APPROVED

# Northwood Academy Charter School

# Minutes

## Board of Trustees Special Meeting

**Date and Time**
Monday November 15, 2021 at 5:30 PM

**Location**
Northwood Academy Charter School (Remote Meeting)

This is a public special meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board has adjusted the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Zoom Link to join the webinar:
https://us02web.zoom.us/j/88652141282

**Trustees Present**

D. Kleschick (remote), K. Maddox (remote), K. Spraga (remote), M. Bly (remote), T. Caldwell (remote)

**Trustees Absent**
D. Madison

**Trustees who arrived after the meeting opened**
T. Caldwell

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## I. Opening Items

### A. Call the Meeting to Order

K. Maddox called a meeting of the board of trustees of Northwood Academy Charter School to order on Monday Nov 15, 2021 at 5:32 PM.

### B. Record Attendance and Guests

### C. Chairperson's Disclosure: Executive Session

Katrina Maddox, Vice President, announced that the Board of Trustees met in Executive Session on October 26, 2021 to discuss personnel matters, on November 4, 2021 to discuss personnel matters, and November 8, 2021 to receive and discuss additional information related to a privileged and confidential personnel matter.

### D. Resolution 111521.001: Approval of Agenda

D. Kleschick made a motion to approve the November 15, 2021 Agenda.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

### E. Resolution 111521.002: Approval of Minutes October 20, 2021 Annual Board Meeting

M. Bly made a motion to approve the minutes from Board of Trustees Annual Meeting on 10-20-21.
K. Spraga seconded the motion.
The board **VOTED** unanimously to approve the motion.

### F. Resolution 111521.003: Approval of Minutes October 20, 2021 Board Meeting

M. Bly made a motion to approve the minutes from Board of Trustees Monthly Meeting on 10-20-21.
D. Kleschick seconded the motion.
The board **VOTED** unanimously to approve the motion.

### G.

### Community Comment

No Community Comment

## II. New Business

### A. Resolution 111521.004: Resignation of CEO

M. Bly made a motion to acknowledge and accept the resignation of Amy Hollister, CEO effective November 5, 2021.
D. Kleschick seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| K. Spraga | Aye |
| D. Kleschick | Aye |
| K. Maddox | Aye |
| M. Bly | Aye |
| T. Caldwell | Absent |
| D. Madison | Absent |

### B. Resolution 111521.005: Appointment of Interim CEO

M. Bly made a motion to approve the appointment of Kristie Dugan, as Interim CEO effective November 8, 2021.
K. Maddox seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| T. Caldwell | Absent |
| K. Maddox | Aye |
| D. Kleschick | Aye |
| M. Bly | Aye |
| K. Spraga | Aye |
| D. Madison | Absent |

### C. Resolution 111521.006: Resignation of Board President

M. Bly made a motion to acknowledge and accept the resignation of Jacqueline Williams as Board President & Member, effective November 10, 2021.
K. Spraga seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| M. Bly | Aye |
| T. Caldwell | Aye |
| K. Spraga | Aye |
| D. Kleschick | Aye |
| D. Madison | Absent |

**Roll Call**

K. Maddox Aye

T. Caldwell arrived.

### D. Resolution 111521.007: Appointment of Board President

M. Bly made a motion to appoint Dr. Paul Kleschick as Board President in accordance with the by-laws to be effective November 15, 2021 and ending September 16, 2022.
T. Caldwell seconded the motion.
The established dates allows the remainder of the predecessor's unexpired term to be completed.
The board **VOTED** to approve the motion.

**Roll Call**

K. Maddox Aye
D. Madison Absent
T. Caldwell Aye
K. Spraga Aye
M. Bly Aye
D. Kleschick Aye

## III. Executive Session

### A. Legal

M. Bly made a motion to enter EXECUTIVE Session. T. Caldwell seconded the motion. The board VOTED unanimously to approve the motion.

### B. Personnel Matter

M. Bly made a motion to enter OPEN session. T. Caldwell seconded the motion. The board VOTED unanimously to approve the motion.

## IV. Closing Items

### A. Adjourn Meeting

T. Caldwell made a motion to adjourn the Special Meeting of the Board of Trustees.
M. Bly seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:14 PM.

Respectfully Submitted,
M. Bly

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**NEXT BOARD MEETING:** November 17, 2021 at 5:30pm (Remote Meeting)