APPROVED

Northwood Academy Charter School

Minutes

Board Meeting

Board Meeting

Date and Time
Wednesday August 20, 2025 at 5:30 PM

Location
You are invited to a Zoom webinar!
When: Aug 20, 2025 05:30 PM Eastern Time (US and Canada)
Every 2 months on the Third Wed, until Jun 17, 2026, 6 occurrence(s)
Aug 20, 2025 05:30 PM
Oct 15, 2025 05:30 PM
Dec 17, 2025 05:30 PM
Feb 18, 2026 05:30 PM
Apr 15, 2026 05:30 PM
Jun 17, 2026 05:30 PM
Please download and import the following iCalendar (.ics) files to your calendar system.
Monthly: https://us02web.zoom.us/webinar/tZ0ld-GurzgjHNWKNFueG8JHae8kPa2HWrgx/ics?icsToken=DHHT4aGrhHDi1qGkYgAALAAAAAgff_c7h9p8m8Rk0kmMH1tijj5zZJ5rASly1NsTD_Y_bIxg8LJ-ESoWAkS4DFuqQIdhqk18CD8Wig-onjAwMDAwMQ
Topic: Board Meeting
Join from PC, Mac, iPad, or Android:
https://us02web.zoom.us/j/89808613961
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Webinar ID: 898 0861 3961
International numbers available: https://us02web.zoom.us/u/kcPg8b99E2

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board has adjusted the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Zoom Link to join the webinar:
https://us02web.zoom.us/j/89808613961

Trustees Present

J. Russell (remote), K. Fiely (remote), K. Spraga (remote), M. Spain (remote), N. Daly (remote), W. Young (remote)

Trustees Absent
C. Patton, D. Hill-Hennie, E. Williams, M. Pinkney

Non Voting Members Present
C. Jones (remote), F. Viall (remote), T. Hunt (remote)

Guests Present
14843588583 (remote), 19083772859 (remote), AWeisbrod (remote), Adam Whitlach (remote), Adrian Espinosa (remote), Alyson Sperock (remote), Amy (remote), Amy Hollister (remote), Arielle (remote), Ashley (remote), Audrey Powell (remote), Chris (remote), Christine (remote), Collin McCann (remote), Collin McCann (remote), Community Partners (remote), Concerned community member (remote), Concerned teacher (remote), D Saunders (remote), Disappointed Northwood Parent (remote), E. Lofton (remote), ERIC'S TEAM (remote), Fire Total HR (remote), Fire Tracee (remote), Ghost (remote), Gina Martin (remote), HB (remote), Heather Chamberlain (remote), I phone Pro16 (remote), Iphone16 (remote), JAMIE ZORRILLA-GRAY (remote), JB iPhone (remote), JOHN (remote), Jaclyn DeVito (remote), Jayda (remote), Jeanette Viteri (remote), Jeremiah Link (remote), Jim Coughlin (remote), Judy DeShields (remote), Justin (remote), K Bennett (remote), K. (remote), KRose (remote), Kadyjah Haley (remote), Kate Crossett (remote), Kathy (remote), Katie Hutchinson (remote), Kelly Ann Coughlin (remote), Kevin Donley, Ph.D. (remote), Kim Coughlin (remote), Krista Neiss (remote), Kristen Graham (remote), Kyna (remote), Lauren Copeland (remote), Leslie (remote), Lewis (remote), Liam (remote), Lisa (remote), M. McLeish (remote), Makaine Lozandieu (remote), Marissa A Woloszczuk (remote), Marta Rivera (remote), Megan Richards (remote), Merika Azard (remote), Michelle (remote), Mike (remote), Mrs. Donohue (remote), Mrs. Parico (remote), Mrs. Smith (remote), MsR (remote), NACS Teacher (remote), NACS Teacher (remote), NACS Teacher (remote), NACS Teacher (remote), Najaah Gayle (remote), Nicole (remote), Nina Esposito-Visgitit's iPhone (remote), Parent (remote), Patrick Kahmar (remote), Ryan (remote), Samantha's Phone (remote), Sanon (remote), Second Grade (remote), Shadayia's iPhone (remote), Shannon (remote), Sierra (remote), Sikita Wilkins (remote), Stacey Pace (remote), Stacey Pace (remote), Syed Adan (remote), Tamara Holmes (remote), Te (remote), Te (remote), Teacher (remote), Team Eric (remote), Tony Montana (remote), Truth Seeking (remote), Tyrek Bruce (remote), Union member (remote), VBM Transports LLC Von Mims (remote), Valerie Lawrence - Court Reporter (remote), We love our APs (remote), Wendy G. (remote), arielle (remote), ayoder (remote), iPhone (remote), laura (remote), laura (remote), makaine's iPhone (remote), mbernaocco (remote), meranda schwelm (remote), tae (remote), trobinson (remote)

I. Opening Items

A. Call the Meeting to Order

W. Young called a meeting of the board of trustees of Northwood Academy Charter School to order on Wednesday Aug 20, 2025 at 5:36 PM.

B. Record Attendance and Guests

C. Reading of Mission Statement

The mission statement was read by Board Chair, Warren Young.

Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.

