APPROVED

Northwood Academy Charter School

Minutes

Board Meeting

Date and Time
Wednesday October 16, 2024 at 5:30 PM

Location
Hi there,
You are invited to a Zoom webinar.
When: Aug 21, 2024 05:30 PM Eastern Time (US and Canada)
Every 2 months on the Third Wed, until Jun 18, 2025, 6 occurrence(s)
Aug 21, 2024 05:30 PM
Oct 16, 2024 05:30 PM
Dec 18, 2024 05:30 PM
Feb 19, 2025 05:30 PM
Apr 16, 2025 05:30 PM
Jun 18, 2025 05:30 PM
Please download and import the following iCalendar (.ics) files to your calendar system.
Monthly: https://us02web.zoom.us/webinar/tZ0ld-GurzgjHNWKNFueG8JHae8kPa2HWrgx/ics?icsToken=98tyKuGhpjsiHNWWuR-GRpx5GoigWe7zmHZEgo1qtzHDFiV0OineN-caOYJ-QvDn
Topic: Board Meeting
Please click the link below to join the webinar:
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This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board has adjusted the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Zoom Link to join the webinar:
https://us02web.zoom.us/j/89808613961

Trustees Present

C. Holmes, C. Patton (remote), D. Hill-Hennie, E. Langston (remote), K. Spraga (remote), M. Pinkney (remote), W. Young (remote)

Trustees Absent
E. Williams

Trustees who arrived after the meeting opened
C. Holmes

Non Voting Members Present
C. Jones (remote), F. Viall (remote), M. McLeish (remote), R. Garner (remote), T. Hunt (remote)

Guests Present
Audrey Powell (remote), Carmen Santiago (remote), E. Lofton (remote), Jinelly Davidson (remote), Normalee Service (remote), Valerie Lawrence (remote)

I. Opening Items

A. Call the Meeting to Order

W. Young called a meeting of the board of trustees of Northwood Academy Charter School to order on Wednesday Oct 16, 2024 at 5:30 PM.

B. Record Attendance and Guests

C. Holmes arrived at 5:41 PM.

C. Reading of Mission Statement

Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.

D. Resolution 2024.100: Approval of Agenda

W. Young made a motion to approve the agenda for the October 16, 2024 meeting.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Resolution 2024.101: Approval of Previous Minutes

W. Young made a motion to approve the minutes from Board Meeting on 09-18-24.
M. Pinkney seconded the motion.
The board **VOTED** unanimously to approve the motion.

F.

Community Comment

No Community Comment for the 10/16/24 meeting.

G. Executive Session

W. Young made a motion to move to Executive Session to discuss Special Education legal cases.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. New Business

A. Resolution 2024.102: Board Recruitment Memo and Proposal

K. Spraga made a motion to approve the recruitment of Board Members by Total HR.
D. Hill-Hennie seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Resolution 2024.103: Board Vice Chair Nomination

W. Young made a motion to nominate candidates for Board Vice Chair.
K. Spraga seconded the motion.
Amanda Hill-Hennie was nominated.
The board **VOTED** unanimously to approve the motion.

C. Resolution 2024.104: Elect a Board Vice Chair

W. Young made a motion to approve the nomination and elect Amanda Hill-Hennie as Vice-Chair.
D. Hill-Hennie seconded the motion.
Dr. Hill-Hennie elected as Vice Chair serving the term from 10/16/2024-10/15/2026.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Pinkney	Aye
W. Young	Aye
D. Hill-Hennie	Aye
C. Holmes	Aye
C. Patton	Aye
K. Spraga	Aye
E. Williams	Absent
E. Langston	Abstain

D. Resolution 2024.105: Approval of Title I Comprehensive Plan

W. Young made a motion to approve the Title I Comprehensive Plan.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Resolution: 2024.106: NACS 2025-2026 Lottery & Enrollment Policy Update

W. Young made a motion to to approve the revise the Lottery & Enrollment Policy update.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Resolution 2024.107: Special Education Cyclical Monitoring Policies

W. Young made a motion to approve the Special Education Cyclical Monitoring Policies.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Resolution 2024.108: Request for Proposal: Comprehensive Facilities Management, School Safety, Janitorial Services, Groundskeeping and Food Service Management

W. Young made a motion to approve to move forward with the RFP for a single vendor with dining as a separate contract.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. CBA 2024.100: Music Equipment

W. Young made a motion to purchase music equipment.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. CBA 2024.101: 4629 Adams Avenue Property Purchase

W. Young made a motion to approve the purchase of the property at 4629 Adams Ave.
C. Holmes seconded the motion.
The board **VOTED** unanimously to approve the motion.

J. CBA 2024.102: Unemployment Compensation Provider Change

W. Young made a motion to approve the change of the Unemployment Compensation Provider.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

K. Personnel (Key Performance Indicator)

III. Closing Items

A. Adjourn Meeting

W. Young made a motion to adjourn the meeting at 6:52am.
C. Holmes seconded the motion.

The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:52 PM.

Respectfully Submitted,
E. Lofton

Documents used during the meeting

- 10_16 ~ Board Meeting _Principal's Report .pdf
- SPED Board Report October 2024 (2).pdf
- Operations Board Report - October 2024.pdf
- NACS HR Initiatives Timeline as of 093024.pdf
- August Financial Statements.pdf
- NACS Board Committee Memorandum 10092024.pdf
- NACS HR Board Development Proposal (2) 100924.pdf
- Total HR CBA Board Recruitment.pdf
- TSI Title 1 School Plan _ 2024 - 2025 (1).pdf
- 2024-10-03 - (Draft) Annual Notice of Special Education Services (NACS).docx
- 2024-10-03 - (Draft) 504 Annual Notice for Website (NACS).docx
- 2024-10-04 - Confidentiality Policy re Spec Ed Records (NACS).docx
- 2024-10-04 - (draft) Positive Behavior Support Policy (NACS).docx
- 2024-10-04 - Model FERPA Notice for Website (NACS).docx
- Board Report RFP Document - Google Docs.pdf
- NACS RFP 1.docx - Google Docs.pdf
- NACS RFP 2.docx - Google Docs.pdf
- Music Equipment CBA.pdf
- Sweetwater_Quote.pdf
- Guitar_Center_Quote.pdf
- Adorama_Quote.pdf
- 4629_Adams_Avenue_CBA.pdf
- 2025 UI Executive Summary Northwood Academy FULL REV 1 09132024 (1) (1).pdf
- Unemployment_Compensation_CBA.pdf
- NACS HR Key Performance Indicators - Detailed Oct Board Meeting 9302024.pdf
- CEO_Board_Report_10.16.24.pdf