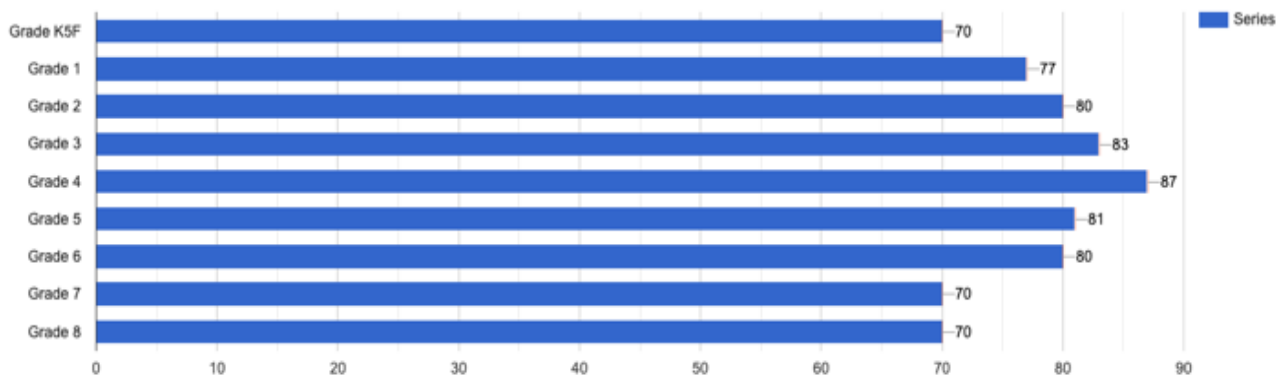


Northwood Academy Charter School CEO  
Report/ Principal's Board Report December  
2023

**Enrollment:** As of 12.11.23

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**Gradelevel Breakdown**



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Total number of enrolled students = 698  
Special Education Students = 108

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**Winter ACE Report:** As we focus on NACS compliance for the ACE Report, the focus will be on the following categories.

School Policies Review

- English Language Learners Policy
- Manifestation Determination Practices
- Truancy
- Expulsion Process
- Health Services Policy

All other policies will be reviewed later.

Board Governance

- Sunshine Act
- Statement of Financial Interests

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**Calendar Adjustment:**

- Change of 1/3/2024 to a full day Professional Development Day.

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**Legal:**

- New legal counsel, O'Donnell & Stacy was obtained as of 12/11/23. Robert O'Donnell & Jeff Stacy, will not oversee all SPED, Charter Compliance and Audit matters.
  - J.Riv Expulsion
-

### Fundraisers:

- Miss Chocolate: On 11/20 we concluded our Annual Fall fundraiser. This year we raised \$9,000 for our new NACS Reading Nook.
  - Scholastic Book Fair: The book fair was held last week, during the school day and during Parent-Teacher conferences. The fair proved to be a success, with gross sales of \$6,594.40.
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### Field Trips:

- Tuesday, 12/19, Washington, DC - Grade 8
  - Wednesday, 12/20, Winter Turn Up Dance - Grade 1-7
  - Thursday, 12/21, Black & White Dance - Grade 8
  - Friday, 12/22, Community Service with Chosen 300 - Grade 8
  - Friday, 1/19, Franklin Institute - Grade 7
  - Thursday, 2/1, Please Touch Museum - Grade 1
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**Upcoming NACS Events:** We are so excited to be hosting the upcoming events for our staff and families.

