APPROVED

Northwood Academy Charter School

Minutes

HR Committee Meeting

HR Committee Meeting

Date and Time
Wednesday November 5, 2025 at 5:00 PM

This is a public meeting of the Human Resource Committee of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are welcome to attend and listen to the Human Resource Committee conduct its business tonight. All written comments submitted to the Committee via email (board@northwoodcs.org) will be acknowledged and incorporated into the official minutes. This meeting is accessible to the public via the remote platform Zoom and is being recorded.

Zoom Link to join the webinar:
https://us02web.zoom.us/j/81757841998

Committee Members Present
K. Spraga (remote), S. Yanni (remote), T. Hunt (remote), W. Young (remote)

Committee Members Absent
N. Daly

Guests Present

E. Lofton (remote)

I. Opening Items

A. Call the Meeting to Order

K. Spraga called a meeting of the Human Resource Ad Hoc Committee of Northwood Academy Charter School to order on Wednesday Nov 5, 2025 at 5:13 PM.

B. Record Attendance

C. Approval of Agenda

K. Spraga made a motion to approve the agenda for the November 5, 2025 Finance Meeting.
W. Young seconded the motion.
The committee **VOTED** unanimously to approve the motion.

D. Approval of Minutes

K. Spraga made a motion to approve the minutes from HR Committee Meeting on 08-06-25.
W. Young seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

T. Hunt	Aye
N. Daly	Absent
K. Spraga	Aye
S. Yanni	Abstain
W. Young	Aye

E. Community Comment

No Community Comment for the November 5, 2025 HR Committee Meeting.

II. New Business

A. Resolution 2025.115: Addition of a SPED Teacher

K. Spraga made a motion to to approve the addition of a SPED Teacher to meet the growing demands of the current SPED population and maintain legal compliance of case management.
T. Hunt seconded the motion.
The committee **VOTED** unanimously to approve the motion.

III. Closing Items

A. Adjourn Meeting

K. Spraga made a motion to adjourn the meeting at 5:15pm.
T. Hunt seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:15 PM.

Respectfully Submitted,
E. Lofton