APPROVED

Northwood Academy Charter School

Minutes

Board of Trustees Monthly Meeting

Date and Time
Wednesday December 21, 2022 at 5:30 PM

Location
Northwood Academy Charter School (Hybrid Meeting)

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website. The meetings will be accessible to the public in-person or remotely via Zoom and recorded.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Zoom Livestream: https://us02web.zoom.us/j/81874992838

Trustees Present
C. Holmes (remote), D. Hill-Hennie (remote), D. Kleschick (remote), E. Williams (remote), K. Spraga (remote), T. Caldwell (remote), W. Young (remote)

Trustees Absent
D. Madison, V. Cofield

Guests Present
A. Riley (remote), D. Knox-Brown (remote), Diana Abellard (remote), I. Dunne (remote), James Munnelly (remote), K. Crossett (remote), N. Snyder (remote), T. Boler (remote), T. Hunt (remote), T. Taylor (remote)

I. Opening Items

A. Call the Meeting to Order

T. Caldwell called a meeting of the board of trustees of Northwood Academy Charter School to order on Wednesday Dec 21, 2022 at 5:30 PM.

B. Record Attendance and Guests

C. Reading of Mission Statement

D. Resolution 122122.001: Approval of Agenda

K. Spraga made a motion to approve the 12/21/2022 agenda, as presented.
D. Kleschick seconded the motion.
The board **VOTED** to approve the motion.

E. Resolution 101922.002: Approval October 19, 2022 Board Meeting Minutes

D. Kleschick made a motion to approve the minutes, as presented Board of Trustees Monthly Meeting on 10-19-22.
K. Spraga seconded the motion.
The board **VOTED** to approve the motion.
T. Boler joined at 5:40, after technical difficulties joining the webinar.

II. Finance

A. Resolution 122122.003: Approval of Financials

K. Spraga made a motion to approve the financials, as presented.
D. Kleschick seconded the motion.
The board **VOTED** to approve the motion.

B. Resolution 122122.04: Annual Financial Audit

D. Kleschick made a motion to approve the annual audit, as presented.
K. Spraga seconded the motion.
General overview presented by Edmund Fosu-Laryea (Auditor BTCPA) supported by Tom Taylor (Business Manager)
The board **VOTED** to approve the motion.

Tom Taylor and Edmund Fosu-Laryea (Auditor BTCPA) left meeting at 5:50PM.
D. Kleschick made a motion to Move to Executive session.
K. Spraga seconded the motion.
The board moved to executive session at 5:52PM.
The board **VOTED** to approve the motion.

III. Executive Session

A. The Board met in Executive Session to discuss personnel, legal and real estate matters.

D. Kleschick made a motion to return to public session.
K. Spraga seconded the motion.
The board returned from executive session at 7:49PM
The board **VOTED** to approve the motion.
Dr. Knox-Brown joined the public meeting upon return from executive session at 7:49PM.

IV. Discussion

A. Community Comment

Cheryl Lewis
Adam Whitlach

V. New Business

A. Resolution 122122.005: Personnel (Key Performance Indicator)

D. Kleschick made a motion to remove the KPI's from new buinsess this month.
K. Spraga seconded the motion.
The board **VOTED** to approve the motion.

B. Resolution 122122.006: Hire a Dean of Students

K. Spraga made a motion to approve hiring a Dean of Students, as presented.
W. Young seconded the motion.
The board **VOTED** to approve the motion.

C. Resolution 122122.007: Hire a School Social Worker

D. Kleschick made a motion to approve hiring a School Social Worker.
K. Spraga seconded the motion.
The board **VOTED** to approve the motion.

D. Resolution 122122.008: Staff Winter Bonus

K. Spraga made a motion to approve a staff winter bonus, as presented.
E. Williams seconded the motion.

The board **VOTED** to approve the motion.

E. Resolution 122122.009: 90-Day Agreement for additional HR Consultation

D. Kleschick made a motion to approve a 90-day contract agreement with Total HR Solutions for additional consultation, as presented.
K. Spraga seconded the motion.
The board **VOTED** to approve the motion.

F. Resolution 122122.010: Engagement with Susanin, Widman, & Brennan, PC

D. Kleschick made a motion to approve Engagement with Susanin, Widman, & Brennan, PC, as presented.
K. Spraga seconded the motion.
The board **VOTED** to approve the motion.

G. Resolution 122122.011: Settlement of Student Number 448-22

D. Kleschick made a motion to approve the settlement of student number 448-22, as presented.
K. Spraga seconded the motion.
The board **VOTED** to approve the motion.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:38 PM.

Respectfully Submitted,
D. Kleschick

NEXT BOARD MEETING: Feburary 15, 2023 at 5:30pm