APPROVED

Northwood Academy Charter School

Minutes

Finance Meeting

Date and Time
Wednesday July 2, 2025 at 5:00 PM

Location
You are invited to a Zoom webinar!
When: Jul 2, 2025 05:00 PM Eastern Time (US and Canada)
Every month on the First Wed, until Jun 3, 2026, 12 occurrence(s)
Jul 2, 2025 05:00 PM
Aug 6, 2025 05:00 PM
Sep 3, 2025 05:00 PM
Oct 1, 2025 05:00 PM
Nov 5, 2025 05:00 PM
Dec 3, 2025 05:00 PM
Jan 7, 2026 05:00 PM
Feb 4, 2026 05:00 PM
Mar 4, 2026 05:00 PM
Apr 8, 2026 05:00 PM
May 6, 2026 05:00 PM
Jun 3, 2026 05:00 PM
Please download and import the following iCalendar (.ics) files to your calendar system.
Monthly: https://us02web.zoom.us/webinar/tZUtdOCgqjooHtE1IUW9HmTLGLj3YIPHrVVI/ics?
icsToken=DIOXl7otaota8RkkfAAALAAAAOjhWBbOm8ratSCkayvZC_yVmf5zBpd7Yc6Dw3_OgIYi5wk1XZlUg05CA7Wrg7GmqFQkHXUFoKc
Topic: Finance Committee Meeting
Join from PC, Mac, iPad, or Android:
https://us02web.zoom.us/j/81039841245
Phone one-tap:

+13126266799,,81039841245# US (Chicago)
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+1 312 626 6799 US (Chicago)
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+1 253 205 0468 US
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
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+1 386 347 5053 US
+1 507 473 4847 US
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+1 669 444 9171 US
+1 669 900 9128 US (San Jose)
+1 689 278 1000 US
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Webinar ID: 810 3984 1245
International numbers available: https://us02web.zoom.us/u/kPB2y3HXx

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This is a public meeting of the Finance Committee of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are welcome to attend and listen to the Finance Committee conduct its business tonight. All written comments submitted to the Committee via email (board@northwoodcs.org) will be acknowledged and incorporated into the official minutes. This meeting is accessible to the public via the remote platform Zoom and is being recorded.

Meeting will be conducted via Zoom platform with the ability to join via phone as well.
Join Zoom Meeting**: https://us02web.zoom.us/j/81039841245**

Committee Members Present
C. Jones (remote), E. Langston (remote), K. Spraga (remote), M. McLeish (remote), N. Daly (remote), T. Hunt (remote)

Committee Members Absent
None

Non Voting Members Present
F. Viall (remote)

Guests Present
E. Lofton (remote)

I. Opening Items

A. Call the Meeting to Order

K. Spraga called a meeting of the Finance Committee of Northwood Academy Charter School to order on Wednesday Jul 2, 2025 at 5:20 PM.

B. Record Attendance

C. Approve Agenda

K. Spraga made a motion to approve the agenda for the 7/2/25 meeting.
E. Langston seconded the motion.
The committee **VOTED** unanimously to approve the motion.

D. Approve previous Meeting Minutes

K. Spraga made a motion to approve the minutes from Finance Meeting on 06-04-25.
M. McLeish seconded the motion.
The committee **VOTED** unanimously to approve the motion.

E. Community Comment

No Community Comment for the 7/2/25 meeting.

II. CBAs, Resolutions & Discussion Items

A. CBA 2025.70: Electrical cost of Admin Gate

K. Spraga made a motion to approve the electrical cost for the Admin Gate not to exceed : $14,500.
M. McLeish seconded the motion.
The committee **VOTED** unanimously to approve the motion.

B. CBA 2025.71: Window Replacements

K. Spraga made a motion to approve the cost of the window replacements not to exceed $15,335.
E. Langston seconded the motion.
The committee **VOTED** unanimously to approve the motion.

C. CBA 2025.72: Electrical Provider Change

This vote was paused due to the possible RFP.

D. CBA 2025.73: Science software license and instructional kit purchase

K. Spraga made a motion to approve the cost of the Science software licenses and instructional kits, not to exceed $132,249.48 .
N. Daly seconded the motion.
The committee **VOTED** unanimously to approve the motion.

E. CBA 2025.74: Replacement of the SPED Lead Case Manager with a SPED Teacher

This vote was paused until the August meeting pending the full position packet including the CBA and rationale.

F. Discussion: Elevator Repair Quotes

Still getting quotes due to vast difference in the quotes. Will look at the connections with the fire alarm system and licenses and inspections permits.

G. Discussion: 25-26 Budget Discussion

For the next meeting the differences between Regular Ed vs. Non-Instructional staffing and any future contingencies are to be presented.

III. Closing Items

A. Adjourn Meeting

K. Spraga made a motion to adjourn the meeting at 6:09pm.
E. Langston seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:09 PM.

Respectfully Submitted,
E. Lofton