

APPROVED



The Meliora School

Minutes

Board Meeting

Date and Time

Tuesday April 21, 2026 at 7:00 PM

Location

Remote see details below

Directors Present

L. Hollon (remote), L. Hooda (remote), L. Ramdhanie (remote), P. Flinch (remote), Z. Mahmuda (remote)

Directors Absent

None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

P. Flinch called a meeting of the board of directors of The Meliora School to order on Tuesday Apr 21, 2026 at 7:03 PM.

C. Approve Agenda

Z. Mahmuda made a motion to approve the agenda.

L. Ramdhanie seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Minutes from Previous Meeting

P. Flinch made a motion to approve the minutes from Board Meeting on 04-07-26.

L. Hollon seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Recurring Items

A. Head of School - Quick Update (if any)

The team shared operational and planning updates, including:

- Planning for a shift to **in-person board meetings beginning in August** at the school location (office space being finalized/negotiated).
- A reminder that **reimbursement receipts** should be submitted to **Kiara**.

B. Academic Committee Update

The board discussed curriculum-related updates (and connected operational implications), including:

- Curriculum selection was discussed in detail across vendors, with emphasis on ensuring contracts match the school's needs and avoiding duplicated scope across agreements.
- Revisions were identified as needed before final contract execution (see New Items: Curriculum Review and Approval for the formal vote).

C. Finance Committee Update

- The Finance Committee had not met since the last board meeting.
- Budget hearing dates changed due to publication timing requirements:
 - April 28 — Finance Committee meeting / hearing
 - May 5 — Board meeting (Annual Meeting)
- The school was reported as a finalist for the Charter School Growth Fund, with expected board action/approval timeframe discussed as June.

D. Operations Committee Update

- Safety plan development is on hold until facilities work is completed, as classroom configuration and final layout will determine the plan details.
- The school will have two entrances with an additional vestibule, and visitors will be processed through a buzzer + Raptor system (buzz into a second entrance).

E. Community Engagement Committee Update

- Readathon fundraising status: \$4,800 raised to date.

- The board discussed the upcoming Readathon event (Saturday, April 20 as referenced in discussion notes) and a need to recruit additional volunteers (only two volunteers confirmed at the time of the meeting).
- General positive engagement noted: scholars were reported to be enjoying participating in fundraising efforts.

III. New Items

A. Curriculum Review and Approval

L. Ramdhanie made a motion to Approve the proposed curriculum selection pending contract revisions from vendors.

P. Flinch seconded the motion.

The board **VOTED** unanimously to approve the motion.

- The board approved moving forward with curriculum selections **pending contract revisions**.
- Specific vendor highlights discussed:
 - **Building 21 (~\$83,000)**: approved with a full professional development suite, noted as important to support a shift toward mastery-based instruction.
 - **EL Education**: price reduced after removing excessive professional development.
 - **Luminaria**: requested an **itemized breakdown** (year zero/year one/year two); vendor was on a two-week break but expected to provide clarification.
 - **Kiddom**: plan to proceed with **physical books only (~\$7/book)** due to digital platform limitations/integration needs.
 - **PlayLab**: not purchasing, given Building 21's Beacon platform provides comparable functionality and access to multiple AI models.
- Action/next steps referenced:
 - Contract revisions to remove duplication across contracts, adjust training/licensing, and align license counts to enrollment.
 - Luminaria to provide an itemized contract breakdown after the two-week break.

B. Board Recruitment - Interviews Discussion and Vote

P. Flinch made a motion to Approve the admission of Kerbrina Charles to the Board.

Z. Mahmuda seconded the motion.

The board **VOTED** to approve the motion.

P. Flinch made a motion to Deny the admission of prospective Board member.

L. Ramdhanie seconded the motion.

The board **VOTED** unanimously to approve the motion.

- The board discussed interview outcomes and board capacity/governance needs:

- The board discussed requirements for new members, including completing board agreements/documentation and background checks (through Checker).
- The board discussed board composition and quorum planning, including maintaining sufficient in-person attendance to support quorum needs.

C. United Way VIP - Monday Cohort

The board discussed an upcoming United Way AES Monday Cohort engagement and planning:

- A presentation was scheduled for the cohort to learn about the organization.
- Dr. Keck and team were identified as best suited to present; board member presence welcomed but not required.
- Scheduling preference discussed: Wednesdays after 4:30 PM were noted as best for dr. Keck.

IV. Closing Items

A. Next Meeting Date: 05 May 2026 (Annual Meeting)

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:12 PM.

Respectfully Submitted,
P. Flinch