, 2026 at 6:30 PM

Committee Members Present

L. Hollon (remote), L. Ramdhanie (remote)

Committee Members Absent

C. Keck

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hollon called a meeting of the Finance Committee of The Meliora School to order on Wednesday Apr 1, 2026 at 7:26 PM.

C. Approve Minutes

L. Hollon made a motion to approve the minutes from Finance Committee Meeting on 03-06-26.

L. Ramdhanie seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Finance

A. Curriculum Choices for Approval

- The committee reviewed curriculum-related proposals and discussed what would be needed to bring a recommendation forward for approval.
- Options discussed included Building 21 (noted as the strongest apparent fit to Meliora's mastery-based model), Luminaria, EL Education, Kiddom, and PlayLab, Subject AI, and LEAP.
- No final selections were made. The committee agreed that an approval-ready recommendation depends on clarifying (1) scope and pricing breakdowns (materials vs. PD/coaching), (2) licensing assumptions given expected enrollment, and (3) guardrails for reimbursable travel/expenses tied to any in-person PD.

B. Establishment of Internal Financial Controls and Oversight Policies

- The committee identified internal financial controls and oversight as a priority item to formalize (or confirm existing documentation) as the school ramps toward launch.
- Next step: confirm whether an internal financial controls document already exists.
- If documentation is incomplete or absent, the committee expects to develop/confirm board-level controls and oversight practices (e.g., approval roles, segregation of duties, purchasing/contract thresholds, documentation requirements, and a regular reporting cadence).

C. Confirmation of Public Budget Hearing Dates

- The committee confirmed the plan to hold two public budget hearings virtually, structured to maximize accessibility by placing one at the beginning of a meeting and one at the end of a meeting.
- Dates will be confirmed at next board meeting.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:09 PM.

Respectfully Submitted,

L. Hollon