

APPROVED



# Young Scholars Charter School

## Minutes

### Regular Board Meeting

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#### Date and Time

Tuesday September 13, 2022 at 4:00 PM

#### Location

Zoom <https://phillyscholars-org.zoom.us/j/88124840317>

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This meeting is being held in compliance with Open Meeting requirements of the Pennsylvania Sunshine Act and is open to the public. Notices were duly posted and the meeting was advertised in The Philadelphia Daily News. Formal action will be taken.

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#### Trustees Present

B. Stambaugh (remote), B. Young (remote), D. Dwirantwi (remote), E. Ashe (remote), E. Kaplin (remote), G. Singer (remote), J. Brown (remote), J. Wang (remote), L. Pressman (remote), S. Midha (remote), T. Rebar (remote), V. Hanraty (remote), V. Schwartz (remote), W. Churchill (remote), W. Weisman (remote)

#### Trustees Absent

A. Hay, I. Brind

#### Guests Present

B. Chazin (remote), Beth Birnkrant, YSCS Co-Principal (remote), Biridiana Rodriguez (remote), C. Freyer (remote), Corran Branch, YSCS Academic Guidance Counselor (remote), E. Diasio (remote), Ellyn Saft (remote), J. Amenda (remote), K. Corcoran (remote), K. Lamilla (remote), K.

Tini (remote), Michael Cunningham (remote), Samantha Banks (remote), Shakira Smith, YSCS Co-Principal (remote), Sonya Sedegui (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

W. Churchill called a meeting of the board of trustees of Young Scholars Charter School to order on Tuesday Sep 13, 2022 at 4:02 PM.

## **II. Board Discussion Topics**

### **A. School Leadership Start of Year Highlights**

Co-Principals, Beth Birnkrant and Shakira Smith shared beginning of year highlights, successes, challenges and an overview of school based priorities for 2022-2023, including the new schedule, staffing, enrollment, attendance, curriculum, furniture and facility improvements and upcoming special events and initiatives. They discussed program enhancements, including smaller rosters for math and reading, the professional development calendar, more coaching and curriculum investments, technology enhancements, program aligned staffing model and schedule and 21st century collaborative furniture.

### **B. 22-23 Priority and Goal Setting**

Results from 2021-2022 were reviewed and preliminary targets for 2022-2023 were shared with the Board.

Priorities for the 2022-2023 include the following: strengthening community through a collective mindset, unified approach and restorative practice, following school practices and creating more joy and school pride, elevating student ownership and engagement from project-based learning, meaningful feedback and student discourse, building up student agency and accountability, and personalizing learning for all students through co-teaching and understanding student supports.

The 2022-2023 Evergreen Goals were reviewed with the Board and approved. John Amenda discussed ways the school is defining student success not just through test scores, but also through building 21st century skills and demonstrating specific competencies. The school's multi-year focus includes student growth and achievement, continuing to implement key mission elements, sustaining staffing/program model and pursuing the opportunity to expand and enhance the facility.

John also shared how the impact of COVID-19 continues to impact student achievement and social emotional wellness and the next several years will be a period of recovery. Investments in additional staff, training and new curriculum are intended to address areas of needed improvement and recovery.

### **C. Board Meeting Format and School Visits for 22-23**

It was decided that the remaining 22-23 meetings will be all virtual or all in-person - hybrid is no longer an option. The next meeting on November 1 will be in person at the school.

### **D. School Safety and Insurances**

Michael Cunningham, from the school's insurance brokerage, discussed current school safety practices, liabilities and insurances.

### **E. Committee Reports**

High School Admission: Corran Branch, the new Academic Guidance Counselor, introduced herself and gave a high school update. She has been holding parent meetings, meeting with private schools, and tracking applications and student interest in what high schools they'd like to attend.

School Performance: Goals and data were reviewed during previous discussion.

Development: Ellyn Saft gave an update on the September 28th Fall event. Win Churchill gave an update on current fundraising amounts for this school year. The school is already halfway toward its' annual goal of \$350,000.

DEI: Valerie Hanraty gave update on what the school is working on, including monthly initiatives, and encouraged board members to get involved with these activities.

Governance and Planning & Property: Win discussed the progress made on the building. Policies were later addressed in motions for approval.

### **F. Financial Summary and Statements**

Kevin Corcoran reviewed year-to-date financials and current projections. The school is in a healthy financial position and is starting the year off strong; all metrics are currently aligned with targets and fiscal health standards.

### **G. Policies Up for First Review**

The following policies were reviewed and will be approved at the November 1 meeting. These policies are not major adjustments to previous policies in place but include updates from counsel and codification into a single format for policies across the school.

1. Promotion/Retention and Graduation Requirements
2. Communicable Diseases and Immunization
3. Parent/Family Engagement
4. Homebound Instruction
5. Religion
6. Health and Dental Examinations
7. Administration of Medication

#### **H. Act 55 Trauma Training for All Trustees**

As a result of Pennsylvania Act 18 of 2019 legislation, trauma-informed training is mandated to be conducted through Act 55 of 2017 training programs. This includes a minimum of one hour of trauma-informed instruction in the initial training program for new school directors and charter school trustees, and a minimum of one hour training in the advanced training for reelected and reappointed school directors and charter school trustees. Trustees were encouraged to sign up for training as soon as possible.

#### **I. Philadelphia Land Bank Application Process**

We have made good progress on partnering with Mt. Tabor Church and City Council to subdivide and develop the land adjacent to the school. We are hoping to submit the application to the Philadelphia Land Bank in the next 30 days.

### **III. Approval of Minutes**

#### **A. Resolved that the Board approve the Regular session minutes from the June 2, 2022 meeting.**

W. Churchill made a motion to approve the minutes from Regular Board Meeting on 06-02-22.

T. Rebar seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **IV. Motions for Approval- Policy / Governance / Operations / Miscellaneous**

#### **A. Instructional Time Template**

W. Churchill made a motion to Approve the Young Scholars CS Emergency Instructional Time Template for the 22-23 school year.

The board **VOTED** unanimously to approve the motion.

#### **B. 2022-2023 HR Handbook**

W. Churchill made a motion to Approve the 2022-2023 HR Handbook.  
The board **VOTED** unanimously to approve the motion.

**C. 2022-2023 Student & Family Handbook**

W. Churchill made a motion to Approve the 2022-2023 Student & Family Handbook.  
The board **VOTED** unanimously to approve the motion.

**D. Updated ARP ESSER Health and Safety Plan Guidance**

W. Churchill made a motion to Approve the updated ARP ESSER Health & Safety Plan Guidance.  
The board **VOTED** unanimously to approve the motion.

**E. Evergreen Goals 22-23**

W. Churchill made a motion to Approve the 2022-2023 Evergreen Goals.  
The board **VOTED** unanimously to approve the motion.

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:34 PM.

Respectfully Submitted,  
K. Lamilla