



Merrick Academy Queens Public Charter School

Monthly Board Meeting

Date and Time

Tuesday November 27, 2018 at 7:30 PM EST

Location

136-25 218th Street Springfield Garden, NY

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:30 PM
A. Call the Meeting to Order			
B. Record Attendance and Guests			
C. Approve Minutes from October 30, 2018 Board Meeting	Approve Minutes	Gerald Karikari	5 m
II. Executive Director's Report			7:35 PM
A. Executive Director's Report	Discuss	Aubrey Featherstone	10 m
III. CHIEF ACADEMIC OFFICER'S REPORT			7:45 PM
A. CAO	Discuss	Samantha Pugh	5 m
IV. DIRECTOR OF OPERATION'S			7:50 PM
A. Director of Operations Report	Discuss	Charnay Phaire	5 m
V. PTO PRESIDENT'S REPORT			7:55 PM
A. PTO President Report	Discuss	Linda Johnson	5 m
VI. Committee Reports			8:00 PM
A. Academic Committee	Discuss		6 m

B. Human Resource Committee	Discuss	Cameil Dalgetty-Jarvis	2 m
C. Finance Committee	Discuss		2 m
D. Operations Committee	Discuss	Tameka Pierre-Louis, Assoc. AIA	7 m

Milestones for the Academic year 2018-2019

VII. Action Items

8:17 PM

A. Hiring	Vote	Gerald Karikari	
<ul style="list-style-type: none"> • Data Specialist • Assistant Principal • IT Manager • Other Leadership 			
B. Board Elections	Vote	Gerald Karikari	
<ul style="list-style-type: none"> • Replacing Mr. Kevin Thomas- Board Treasurer • Finance Committee Chair 			
C. Approval for Assistant Director of Operations	Vote	Charnay Phaire	2 m
D. Board Projects for the academic year 2018-2019	Vote	Gerald Karikari	5 m
<ul style="list-style-type: none"> • Legislative Breakfast (Spring Semester) • Board member walk through(December 6, 2018) • Board Sponsorship for IEP parents support group (Spring Semester) • Board introduction of leadership team (Ongoing) 			
E. Campus Restrooms	Vote	Tasha Miller	2 m
<ul style="list-style-type: none"> • Wall repairs and painting in 11 campus restrooms - 2 bids received. Request Board approval for project amount \$7,700.00. 			
F. Building B and C Staircases	Vote		2 m
<ul style="list-style-type: none"> • Installation of new stair treads and VCT tiles. • Installation of coverbases in stairwells and gym. - 2 bids received. Request board approval for project amount \$19,000.00. 			

VIII. Comments from the Public

8:28 PM

A. Public Comment	FYI		5 m
<ul style="list-style-type: none"> • Comment(s) from the public are limited to agenda items • Each individual has five minutes for comments 			

IX. Executive Session

8:33 PM

A. Motion to enter Executive Session	Vote		5 m
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X. Action Items

8:38 PM

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| A. RICHARD WASHINGTON'S REPORT | Vote | Richard Washington | 5 m |
| B. DEH Partners
Operations Consultant Report | Vote | David Houlihan | 5 m |
| C. Motion to Exit Executive session | Vote | Gerald Karikari | 2 m |

XI. Closing Items

8:50 PM

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| A. Adjourn Meeting | Vote | | |
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