



# Northwood Academy Charter School

## Minutes

### Board of Trustees Annual Meeting

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#### Date and Time

Wednesday September 16, 2020 at 5:00 PM

#### Location

Northwood Academy Charter School (Remote Meeting)

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This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board will adjust the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Members of the public are invited to participate by submitting written comments via email ([board@northwoodcs.org](mailto:board@northwoodcs.org)). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Because this is a rapidly evolving situation, the Board of Trustees may have to change the format of the meeting to comply with the latest public health guidelines regarding the COVID-19 pandemic. The public will be notified of any changes to the meeting.

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#### Trustees Present

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D. Kleschick (remote), D. Madison (remote), J. Marshall (remote), J. Williams (remote), K. Spraga (remote), M. Bly (remote)

### **Trustees Absent**

K. Maddox, T. Caldwell

### **Guests Present**

A. Hollister (remote), C. Carey (remote), K. Dugan (remote), T. Taylor (remote)

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## **I. Opening Items**

### **A. Call the Meeting to Order**

J. Williams called a meeting to order on Wednesday Sep 16, 2020 at 5:05 PM.

### **B. Record Attendance**

## **II. Financial**

### **A. Statement of Accounts**

Business Manager, T. Taylor, presented and reviewed the Financials for Fiscal Years 18/19 and 19/20. Current year audit in progress and draft of audit findings will be presented during next month's meeting.

T. Taylor left early

## **III. New Business**

### **A. Resolution 091620.001: Election of Officers**

J. Marshall made a motion to elect the following Trustees as Officers of Northwood Academy Charter School in accordance with the by-laws thereof for their respective Officer position for a term of two (2) years effective September 16, 2020. Jacqueline Williams - President Katrina Maddox - Vice President Jim Marshall - Treasurer Michael Bly - Secretary.

M. Bly seconded the motion.

The team **VOTED** unanimously to approve the motion.

## **IV. Closing Items**

### **A. Adjourn Meeting**

M. Bly made a motion to adjourn meeting.

K. Spraga seconded the motion.

The team **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:21 PM.

Respectfully Submitted,  
M. Bly