



## RISE Prep Mayoral Academy

### Standing Board Meeting

Published on March 3, 2025 at 3:48 PM EST

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#### Date and Time

Tuesday March 4, 2025 at 10:00 AM EST

#### Location

30 Cumberland Street  
Woonsocket, RI 02895

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A vote may be taken on any agenda item.

Zoom link: <https://us04web.zoom.us/j/8615357511?pwd=VVhWdElmLzRRWWhvOFZDQVVBZzQrZz09#success>

Note: Members of the public can participate in public comment virtually. All RISE Prep Board Members must participate in-person.

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>10:00 AM</b>
<b>A.</b> Record Attendance		Georgeta Gassey	1 m
<b>B.</b> Call the Meeting to Order		Paulette Hamilton	1 m

	Purpose	Presenter	Time
<b>C.</b> Approve Minutes	Approve Minutes	Paulette Hamilton	3 m

Approve minutes for Standing Board Meeting on February 4, 2025

## II. Public Comment

Members of the public who wish to provide public comment may do so at this time.

## III. Executive Director Updates

10:05 AM

<b>A.</b> General Updates	Discuss	Rosalind DaCruz	5 m
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- **External Updates (Follow up from February Meeting)**

- RISE Letter to RIDE Update
- ERSRI Update

- **HS Facility SBA LOI - Phase I & 2 Timelines**

- Stage I: Submitted February 14, 2025 (deadline was 2/15/25)
- Stage II: Due September 15, 2025
  - Includes full design, engineering, programming, and financing plans
  - RFP drafts for required contracted services will be presented today for feedback/release

## IV. Communications Plan

10:10 AM

<b>A.</b> Update from Work with Communications Consultant	Discuss		5 m
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- Comprehensive Communications Planning
- HS Facilities Public Release Plan

## V. Truancy Process Development: Appointment of District Attendance Officer

The Board will need to vote to appoint an Attendance Officer for the district who would serve as the primary for any truancy related processes. We are recommending that the Superintendent of Schools, Ms. Colarusso, represents the district in any truancy-related issues with the ability to delegate to the School Principal/Director of the school that the scholar attends should scheduling conflicts present.

	Purpose	Presenter	Time
<b>VI. High School Facility Project Requests for Proposals: Consideration of Drafts/Release</b>			<b>10:15 AM</b>
<b>A. Construction Manager RFP</b>	Vote	Rosalind DaCruz	10 m
The School Building Authority (SBA) requires that districts follow the procurement process to vet and approve a construction manager for all SBA applications and projects. This agenda item requests that the Board review and approve to release the Construction Manager RFP in March 2025.			
<b>B. Architect RFP</b>	Vote	Rosalind DaCruz	10 m
The School Building Authority (SBA) requires that districts follow the procurement process to vet and approve an architect for all SBA applications and projects. This agenda item requests that the Board review and approve to release the Architect RFP in March 2025.			
<b>C. Owner's Representative</b>	Vote	Rosalind DaCruz	10 m
The School Building Authority (SBA) requires that districts follow the procurement process to vet and approve an Owner's Representative for all SBA applications and projects. This agenda item requests that the Board review and approve to release the Owner's Representative RFP in March 2025.			
<b>D. Educational Planner RFP</b>	Vote	Rosalind DaCruz	10 m
The School Building Authority (SBA) requires that districts follow the procurement process to vet and approve an educational planner for all SBA applications and projects. This agenda item requests that the Board review and approve to release the Educational Planner RFP in March 2025.			
<b>E. Commissioning Agent RFP</b>	Vote	Rosalind DaCruz	10 m
The School Building Authority (SBA) requires that districts follow the procurement process to vet and approve a commissioning agent for all SBA applications and projects. This agenda item requests that the Board review and approve to release the Commissioning Agent RFP in March 2025.			
<b>VII. Executive Session</b>			<b>11:05 AM</b>
Note: This matter may be considered in executive session pursuant to R.I.G.L. § 42-46- 5 (a)(5), (discussions or considerations related to the acquisition or lease of real property for public purposes, or of the disposition of publicly held property wherein advanced public			

	Purpose	Presenter	Time
information would be detrimental to the interest of the public). If held in executive session, the board may vote to seal the minutes of the executive session.			

<b>A.</b>	Consideration of Matters Related to Real Estate and Facilities	Vote	Stephen Izzi	10 m
	Discussion of RISE Prep Upper Academy's facility			

<b>VIII. Closing Items</b>			<b>11:15 AM</b>
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<b>A.</b>	Adjourn Meeting	Vote	Paulette Hamilton	1 m
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Note: Members of the public may provide public comment virtually, but the Board of Directors must participate in the meeting in-person.