APPROVED

Northwood Academy Charter School

Minutes

Human Resource Committee

Date and Time
Wednesday March 2, 2022 at 6:00 PM

Location
Northwood Academy Charter School (Remote Meeting)

This was a public meeting of the Human Resource Committee of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are welcome to attend and listen to the Human Resource Committee conduct its business tonight. All written comments submitted to the Committee via email (board@northwoodcs.org) will be acknowledged and incorporated into the official minutes. This meeting is accessible to the public via the remote platform Zoom and is being recorded.

Zoom Link to join the webinar:
https://us02web.zoom.us/j/85297780443

Committee Members Present
D. Kleschick (remote), K. Dugan (remote), K. Spraga (remote), M. Bly (remote), T. Hunt (remote)

Committee Members Absent
None

Guests Present

K. Henry (remote)

I. Opening Items

A. Call the Meeting to Order

D. Kleschick called a meeting of the Human Resource Ad Hoc Committee of Northwood Academy Charter School to order on Wednesday Mar 2, 2022 at 6:06 PM.

B. Record Attendance

C. Approval of Agenda

K. Spraga made a motion to approve the agenda.
M. Bly seconded the motion.
The committee **VOTED** unanimously to approve the motion.

D. Approval of Minutes: February 2, 2022 HR Committee Meeting

K. Dugan made a motion to approve the minutes from Human Resource Committee on 02-02-22.
D. Kleschick seconded the motion.
The committee **VOTED** unanimously to approve the motion.

E. Community Comment

No Community Comment

II. New Business

A. Total HR Solutions 90 Day Contract Extension

K. Spraga made a motion to accept the Total HR Solutions 90 Day Contract Extension.
D. Kleschick seconded the motion.
The contract extension provides additional support for the administrative team and the board. The base contract only provides 5-6 hours a month, which has been exceeded due to recent transitions.
The committee **VOTED** unanimously to approve the motion.

B. Total HR Solutions Board Development Proposal

K. Spraga made a motion to accept the Total HR Solutions Board Development Proposal.
D. Kleschick seconded the motion.
The proposal provides support and resources for recruitment of new board members.
The committee **VOTED** to approve the motion.

Roll Call

M. Bly Abstain

Roll Call

K. Spraga Aye
T. Hunt Aye
K. Dugan Aye

C. Total HR Solutions Compensation Market Study Proposal

M. Bly made a motion to accept the Total HR Solutions Compensation Market Study Proposal.
K. Spraga seconded the motion.
The process will update data from the initial Compensation Market Study conducted several years prior.
The committee **VOTED** unanimously to approve the motion.

D. Total HR Solutions Strategic Planning Session Proposal

K. Spraga made a motion to accept the Total HR Solutions Strategic Planning Session Proposal.
M. Bly seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

T. Hunt Aye
D. Kleschick Aye
K. Spraga Aye
K. Dugan Aye
M. Bly Abstain

E. Innovageous Leadership Development Proposal

D. Kleschick made a motion to reject the Innovageous Leadership Development Proposal.
M. Bly seconded the motion.
Currently, we have contracts with two consultants, Total HR Solutions and Sky Rocket that provide leadership coaching as part of their services.
The committee **VOTED** unanimously to approve the motion.

III. Closing Items

A. Adjourn Meeting

D. Kleschick made a motion to adjourn the meeting.
M. Bly seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:54 PM.

Respectfully Submitted,

M. Bly