



RISE Prep Academies

Minutes

RISE Prep Academies Facilities Committee Meeting

Date and Time

Wednesday March 19, 2025 at 10:00 AM

Location

30 Cumberland Street Woonsocket, RI 02895
3rd Floor Conference Room

A vote may be taken on any agenda item.

Zoom link: [https://us04web.zoom.us/j/8615357511?](https://us04web.zoom.us/j/8615357511?pwd=VVhWdElmLzRRWWhvOFZDQVVBZzQrZz09#success)

[pwd=VVhWdElmLzRRWWhvOFZDQVVBZzQrZz09#success](https://us04web.zoom.us/j/8615357511?pwd=VVhWdElmLzRRWWhvOFZDQVVBZzQrZz09#success)

Committee Members Present

K. Waller, R. DaCruz, S. Izzi, T. Calouro

Committee Members Absent

J. O'Rourke, M. Beauchamp

I. Opening Items**A. Record Attendance****B. Call the Meeting to Order**

R. DaCruz called a meeting of the Facilities Committee Committee of
RISE Prep Academies to order on Wednesday Mar 19, 2025 at 10:09 AM.

II. Request for Proposals (RFPs) for SBA Stage II Application

A. Architect Request for Proposals

The group discussed seeking proposals and noted that Kite Architects is on the state's MPA. The group discussed using Kite because the firm worked with Civic Builders in the previous iteration of the project. Colliers is also on the Commissioning Agent MPA, so Ms. DaCruz plans to reach out to them.

B. Owner's Representative Request for Proposals

The group reviewed the draft RFP. Ms. Waller agreed to send the MPA listing for Construction. Ms. DaCruz would like for the board to approve the Owner's Representative RFP at the same time as the architecture RFP. She would like both vendors to start together.

Mr. Izzi stated that he wants to add some language around Rhode Island regulations, especially concerning energy efficiency. Otherwise, the RFP is ready for release. Ms. DaCruz plans to make changes to the schedule in the document, removing the walkthrough.

Ms. Waller will post it to RISE Prep's website and the state vendor website. For the April 1 board meeting, the group will bring the bids back to the board. Ms. DaCruz would like architectural drawings before going to RFP for the construction manager. She plans to move the board meeting to April 22 to allow for more response time.

III. Closing Items

A. Adjourn Meeting

T. Calouro made a motion to adjourn the meeting.

K. Waller seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:32 AM.

Respectfully Submitted,

T. Calouro

Documents used during the meeting

- Owners Representative RFP_RPA_2025.pdf

Note: Members of the public may provide public comment virtually, but the Board of Directors must participate in the meeting in-person.