



Northwood Academy Charter School

Minutes

Strategic Planning Committee Meeting

Date and Time

Wednesday May 6, 2020 at 5:00 PM

Location

Northwood Academy Charter School (via Zoom)

This is a public meeting of the Strategic Planning Committee of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act.

This will be a Remote Meeting held via Zoom.

Mission Statement

Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.

Committee Members Present

A. Hollister (remote), J. Williams (remote), K. Dugan (remote), K. Spraga (remote), M. Bly (remote)

Committee Members Absent

T. Hunt

Guests Present

C. Carey (remote), Lauren Iannucilli

I. Opening Items

A. Call the Meeting to Order

J. Williams called a meeting of the Strategic Planning Committee of Northwood Academy Charter School to order on Wednesday May 6, 2020 at 5:06 PM.

B. Record Attendance and Guests

C. Approval of Minutes

J. Williams made a motion to approve the minutes from Strategic Planning Committee Meeting on 12-04-19.

M. Bly seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Strategic Planning: Outcomes Analysis and Goal Setting Project

A. Strategic Plan Update

Committee reviewed all documents previously submitted by A. Hollister.

Discussion Topics:

- Strategic Planning Tracker: A. Hollister referenced the original Strategic Planning document and reviewed all updates.
- Smart Sheets: K. Dugan reviewed the draft version of Smart Sheets, which is an application tool administration will utilize (internally) to track all projects, plans, committee deliverables and timelines. This tool provides a universal calendar, will show connectivity among plans/projects, real time updates, which will increase transparency. Final version will be presented to full board during May 20th Board Meeting and to administration the following week.

B. NACS Goals and Action Plans

Committee reviewed all documents previously submitted by A. Hollister.

Discussion Topics:

- NACS Goals and Action Plan: A. Hollister reviewed the school-wide goals and action plan dated April 28, 2020.

- Transition of plans/carryover: A. Hollister stated the biggest carryover was discipline. C. Carey outlined Strategy 1: Student Discipline, specifically the creation of the systems to support the larger plan.
- Dashboard: A. Hollister and L. Iannucilli reviewed the dashboard which was developed to show historical targets based on various data points and future targets tied to the recently developed school-wide goals and associated action plans. The identified goals are ambitious but achievable. Focus of project was to assess Northwood as a whole and establish a long-term strategy.

III. Closing Items

A. Committee Questions

Next Steps: Follow through with action plans.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:57 PM.

Respectfully Submitted,
M. Bly