

APPROVED



## The Meliora School

### Minutes

#### Board Meeting

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#### Date and Time

Tuesday April 7, 2026 at 7:00 PM

#### Location

Remote: call in details below

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#### Directors Present

L. Hollon (remote), L. Hooda (remote), L. Ramdhanie (remote), P. Flinch, Z. Mahmuda (remote)

#### Directors Absent

D. Cepin

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#### I. Opening Items

##### A. Record Attendance

##### B. Call the Meeting to Order

L. Ramdhanie called a meeting of the board of directors of The Meliora School to order on Tuesday Apr 7, 2026 at 7:04 PM.

##### C. Approve Agenda

L. Ramdhanie made a motion to Approve the agenda.

L. Hollon seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### D.

## Approve Minutes from Previous Meeting

L. Hollon made a motion to approve the minutes from Board Meeting on 03-17-26.

Z. Mahmuda seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Recurring Items

### A. Head of School Executive Report

- **Enrollment:** 120+ learners; **76** waitlist; April 1 deadline complete; May 13 submission approved.
- **Recruitment/marketing:** 50+ attendee event; testing event produced 12 apps; upcoming event ~161 RSVPs. Scholarly contract paused (**\$3,500/mo savings**).
- **Transportation:** hub model + lottery being finalized; **\$39K** budget supports **13 families**; equity/verification process discussed.
- **Finance ops (Vertex):** weekly meetings; forecasting/drawdowns + budget-to-actual cadence; stress-test assumptions (incl. 85% scenario).
- **Fundraising/grants:** Camelback finalist; readathon launching; **CSP approved** and reimbursements starting.
- **Facilities:** **\$500K Lyft loan** approved; renovations planned (vestibule, walls, painting; possible fence); locked office for records/meds; target **mid-June** readiness; location announcement before **July 1**.
- **Hiring:** key hires/roles in motion; ongoing interviews; ops manager search continuing.
- **Academics:** competency framework work (Building 21/Future 9); PlayLab licensing/duplication question raised; schedule shifting toward more ELA/math minutes; SIS implemented.

### B. Academic Committee Update

- Curriculum review meeting rescheduled to Wed Apr 15, 6:30–8:30 PM; Consultants invited to attend; plan to refine questions and recommendations.

### C. Finance Committee Update

- Requested clearer mapping of curriculum costs → budget buckets; Chrissy to walk through funding breakdown (noted year-one curriculum planned under CSP).
- Public budget hearings: plan to hold virtually; align timing with board meetings (April 21 and May 5 discussed). Must post summary budget online + note “line-item available upon request,” and save publication proof.

### D. Operations Committee Update

### E. Community Engagement Committee Update

- Outreach to apartment complexes for flyers/resident events; networking meeting to identify community partners.

### III. New Items

#### A. Procedural Vote to Accept D. Cepin's Resignation

Z. Mahmuda made a motion to Accept D. Cepin's resignation.

L. Hooda seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### B. Board Member Interviews - Discussion and Vote

L. Ramdhanie made a motion to Approve Natalie Williams as a tentative board member.

Z. Mahmuda seconded the motion.

The board **VOTED** unanimously to approve the motion.

L. Ramdhanie made a motion to Defer vote of second potential board member to next board meeting.

Z. Mahmuda seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### C. United Way VIP Cohort

- Need two 60-minute meetings with cohort groups before May 11; coordinate times around Chrissy's availability; at least two org reps to attend.

### IV. Closing Items

#### A. Next Meeting Date: 21 April 2026

#### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:26 PM.

Respectfully Submitted,

L. Hooda