



Merrick Academy Queens Public Charter School

Monthly Board Meeting

Date and Time

Tuesday March 26, 2019 at 7:30 PM EDT

Location

136-25 218th Street Springfield Garden, NY

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:30 PM
A. Record Attendance and Guests			2 m
B. Call the Meeting to Order			2 m
C. Approve Minutes	Approve Minutes	Gerald Karikari	5 m
	Approve minutes for Monthly Board Meeting on February 26, 2019		
II. Executive Director's Report			7:39 PM
A. Executive Director's Report	Discuss	Adrian Manuel	5 m
III. Chief Academic Officer's Report			7:44 PM
A. Chief Academic Officer's Report	Discuss	Samantha Pugh	5 m
IV. Director of Operation's Report			7:49 PM
A. Director of Operations Report	Discuss	Charnay Phaire	5 m
V. PTO President's Report			7:54 PM
A. PTO President Report	Discuss	Linda Johnson	5 m
VI. Committee Reports			7:59 PM
A. Academic Committee	Discuss	James Ding	5 m

B. HR Committee	Discuss	Cameil Dalgetty-Jarvis	5 m
C. Finance Committee	Discuss	Gerald Karikari	5 m
D. Operations Committee	Discuss	Tameka Pierre-Louis, Assoc. AIA	5 m

VII. Action Items

8:19 PM

A. Approval of contract addendum for DEH Partners (Operations Consultants) March 27th-June 30th 2019	Vote	Adrian Manuel	5 m
B. International Baccalaureate Application	Vote	Adrian Manuel	5 m

Submission deadline April 1st in order to be in the "Consideration Phase."

- Phase 1 is the "Consideration Phase" to become a "Candidate School" there is no fee associated with this phase nor a penalty for withdrawing the submission. The only requirement is that the school leaders (principal and ED) attend a IB PYP training for "Heads of Schools" during this phase.
- Phase 2 is the "Candidate Phase" and there is a registration fee associated with the annual fees for such schools. Schools have to be accepted into this phase and will be notified. The fee is non refundable if a school withdraws their candidacy.

C. Approval of Advisory Board vision and role descriptions	Vote	Adrian Manuel	5 m
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So that we can begin the process of recruiting members.

VIII. Comments from the public

8:34 PM

A. Public Comment	FYI		5 m
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- Comment(s) from the public are limited to agenda items
- Each individual has five minutes for comments

IX. Executive Session

8:39 PM

A. Motion to enter Executive Session	Vote	Gerald Karikari	5 m
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X. Closing Items

8:44 PM

A. Adjourn Meeting	Vote		2 m
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