

APPROVED



The Meliora School

Minutes

Board Meeting

Date and Time

Tuesday March 17, 2026 at 7:00 PM

Location

Remote see details below

Directors Present

L. Hollon (remote), L. Hooda, L. Ramdhanie (remote), P. Flinch (remote), Z. Mahmuda (remote)

Directors Absent

D. Cepin

Directors who arrived after the meeting opened

L. Hooda

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

P. Flinch called a meeting of the board of directors of The Meliora School to order on Tuesday Mar 17, 2026 at 7:04 PM.

C. Approve Agenda

P. Flinch made a motion to approve the agenda.

L. Ramdhanie seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Minutes from Previous Meeting

P. Flinch made a motion to approve the minutes from Board Meeting on 03-03-26.

L. Ramdhanie seconded the motion.

The board **VOTED** unanimously to approve the motion.

L. Hooda arrived at 7:16 PM.

II. Recurring Items

A. Head of School Report - Quick update (if any)

- **Facilities:** Dr. Keck is working with Vertex and Cam on a loan to support cash flow for the facilities project. Approximately **\$100,000** of the project is covered under CSP, though the loan will provide a larger buffer.
- **Enrollment:** The school is currently over-enrolled with **129 students** and a waitlist of **60**.
- **Hiring:** An offer has been sent for a Manager of Operations. Hiring for guides continues.
- **Curriculum:** Negotiated math and reading curricula for under **\$60,000**.

B. Academic Committee Update

Lakeesha Ramdhanie reported the committee is reviewing the scholar discipline policy and ensuring alignment with mastery-based learning goals.

C. Finance Committee Update

Lydia Hollon noted the need for two public budget hearings before June 1st. The committee is confirming if these hearings must be held in person per state guidelines.

D. Operations Committee Update

Laila Hooda reported that the committee reviewed 8-9 policies to meet the April 1st SCSC deadline.

E. Community Engagement Committee Update

Zenat Mahmuda shared that the Community Task Force has **15 members**. A community cookout is scheduled for Saturday, April 11th.

III. New Items

A. Discuss and Vote on Record Retention Policy

P. Flinch made a motion to Approve record retention policy.

Z. Mahmuda seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Discuss and Vote on Personnel Policies

P. Flinch made a motion to Approve personnel policies.

L. Ramdhanie seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Nomination and Vote on Vice Chair Position

P. Flinch made a motion to Elect Lakeesha Ramdhanie as Vice Chair.

L. Hollon seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Discuss Date for Annual Meeting

The board agreed to hold the Annual Meeting on May 5, 2026, at 7:00 PM.

IV. Closing Items

A. Next Meeting Date: 07 April 2026

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:06 PM.

Respectfully Submitted,

P. Flinch