



# Northwood Academy Charter School

## Minutes

### Recruitment Committee Meeting

Board Candidate Interview

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#### Date and Time

Wednesday February 5, 2020 at 6:30 PM

#### Location

Northwood Academy Charter School (4621 Castor Avenue)

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#### Committee Members Present

D. Madison, J. Williams, V. Jefferson

#### Committee Members Absent

A. Hollister

#### Guests Present

J. Marshall, K. Maddox, K. Spraga

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### I. Opening Items

#### A. Call the Meeting to Order

D. Madison called a meeting of the Recruitment Committee of Northwood Academy Charter School to order on Wednesday Feb 5, 2020 at 6:30 PM.

#### B. Record Attendance

## **II. Board Recruitment**

### **A. Interview Candidate**

Interview discussion held using board on track from questionnaire.

### **B. Evaluate Candidate**

Evaluation was distributed to interviewees and asked to be completed and returned before next board meeting on February 19th.

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:35 PM.

Respectfully Submitted,  
D. Madison

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## **Documents used during the meeting**

- Sample Board Candidate Interview Questions.pdf.url
- Kleschick Resume 5.docx.url
- Sample Board Candidate Evaluation Form.pdf.url