- December 18th-22nd: Spirit Week
  - December 23rd-January 2nd: Winter Recess
  - January 3rd: Full Day Professional Development, No School for Students
  - January 12th: MLK Day of Service Project
  - January 15th: Martin Luther King, Jr Day, School Closed
  - February 19th: President's Day, School Closed
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### Staffing Updates:

Position	Openings	Open Date	Hiring Manager	Sourcing Activity	Last Action
2nd Grade Teacher	1	10/3/23	Audrey Powell	Indeed, PAREAP	Offer (Pending)
5th Grade Science Teacher	1	8/3/23	Diana Abellard	Indeed, PAREAP	Recruiting & Sourcing
5th Grade Social Studies Teacher	1	11/14/23	Diana Abellard	Indeed, PAREAP	Resume (Contacted)
6th Grade Math Teacher	1	6/27/23	Diana Abellard	Indeed, PAREAP	Application (Pending)
7th Grade Math Teacher	1	9/6/23	Diana Abellard	Indeed, PAREAP	Resume (Contacted)
7th Grade Science Teacher	1	8/8/23	Diana Abellard	Indeed, PAREAP	Resume (Contacted)
7th Grade Social Studies Teacher	1	5/16/23	Diana Abellard	Indeed, PAREAP	Resume (Contacted)
8th Grade Math Teacher	1	10/12/23	Diana Abellard	Indeed, PAREAP	Offer (Pending)
8th Grade Science Teacher	1	5/16/23	Diana Abellard	Indeed, PAREAP	Recruiting & Sourcing
8th Grade Social Studies Teacher	1	10/16/23	Diana Abellard	Indeed, PAREAP	Offer (Pending)
Classroom Assistant	1	10/5/23	Diana Abellard	Indeed, PAREAP	Interview (Scheduled)
Lunch Aide	1	9/5/23	Averyel Sawyer	Indeed, PAREAP	Interview (Completed)
Social Worker	1	10/12/23	Diana Abellard	Indeed, PAREAP	Interview (Scheduled) Interview (Completed)
SPED Assistant 1:1	4	8/8/23	Edwena Leite	Indeed, PAREAP	Interview (Scheduled) Interview (Scheduled)

Additional information:

- New hire, Assistant Principal Mrs. Davidson
  - New hire, Executive Assistant to the CEO, Ms. Lofton
  - New hire, Dean Lewis & Dean Jones
  - New Hire, Guidance Counselor
  - New hire, Music Teacher, Mr. Messersmith
  - New hire, Maintenance, Mr. Clark
  - New hire, Lunch Aide
  - Openings:
    - 9 Instructional Roles
    - 11 Non-instructional roles
  - 15 accepted offers (Not including openings)
  - 6 declined offers (rationale: pay scale)
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**Parent Engagement through Meeting Request:** NACS families will be able to schedule meetings with Administrative Staff members through a Google sheet at <https://forms.gle/XPxbtMgEMrgsZDse6>. Staff members include:

- **CEO Langston**
  - **Principal Abellard**
  - **AP Powell**
  - **AP Davidson**
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**Board Governance:**

- Oath of Office swearing in of Board Members and Conflict of Interest Statement will be completed by new counsel O'Donnell & Stacy
- Board Training must be completed as soon as possible. A link has been provided to watch the videos and for the Reflection page. Please complete and return the form to Ellisa Lofton at [elofton@northwoodcs.org](mailto:elofton@northwoodcs.org). A certificate of completion will be issued and a copy uploaded into Board on Track. This will also help the Board be in compliance with all items on the ACE Report.
- Northwood Academy email addresses – All board members are assigned a Northwood email address which is your first\_initiallast\_name@northwoodcs.org Please forward to your personal email if you do not plan to check it regularly.
- Based on the ACE report from the Charter School Office, the board minutes must reflect why the Board entered into Executive Session. It can be as simple as the following statement: "The Board entered into executive session to discuss personnel, legal and real estate matters. Suggestion to move Executive Sessions to the end of the Board meeting or be held prior to the meeting.
- SOFIs (Statement of Financial Interest) for SY 2023-2024 is due to SDP through Epicenter by May 1<sup>st</sup>. These forms have been provided to all Board members. Please return to Ellisa Lofton at [elofton@northwoodcs.org](mailto:elofton@northwoodcs.org) as soon as possible.
- Langston and Lofton will be working on a new Board Member onboarding process.
- New Board Meeting link:  
<https://us02web.zoom.us/j/88315607853?pwd=TkRxNXdHMHRqSFNnR28vcHBrMnNhQT09>

