

APPROVED



## The Meliora School

### Minutes

#### Board Meeting

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#### Date and Time

Wednesday December 17, 2025 at 7:00 PM

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#### Directors Present

D. Stinson (remote), L. Hollon (remote), L. Hooda (remote), L. Ramdhanie (remote), M. Powell (remote), P. Flinch (remote), Z. Mahmuda

#### Directors Absent

None

#### Directors who arrived after the meeting opened

Z. Mahmuda

#### Guests Present

C. Keck (remote)

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#### I. Opening Items

##### A. Record Attendance

##### B. Call the Meeting to Order

P. Flinch called a meeting of the board of directors of The Meliora School to order on Wednesday Dec 17, 2025 at 7:04 PM.

##### C.

### **Approve Agenda**

P. Flinch made a motion to approve the agenda.

D. Stinson seconded the motion.

The board **VOTED** unanimously to approve the motion.

Z. Mahmuda arrived.

### **D. Approve Minutes from Previous Meeting**

P. Flinch made a motion to approve the minutes from Board Meeting on 12-09-25.

M. Powell seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Recurring Items**

### **A. Head of School Report**

- Facilities - spoke with facility leaders today
- Enrollment - 90 applications; community task force grew by 2. Meliora Monday held info sessions this week - largest gathering to date. Meliora Mondays will be held every Monday in January - board members welcome!
- Finance - budget updated to reflect actuals for salaries and added.
- Personnel - Director of Academics interview process has started, goal to bring on part-time in February/March. Operations manager and teachers will start in January .

## **III. New Items**

### **A. Procedural Vote to Accept Resignation of Patty Jackson and Rodney Goodwin from the Board**

P. Flinch made a motion to accept the res.

Z. Mahmuda seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Z. Mahmuda Aye

M. Powell Aye

L. Hollon Aye

P. Flinch Aye

D. Stinson Aye

L. Ramdhanie Aye

L. Hooda Aye

### **B. Review and Vote to Approve Lease for Submission to SCSC**

D. Stinson made a motion to approve the Lease for Submission to SCSC.

M. Powell seconded the motion.

Dr. Keck presented details on the proposed lease. Per pupil. Space is ADA compliant and secured. Questions around access to the outdoor space, fire code and ADA compliance, and after school activities.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Z. Mahmuda Aye

L. Ramdhanie Aye

L. Hooda Aye

P. Flinch Aye

D. Stinson Aye

M. Powell Aye

L. Hollon Aye

**C. Review and Vote to Approve ALIGN Contract**

P. Flinch made a motion to to vote to approve ALIGN contract.

M. Powell seconded the motion.

Lisa McDonald joined to discuss the ALIGN program. Covers 1st and 2nd year of operating to help navigate the systems, procedures, and challenges to get through opening day through first federal monitoring day in year 2. Governance support, policy manual (including regulations and forms), transition support (founding to governing board, founder to executive, etc.), HR, special education compliance, federal compliance.

The board **VOTED** unanimously to approve the motion.

**IV. Closing Items**

**A. Next Meeting Date: 06 January 2026**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,

P. Flinch