APPROVED

Northwood Academy Charter School

Minutes

Board Meeting

Date and Time
Wednesday April 9, 2025 at 5:30 PM

Location
Hi there,
You are invited to a Zoom webinar.
When: Aug 21, 2024 05:30 PM Eastern Time (US and Canada)
Every 2 months on the Third Wed, until Jun 18, 2025, 6 occurrence(s)
Aug 21, 2024 05:30 PM
Oct 16, 2024 05:30 PM
Dec 18, 2024 05:30 PM
Feb 19, 2025 05:30 PM
Apr 16, 2025 05:30 PM
Jun 18, 2025 05:30 PM
Please download and import the following iCalendar (.ics) files to your calendar system.
Monthly: https://us02web.zoom.us/webinar/tZ0ld-GurzgjHNWKNFueG8JHae8kPa2HWrgx/ics?icsToken=98tyKuGhpjsiHNWWuR-GRpx5GoigWe7zmHZEgo1qtzHDFiV0OineN-caOYJ-QvDn
Topic: Board Meeting
Please click the link below to join the webinar:
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Or One tap mobile :
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Dial(for higher quality, dial a number based on your current location):

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This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board has adjusted the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Zoom Link to join the webinar:
https://us02web.zoom.us/j/89808613961

Trustees Present

D. Hill-Hennie (remote), E. Langston (remote), E. Williams (remote), J. Russell (remote), K. Fiely (remote), K. Spraga (remote), W. Young (remote)

Trustees Absent
C. Holmes, C. Patton, M. Pinkney

Non Voting Members Present
C. Coval (remote), C. Jones (remote), F. Viall (remote), M. McLeish (remote), T. Hunt (remote)

Guests Present
E. Lofton (remote)

I. Opening Items

A. Call the Meeting to Order

W. Young called a meeting of the board of trustees of Northwood Academy Charter School to order on Wednesday Apr 9, 2025 at 5:50 PM.

B. Record Attendance and Guests

C. Reading of Mission Statement

Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.

D. Resolution 2025.400: Approval of Agenda

W. Young made a motion to approve the agenda for the April 9, 2025 meeting.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Resolution 2025.401: Approval of Previous Minutes

W. Young made a motion to approve the minutes from Board Meeting on 02-19-25.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Community Comment

No Comminuty Comment for the April 9, 2025 meeting.

G. Resolution 2025.402: Appointment of new Board Member Kevin Fiely

W. Young made a motion to appoint Kevin Fiely to the Board of Trustees, who shall serve a two-year term, beginning April 9, 2025 and ending April 9, 2027.
K. Spraga seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Spraga	Aye
D. Hill-Hennie	Aye
C. Holmes	Absent
E. Williams	Aye
K. Fiely	Abstain
E. Langston	Abstain
C. Patton	Absent
J. Russell	Abstain
W. Young	Aye
M. Pinkney	Absent

H. Resolution 2025.403: Appointment of new Board Member Jordan Russell

W. Young made a motion to appoint Jordan Russell to the Board of Trustees, who shall serve a two-year term, beginning April 9, 2025 and ending April 9, 2027.
K. Spraga seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Langston	Abstain
D. Hill-Hennie	Aye
W. Young	Aye
E. Williams	Aye
M. Pinkney	Absent
K. Spraga	Aye
J. Russell	Abstain
K. Fiely	Abstain
C. Holmes	Absent
C. Patton	Absent

I. Resolution 2025.404: Oath of Office for Board Members

Attorney Chris Coval administered the Oath of Office for Appointed Trustees as follows:

- *I solemnly swear that I will support and defend the Constitution of the United States, and the Constitution of the Commonwealth of Pennsylvania, and that I will faithfully, impartially, and justly discharge the duties of a Trustee of the Northwood Academy Charter School to the best of my ability.*
- *I further swear that I possess the qualifications of membership as may be prescribed by law, and that having taken the foregoing oath, I hereby signify my acceptance of public office.*

J.

Executive Session

W. Young made a motion to enter into Executive Session to discuss Special Education matters.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Staff Reports

A. CEO Report

Read by Mr. Langston

B. Principal Report

Read by Ms. Garner

C. Special Education & Student Support Report

Read by Mr. Viall

D. Operations Report

Read by Mr. Jones

E. Finance Report

Read by Mr. McLeish

F. Human Resources Report

Read by Mrs. Hunt

III. New Business

A. Resolution 2025.405: Updated Uniform Policy

W. Young made a motion to approve the updated Uniform Policy for 2025-2026.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Resolution 2025.406: 2025-2026 Academic Calendar

W. Young made a motion to approve the 2025-2026 Academic Calendar.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Resolution 2025.407: Minutes Correction

W. Young made a motion to approve the correct the October 18, 2023 meeting and minutes to reflect Executive Session was held for discuss Special education matters and

to approve and correct the June 12, 2024 meeting and minutes to reflect Mike McLeish as a staff member and not a Board member. These updates will be submitted to the CSO for updates to the ACE Winter Preview.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. CBA 2025.301: New Position of Chief Administrative Officer

W. Young made a motion to approve the search and hiring of a Chief Administrative Officer.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. CBA 2025.301a: Search for New Position of Chief Administrative Officer

W. Young made a motion to approve the cost of the search for Chief Administrative Officer.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Personnel (Key Performance Indicator)

W. Young made a motion to accept and ratifies the personnel changes, modifications and additions, as presented in the attached Key Performance Indicator (KPI).
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

W. Young made a motion to adjourn the meeting at 7:29 pm.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:29 PM.

Respectfully Submitted,
E. Lofton