APPROVED

Northwood Academy Charter School

Minutes

Finance Committee Meeting

Date and Time
Wednesday October 4, 2023 at 5:00 PM

This is a public meeting of the Finance Committee of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are welcome to attend and listen to the Finance Committee conduct its business tonight. All written comments submitted to the Committee via email (board@northwoodcs.org) will be acknowledged and incorporated into the official minutes. This meeting is accessible to the public via the remote platform Zoom and is being recorded.

Meeting will be conducted via Zoom platform with the ability to join via phone as well.
Join Zoom Meeting**:** **https://us02web.zoom.us/j/85650164954**

Committee Members Present
A. Sawyer (remote), K. Spraga (remote), M. McLeish (remote), T. Hunt (remote)

Committee Members Absent
None

Committee Members who arrived after the meeting opened

T. Hunt

Non Voting Members Present
E. Langston (remote)

Guests Present
A. Mohamad

I. Opening Items

A. Call the Meeting to Order

K. Spraga called a meeting of the Finance Committee of Northwood Academy Charter School to order on Wednesday Oct 4, 2023 at 5:03 PM.

B. Record Attendance

T. Hunt arrived at 5:08 PM.

C. Approve Agenda

K. Spraga made a motion to Approve October's Agenda.
A. Sawyer seconded the motion.
The committee **VOTED** to approve the motion.

D. Approve previous Meeting Minutes

K. Spraga announced we will vote on August, September & October Meeting Minutes in November.

E. Community Comment

II. Financials

A. Finance Report

Presented by Michael McLeish:

- Michael McLeish discussed the school's ESSER spending, including Set Aside monies. Mr. McLeish disclosed the school has spent approximately 4.8M of an allocated 10.2M through the end of the 2023 fiscal period.
- Mr. McLeish further discussed the projected ESSER expenses during the 2024 fiscal period. He informed the school has approximately 4.4M earmarked for ESSER spending with 1.0M yet to be determined.
- Mr. McLeish also informed the committee of the required ESSER spending buckets.

III. Discuss CBAs

A. CBA2023.45 - TCI Purchase/Renewal

K. Spraga made a motion to Approve.
A. Sawyer seconded the motion.
The committee **VOTED** to approve the motion.

IV. Human Resources

A. Position Request: Deans & Executive Assistant to CEO

K. Spraga made a motion to Approve additional positons.
M. McLeish seconded the motion.
The committee **VOTED** to approve the motion.

B. Position Request: Social Worker

K. Spraga made a motion to Approve.
A. Sawyer seconded the motion.
The committee **VOTED** to approve the motion.

C. CBA 2023.42: Position Request: Jounce Partners and Coaching Development

K. Spraga made a motion to Approve.
T. Hunt seconded the motion.
The committee **VOTED** to approve the motion.

D. CBA2023.44: Position Request: College and Career Readiness Teacher

K. Spraga made a motion to Approve.
A. Sawyer seconded the motion.
The committee **VOTED** to approve the motion.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:41 PM.

Respectfully Submitted,
K. Spraga