APPROVED

Northwood Academy Charter School

Minutes

Monthly Board Meeting

Date and Time
Wednesday April 17, 2024 at 5:30 PM

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board has adjusted the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Zoom Link to join the webinar:
https://us02web.zoom.us/j/88315607853?pwd=TkRxNXdHMHRqSFNnR28vcHBrMnNhQT09

Trustees Present
C. Patton (remote), D. Hill-Hennie, D. Kleschick (remote), E. Langston (remote), E. Williams (remote), K. Spraga (remote), M. McLeish (remote), M. Pinkney (remote), W. Young (remote)

Trustees Absent
C. Holmes

Guests Present
A. Mohamad (remote), D. Abellard (remote), E. Leite (remote), E. Lofton (remote), T. Hunt (remote)

I. Opening Items

A. Call the Meeting to Order

A. Mohamad called a meeting of the board of trustees of Northwood Academy Charter School to order on Wednesday Apr 17, 2024 at 5:30 PM.

B. Record Attendance and Guests

C. Reading of Mission Statement

Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.

D. Resolution 41724.1: Approval of Agenda

D. Kleschick made a motion to approve the agenda for the April 17, 2024 meeting.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Resolution 41724.2: Approval of Previous Minutes

D. Kleschick made a motion to approve the minutes from Monthly Board Meeting on 02-21-24.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Community Comment

No Community Comment.

II. Staff Reports

A. CEO Report

B. Principal Report

C.

Special Education & Student Support Report

D. Operations Report

E. Human Resources

Agenda was amended to add the Collective Bargaining Agreement and the Side Letter as two separate agenda items for voting purposes.

F. Finance Report

III. New Business

A. Resolution 41724.3: Facade Construction Engineering

D. Kleschick made a motion to approve to move forward with the building facade repair.
W. Young seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Resolution: 41724.4: Chromebook Repair

K. Spraga made a motion to approve to move forward with the Chromebook repair.
M. McLeish seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Resolution: 41724.5: FEV Tutoring

K. Spraga made a motion to approve to move forward with FEV Tutoring Services for the restof the school year.
M. Pinkney seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Resolution 41724.6: Innovageous Program

Motion to approve to move forward with the Innovageous Program.
The board **VOTED** unanimously to approve the motion.

E. Resolution 41724.7: Purchase of LED Lighting

D. Kleschick made a motion to approve to move forward with the LED Lighting Program.
W. Young seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Resolution 41724.8: Roadrunner Services

K. Spraga made a motion to approve to move forward with the Roadrunner Services.
M. Pinkney seconded the motion.
The board **VOTED** unanimously to approve the motion.

G.

Resolution 41724.9: Donation

D. Kleschick made a motion to approve to make a one time donation in honor of a former Board Member.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Resolution 41724.10: Total HR Solutions Additional Recruiting Services

D. Kleschick made a motion to approve to have Total HR engae in services outside of the normal contract.
M. Pinkney seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. Resolution 41724.11: NACS 990 Tax Return

D. Kleschick made a motion to approve the 990 tax return.
W. Young seconded the motion.
The board **VOTED** unanimously to approve the motion.

J. Resolution 41724.12: NACS 2024-2025 School Calendar

D. Kleschick made a motion to approve the Academic Calendar.
K. Spraga seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Hill-Hennie	Aye
C. Holmes	Absent
E. Langston	Abstain
W. Young	Aye
D. Kleschick	Aye
M. Pinkney	Aye
C. Patton	Aye
E. Williams	Aye
K. Spraga	Aye
M. McLeish	Abstain

K. Resolution 41724.13: NACS Flexible Instructional Days Application

K. Spraga made a motion to approve to move forward with Flexible Instructional Days (FID) application.
M. Pinkney seconded the motion.
The board **VOTED** unanimously to approve the motion.

L. CBA 4172024.11: English Language Learner (ELL) Coordinator Position

D. Kleschick made a motion to approve to move forward with the posting and hiring of an ELL Coordinator.

W. Young seconded the motion.
The board **VOTED** unanimously to approve the motion.

M. Resolution 41724.14: NACS Collective Bargaining Agreement

D. Kleschick made a motion to approve the Bargaining Agreement.
K. Spraga seconded the motion.
Approval from July 1, 2023 through June 30, 2026
The board **VOTED** unanimously to approve the motion.

N. Resolution 41724.15: NACS and Union Side Letter

D. Kleschick made a motion to approve to Side Letter Agreement.
K. Spraga seconded the motion.
1- Managerial on behalf of the school to conduct coaching for certain employees.
2- When teachers are finished their last report card conference they may leave the building, even if before all school conferences are completed.
3- For the 2024-2025 school year ONLY, they can roll over up to 5 days of PTO.
The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

D. Kleschick made a motion to adjourn the meeting.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:31 PM.

Respectfully Submitted,
E. Lofton

Documents used during the meeting

- 2024_02_21_board_meeting_minutes.pdf
- CEO Board Report 4.8.2024.docx
- Organizational Chart 3.17.2024.pdf
- April 2024 Principal’s Report- Academics (1).pdf
- _Board Report_Special Education and Student Supports April .pdf
- Operations Board Report - April 2024.pdf
- NACS HR Initiatives Timeline as of 033124.pdf
- Draft Collective Bargaining Agreement (final) (2-6-24).pdf

- Northwood KPIs Summary HR Key Performance Indicators April 2024.pdf
- Northwood and Union Side Letter - fully executed.pdf
- March 2024 Financial Report.pdf
- Facade Construction Engineering CBA.pdf
- DSS Proposal 2024-02-27.pdf
- Chromebook_Repair_CBA.pdf
- Northwood_-_Chromebook_parts_for_Nov_2023.pdf
- FEV_Tutoring_CBA.pdf
- Innovageous_CBA_Board_.docx
- NACS Memo - Innovageous_Board .docx
- LED_Lighting_CBA.pdf
- BI_LED_PROPOSAL_Northwood_Academy_2024-02-20.pdf
- RoadRunner CBA.pdf
- Northwood Academy - RoadRunner Onboarding Docs - 14% Savings.pdf
- Devon Madison CBA.pdf
- Total HR CBA.pdf
- NWACS 2022 990 Draft 1 (1).pdf
- NACS Calendar 2024-2025 4.8.24.xlsx
- Academic Calendar 24-25 4.8.24.docx
- 2024-2025 Parent Calendar 4.8.24.docx
- NACS Memo - FID_Board .docx
- FID_Board_Affirmation-1.docx
- NACS_New_Position_Request_Form_-_ELL_Coordinator.docx
- NACS_Memo_-_ELL_Coordinator_Board.docx
- NACS ELL Coordinator Rationale_Board.docx
- CBA ELL Coordinator.pdf
- Draft Collective Bargaining Agreement (final) (2-6-24).pdf
- Northwood and Union Side Letter - fully executed.pdf