APPROVED

Northwood Academy Charter School

Minutes

Board of Trustees Monthly Meeting

Date and Time
Wednesday June 21, 2023 at 5:30 PM

Location
Northwood Academy Charter School (Hybrid Meeting)

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board has adjusted the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Zoom Link to join the webinar:
https://us02web.zoom.us/j/89081917722

Trustees Present

C. Holmes (remote), D. Hill-Hennie (remote), D. Kleschick (remote), E. Williams, K. Spraga (remote), M. McLeish (remote), T. Caldwell (remote), W. Young (remote)

Trustees Absent
V. Cofield

Trustees who arrived after the meeting opened
E. Williams

Trustees who left before the meeting adjourned
C. Holmes

Guests Present
A. Mohamad (remote), A. Riley (remote), D. Knox-Brown (remote), K. McKenna (remote), N. Snyder (remote), T. Boler (remote), T. Hunt (remote), T. Taylor (remote)

I. Opening Items

A. Call the Meeting to Order

D. Kleschick called a meeting of the board of trustees of Northwood Academy Charter School to order on Wednesday Jun 21, 2023 at 5:42 PM.

B. Record Attendance and Guests

C. Reading of Mission Statement

Presented by Paul Kelshick

D. Executive Session

E. Resolution 062123.001: Approval of Agenda

D. Kleschick made a motion to Approve.
W. Young seconded the motion.
The board **VOTED** to approve the motion.

F. Resolution 062123.002: Approval April 19th, 2023 Board Meeting Minutes

E. Williams arrived.
K. Spraga made a motion to approve the minutes from April 19th, 2023 Board of Trustees Monthly Meeting on 04-19-23.
W. Young seconded the motion.
The board **VOTED** to approve the motion.

G.

Graduation Resolution

Presented by Paul Kleschick.

H. Community Comment

Public Comment Presented.

II. Executive Session

A. Legal and Personnel Issues

D. Kleschick made a motion to Move to executive session.
K. Spraga seconded the motion.
The board **VOTED** to approve the motion.
D. Kleschick made a motion to Return to Public Session.
K. Spraga seconded the motion.
7:12pm
The board **VOTED** to approve the motion.

III. Finance

A. Resolution 062123.003: Approval of Financials

D. Kleschick made a motion to May Financials.
K. Spraga seconded the motion.
Tom Taylor commented on financials.
The board **VOTED** to approve the motion.

B. Resolution 6212023.04 Executive Search

K. Spraga made a motion to Total HR Executive Search.
C. Holmes seconded the motion.
Tara Caldwell withheld vote.
The board **VOTED** to approve the motion.

C. Resolution 62123.05 Approval of 2023-2024 Budget

K. Spraga made a motion to Approve 2023-2024 Budget.
C. Holmes seconded the motion.
The board **VOTED** to approve the motion.
Roll Call:
Paul Kleschick - Present
Krisnitna Spraga - Present
Warren Young - Present
Amanda Hill-Hennie - Present
Eric Williams - Present
Tara Caldwell - Present

D. Resolution 62123.06 Updated Covid Policy

K. Spraga made a motion to Approve Updated Covid Policy.
D. Kleschick seconded the motion.
The board **VOTED** to approve the motion.
Tom Taylor left meeting.

IV. Committee Reports

A. Academic Excellence Committee

Dr. Knox-Brown has no report for this meeting.

B. Governance Committee

Tara Caldwell has no report for this meeting.

C. Human Resource Committee (Ad Hoc)

Paul Kleschick has no report for this meeting.

D. Finance Committee

Kristine Spraga reported the updated budget.

V. Staff Reports

A. CEO

Mr. Boler presented his report.

B. COS

Dr. Knox-Brown presented her report.

C. Human Resources

Tracee Hunt presented her report.

D. Special Education & Student Support

Diana Abellard presented her report.

E. Community Coordinator Report

VI. New Business

A. Resolution 061522.005: Personnel (Key Performance Indicator)

D. Kleschick made a motion to Approve KPI.

W. Young seconded the motion.
The board **VOTED** to approve the motion.

B. Resolution 062123.007: 2023-2024 Summer Schedule

Paul Kleschick presented an amendment to Summer Schedule for 8am-2pm Monday-Thursday and work from home Friday.

Second by Spraga.

Amendment approved

C. Resolution 062123.008: 2023-2024 Board Meeting Calendar

D. Kleschick made a motion to Approve.
K. Spraga seconded the motion.
The board **VOTED** to approve the motion.
Amend the agenda to move back to the budget approval for roll call.
Spraga second.

Approved

D. Resolution 062123.009: Janitorial Contract (Matas Cleaning)

D. Kleschick made a motion to Approve.
K. Spraga seconded the motion.
The board **VOTED** to approve the motion.

E. Displinary Hearing for Student No. 9535210

Presented by Paul Kleschick.
C. Holmes left at 7:29 PM.
D. Kleschick made a motion to accept the finding of fact and conclusions of law regarding student NaDD aka student no. 9535210.
The board **VOTED** to approve the motion.

Roll Call

V. Cofield	Absent
D. Hill-Hennie	Aye
M. McLeish	Abstain
K. Spraga	Aye
D. Kleschick	Aye
E. Williams	Aye
T. Caldwell	Aye
C. Holmes	Absent
W. Young	Aye

VII. Closing Items

A. Adjourn Meeting

D. Kleschick made a motion to Adjourn meeting at 7:41 PM.
T. Caldwell seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:41 PM.

Respectfully Submitted,
D. Kleschick