D. Resolution 2025.800: Approval of Agenda

W. Young made a motion to accept the agenda for the August 20, 2025 Board meeting.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Resolution 2025.801: Approval of Previous Minutes

W. Young made a motion to approve the minutes from Board Meeting on 06-18-25.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Community Comment

Community Comments provided by the following:
1- Ryan Hoke - NACS 2nd grade teacher
2- Heather Chamberlain - Special Education Teacher
3- Emily Parico - Vice President of NACS Union
4- Kim Coughlin - President of NACS Union
5- Margaret Bernocco - Kindergarten Teacher
6- Kevin Donley - School Psychologist
7- Bernard Gray - Parent of 2 NACS Students

G. Executive Session

W. Young made a motion to move to Executive Session for discussion of personnel and open special education litigation matters.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Staff Reports

A. CEO Report

provided by Nancy Daly.

B. CAO Report

provided by Nancy Daly.

C. Special Education Report

provided by Frank Viall.

D. Operations Report

provided by Chris Jones.

E. Finance Report

provided by Michael McLeish.

F. Human Resources Report

provided by Tracee Hunt.

III. New Business

A. Resolution 2025.810: Resignation of Eric Langston as CEO

W. Young made a motion to to acknowledge and accept the resignation of Eric Langston effective 7/8/2025.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. CBA 2025.70: Electrical cost of Admin Gate

W. Young made a motion to approve the funding for the electrical cost.
K. Spraga seconded the motion.
Discussion around the budgeted line item vs. the remaining balance. There were other expenditures that occurred during the year around the gate that was incorporated in the remaining balance. Projected cost $14,500.
The board **VOTED** unanimously to approve the motion.

C. CBA 2025.71: Window Replacements

W. Young made a motion to approve the window relpacents for the courtyard. Projected cost $15,335.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. CBA 2025.73: Science software license and instructional kit purchase

W. Young made a motion to approve the science software licenses and the purchase instructional kits. Projected cost $132,249.48.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Resolution 2025.74: Replacement of the SPED Lead Case Manager with a SPED Teacher

W. Young made a motion to to replace the SPED Lead Case Manger with a SPED Teacher.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Resolution 2025.811: Separation Agreement for Eric Langston

W. Young made a motion to approve the separation agreement for Eric Langston.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Resolution 2025.812: Acknowledgement of Nancy Daly as Interim CEO

W. Young made a motion to acknowledge Nancy Daly as Interim CEO, providing her a stipend and singing authority on behalf of Northwood Academy effective 7/9/2025.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Resolution 2025.813: Executive Search Contract

W. Young made a motion to approve the Executive Search Contract with Total HR. Projected cost $61,875.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. CBA 2025.814: Wireless Access Points

W. Young made a motion to approve the cost of additional access points throughout the buildings. Projected cost $11,271.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

J. CBA 2025.815: Elevator Repair Quotes

W. Young made a motion to approve moving forward with the elevator repair. Projected cost $157,550.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

K.

Resolution 2025.816: Nomination of Board Secretary

W. Young made a motion to open the floor for nominations of Board Secretary.
K. Spraga seconded the motion.
Jordan Russell nominated himself for the office of Board Secretary.
The board **VOTED** unanimously to approve the motion.

L. Resolution 2025.817: Election of a Board Secretary

W. Young made a motion to fill the Board Secretary vacancy from August 20, 2025 - August 19, 2027. The Board of Trustees delegates the note taking responsibilities of the Secretary to Ellisa Lofton, per the bylaws.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

M. Resolution 2025.818: Charter School Agreement & Resolution

W. Young made a motion to to approve the execution of the charter agreement between Northwood Academy and the School District of Philadelphia.
K. Spraga seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

W. Young	Aye
M. Pinkney	Absent
J. Russell	Aye
C. Patton	Absent
K. Fiely	Aye
M. Spain	Abstain
K. Spraga	Aye
E. Williams	Absent
N. Daly	Abstain
D. Hill-Hennie	Absent

N. Resolution 2025.819: Amendment of the Charter School Resolution

W. Young made a motion to approve the amendment of the Charter School Resolution to reflect the name of the appointed Secretary.
K. Spraga seconded the motion.
This will be updated once Mr Russell is sworn in.
The board **VOTED** unanimously to approve the motion.

O. Resolution 2025.820: Updated NACS Policies

W. Young made a motion to conditionally approve pending legal review.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

P.

Resolution 2025.821: NACS 2025-2026 Family Handbook

W. Young made a motion to approve the NACS 2025-2026 Family Handbook.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

Q. Resolution 2025.822: Settlement and Release Agreements

W. Young made a motion to approve the ratification/approval the Settlement and Release Agreements in the following special education litigation mattes, as presented to the Board in executive session. 1. I.P. 2. L.L.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

R. Personnel (Key Performance Indicator)

W. Young made a motion to accepts and ratifies the personnel changes, modifications and additions, as presented in the attached Key Performance Indicator (KPI).
K. Spraga seconded the motion.
Board requested a Resolution for the KPI
The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

W. Young made a motion to adjourn the meeting at 8:12pm.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:12 PM.

Respectfully Submitted,
E. Lofton