APPROVED

Northwood Academy Charter School

Minutes

Finance Meeting

Date and Time
Wednesday February 5, 2025 at 5:00 PM

Location
Hi there,
You are invited to a Zoom webinar.
When: Aug 7, 2024 12:00 PM Eastern Time (US and Canada)
Every month on the First Wed, until Dec 4, 2024, 5 occurrence(s)
Aug 7, 2024 12:00 PM
Sep 4, 2024 12:00 PM
Oct 2, 2024 12:00 PM
Nov 6, 2024 12:00 PM
Dec 4, 2024 12:00 PM
Please download and import the following iCalendar (.ics) files to your calendar system.
Monthly: https://us02web.zoom.us/webinar/tZUtdOCgqjooHtE1IUW9HmTLGLj3YIPHrVVI/ics?icsToken=98tyKuGprjgjEtCUsh2CRpwcAojCXfzwiH5Bgrd4zTbQNHI7bzfaEc5IYYtWIPDC
Topic: Finance Committee Meeting
Please click the link below to join the webinar:
https://us02web.zoom.us/j/81039841245
Or One tap mobile :
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Dial(for higher quality, dial a number based on your current location):
+1 312 626 6799 US (Chicago)
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This is a public meeting of the Finance Committee of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are welcome to attend and listen to the Finance Committee conduct its business tonight. All written comments submitted to the Committee via email (board@northwoodcs.org) will be acknowledged and incorporated into the official minutes. This meeting is accessible to the public via the remote platform Zoom and is being recorded.

Meeting will be conducted via Zoom platform with the ability to join via phone as well.
Join Zoom Meeting**: https://us02web.zoom.us/j/81039841245**

Committee Members Present
C. Jones (remote), E. Langston (remote), K. Spraga (remote), M. McLeish (remote), R. Garner (remote), T. Hunt (remote)

Committee Members Absent
None

Guests Present
E. Lofton (remote)

I. Opening Items

A. Call the Meeting to Order

K. Spraga called a meeting of the Finance Committee of Northwood Academy Charter School to order on Wednesday Feb 5, 2025 at 5:09 PM.

B. Record Attendance

C. Approve Agenda

K. Spraga made a motion to approve the agenda for the February 5, 2025 meeting.
M. McLeish seconded the motion.
The committee **VOTED** unanimously to approve the motion.

D. Approve previous Meeting Minutes

K. Spraga made a motion to approve the minutes from Finance Meeting on 01-08-25.
T. Hunt seconded the motion.
The committee **VOTED** unanimously to approve the motion.

E. Community Comment

No Community Comment for this meeting.

II. Discussion & CBAs

A. CBA 2025.021: Emergency Plumbing Repair

K. Spraga made a motion to approve the Emergency Plumbing Repair.
C. Jones seconded the motion.
The committee **VOTED** unanimously to approve the motion.

B. CBA 2025.022: Appraisal for 4629 Adams Ave

K. Spraga made a motion to approve the Appraisal amount for 4629 Adams Ave.
M. McLeish seconded the motion.
The committee **VOTED** unanimously to approve the motion.

C. CBA 2025.023: Phase I/Property Condition Assessment at 4629 Adams Ave

K. Spraga made a motion to approve the Phase 1 and Property Condition Assessment for 4629 Adams Ave.
M. McLeish seconded the motion.
The committee **VOTED** unanimously to approve the motion.

D. CBA 2025.024: Occupational Therapist Position

K. Spraga made a motion to approve the position and hiring for an Occupational Therapist.
T. Hunt seconded the motion.
The committee **VOTED** unanimously to approve the motion.

E. 2025-2026 Budget Discussion

Budget discussion for the 2025-2026 school year. Staffing, wishlist items, and building categories were discussed. the budget will be reviewed again and provided to the Board once finalized.

III. Closing Items

A. Adjourn Meeting

K. Spraga made a motion to adjourn the meeting at 5:22pm.
M. McLeish seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:22 PM.

Respectfully Submitted,
E. Lofton