



# Northwood Academy Charter School

## Minutes

### Emergency Board of Trustee Meeting

Health and Safety Plan

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#### Date and Time

Wednesday August 12, 2020 at 5:30 PM

#### Location

Northwood Academy Charter School (Remote Meeting)

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This was a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board has adjusted the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Members of the public are invited to participate by submitting written comments via email ([board@northwoodcs.org](mailto:board@northwoodcs.org)). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Because this is a rapidly evolving situation, the Board of Trustees may have to change the format of the meeting to comply with the latest public health guidelines regarding the COVID-19 pandemic. The public will be notified of any changes to the meeting.

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### **Trustees Present**

D. Kleschick (remote), D. Madison (remote), J. Marshall (remote), J. Williams (remote), K. Maddox (remote), K. Spraga (remote), M. Bly (remote), T. Caldwell (remote), V. Jefferson (remote)

### **Trustees Absent**

*None*

### **Guests Present**

A. Hollister (remote), C. Carey (remote), K. Dugan (remote)

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## **I. Opening Items**

### **A. Call the Meeting to Order**

J. Williams called a meeting of the board of trustees of Northwood Academy Charter School to order on Wednesday Aug 12, 2020 at 5:43 PM.

### **B. Record Attendance and Guests**

### **C. Reading of Mission Statement**

Katrina Maddox read the Mission Statement

### **D. Resolution 081220.001: Approval of Agenda**

J. Marshall made a motion to approve the August 12, 2020 agenda.

J. Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Resolution 081220.002: Approval of July 22, 2020 Board Meeting Minutes**

D. Kleschick made a motion to approve the minutes from Emergency Board of Trustees Meeting on 07-22-20.

K. Maddox seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Community Comment**

No Community Comment

## **II. Old Business**

### **A. SY20-21 Opening Plans/Reports**

A. Hollister, CEO provided clarification as it relates to the following documents:

- Reopening Plan - Living document that will be referenced and updated as needed throughout each phase of our instructional model.
- Health & Safety Plan - Document mandated by PDE for board approval and submission as a requirement for school opening.
- School Return Report - Summary of the summer work by various stakeholder groups that led to the development of the Reopening Plan and components of the Health & Safety Plan.

### III. New Business

#### A. Health and Safety Plan SY20-21

A. Hollister, C. Carey and K. Dugan provided updates of the Health & Safety Plan in response to feedback and questions from the Board of Trustees.

J. Marshall, Treasurer asked the leadership team to look at large expenditures on an ongoing basis and follow the established CBA process with the Finance Committee.

### IV. Closing Items

#### A. Adjourn Meeting

V. Jefferson made a motion to adjourn the meeting.

D. Madison seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:02 PM.

Respectfully Submitted,  
M. Bly

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**NEXT BOARD MEETING:** August 19, 2020 (5:30pm) Remotely via Zoom.