APPROVED

Northwood Academy Charter School

Minutes

Board Meeting

Board Meeting

Date and Time
Wednesday June 17, 2026 at 5:30 PM

Location
Topic: Board of Trustees Meeting
Join from PC, Mac, iPad, or Android:
https://us02web.zoom.us/j/82588749660?pwd=anykwf93tohKGzxOX5w12KhNMSkqLa.1
Passcode:527213
Phone one-tap:
+13017158592,,82588749660# US (Washington DC)
+13052241968,,82588749660# US
Join via audio:
+1 301 715 8592 US (Washington DC)
+1 305 224 1968 US
+1 309 205 3325 US
+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 646 931 3860 US
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 360 209 5623 US
+1 386 347 5053 US
+1 507 473 4847 US
+1 564 217 2000 US

+1 669 444 9171 US
+1 669 900 9128 US (San Jose)
+1 689 278 1000 US
+1 719 359 4580 US
+1 253 205 0468 US
Webinar ID: 825 8874 9660
International numbers available: https://us02web.zoom.us/u/kbLzY2Kxru

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Trustees Present
C. Holland, J. Russell, K. Fiely (remote), K. Spraga (remote), M. Spain (remote), S. Yanni (remote), W. Young (remote)

Trustees Absent
None

Non Voting Members Present
C. Jones (remote), F. Viall (remote), T. Hunt (remote)

Guests Present
E. Lofton (remote), Jinnely Thomas (remote)

I. Opening Items

A. Call the Meeting to Order

W. Young called a meeting of the board of trustees of Northwood Academy Charter School to order on Wednesday Jun 17, 2026 at 5:35 PM.

B. Roll Call

C. Reading of the NACS Mission Statement: Northwood is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences required for our students to become successful lifelong learners.

II. Approval of the Agenda

A.

It is recommended that the Board of Trustees approve the agenda for the June 17, 2026 meeting.

W. Young made a motion to approve the agenda for the June 17, 2026 meeting.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Public Participation

A. Community Comment

No Community Comment for this meeting.

IV. Minutes

A. It is recommended that the Board of Trustees approve the minutes from the April 15, 2026 meeting.

W. Young made a motion to approve the minutes from Board Meeting on 04-15-26.
K. Fiely seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Executive Session

A. It is recommended that the Board of School Directors move into Executive Session for matters allowed under the Pennsylvania Sunshine Act.

W. Young made a motion to move into Executive Session for matters allowed under the Pennsylvania Sunshine Act.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. It is recommended that the Board of Trustees resumes the public portion of the meeting.

VI. Financial Recommendations

A. It is recommended that the Board of Trustees approve Finance Report and Disbursements as discussed.

W. Young made a motion to approve Finance Report and Disbursements as discussed.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Formal Resolution: Authorization for Frank Ayata and Steve Yanni as signatories to the TD Bank accounts.

W. Young made a motion to authorize for Frank Ayata and Steve Yanni as signatories to the TD Bank accounts.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Formal Resolution: Authorization for Frank Ayata and Steve Yanni as signatories for the mortgage refinance.

W. Young made a motion to Authorize for Frank Ayata and Steve Yanni as signatories for the mortgage refinance.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. It is recommended that the Board of Trustees approve the Final 2026-2027 NACS Budget with revenues projected at $18,270,622 and expenditures projected at $17,406,212.

W. Young made a motion to approve the Final 2026-2027 NACS Budget with revenues projected at $18,270,622 and expenditures projected at $17,406,212.
C. Holland seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. It is recommended that the Board of Trustees dedicate $800,000 to committed fund balances as follows: $100,000 Contingency; $150,000 Curriculum; $350,000 Facilities and Operations, $100,000 Special Education, and $100,000 Technology and direct the CEO and Director of Business Operations to provide monthy accounting for these funds.

W. Young made a motion to dedicate $800,000 to committed fund balances as follows: $100,000 Contingency; $150,000 Curriculum; $350,000 Facilities and Operations, $100,000 Special Education, and $100,000 Technology and direct the CEO and Director of Business Operations to provide monthly accounting for these funds.
C. Holland seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. It is recommended that the Board of Trustees authorize the CEO and the Director of School Business Operations to execute the necessary document for the mortagage refinance with the understanding that all documents requiring Trustee approval will be provided to the Board for consideration.

W. Young made a motion to authorize the CEO and the Director of School Business Operations to execute the necessary document for the mortagage refinance with the understanding that all documents requiring Trustee approval will be provided to the Board for consideration.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Human Resources Recommendations

A. It is recommended that the Board of Trustees accepts and ratifies the personnel changes, modifications and additions, as presented in the attached Key Performance Indicator (KPI).

W. Young made a motion to accept and ratify the personnel changes, modifications and additions, as presented in the attached Key Performance Indicator (KPI).
C. Holland seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. It is recommended that the Board of Trustees approve the Collective Bargaining Agreement with the NACS Union/AFT Local 6056 effective July 1, 2026 through June 30, 2029.

W. Young made a motion to approve the Collective Bargaining Agreement with the NACS Union/AFT Local 6056 effective July 1, 2026 through June 30, 2029.
K. Fiely seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. It is recommended that the Board of Trustees approve the

VIII. Operations Recommendations

A. It is recommended that the Board of Trustees approve the requested Budget Transfer in the amount of $252,400.

W. Young made a motion to approve the requested Budget Transfer in the amount of $252,400.
C. Holland seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Policy Recommendations

A. It is recommended that the Board of Trustees approve the NACS 800 Operations and 900 Communinty series policies. All have been reviewed by legal counsel.

W. Young made a motion to approve the NACS 800 Operations and 900 Community series policies. All have been reviewed by legal counsel.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Authorize the CEO to publish the revised Student Code of Conduct, consistent with all applicable Board policies, by August 1, 2026.

W. Young made a motion to authorize the CEO to publish the revised Student Code of Conduct, consistent with all applicable Board policies, by August 1, 2026.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Authorize the CEO to publish the revised Student and Family Handbook, consistent with all applicable Board policies, by August 1, 2026.

W. Young made a motion to authorize the CEO to publish the revised Student and Family Handbook, consistent with all applicable Board policies, by August 1, 2026.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Authorize the CEO to publish the revised Lottery and Enrollment Policy for SY 2027-2028.

W. Young made a motion to authorize the CEO to publish the revised Lottery and Enrollment Policy for SY 2027-2028.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. E. It is recommended that the Board of Trustees approve the meeting schedule for August 2026 through June 2027.

W. Young made a motion to approve the meeting schedule for August 2026 through June 2027.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. Closing Items

A. Adjourn Meeting

W. Young made a motion to adjourn the meeting at 6:42pm.
K. Fiely seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:42 PM.

Respectfully Submitted,
E. Lofton