Northwood Academy Charter School

Finance Committee Meeting

Date and Time

Wednesday March 1, 2023 at 5:00 PM EST

This is a public meeting of the Finance Committee of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are welcome to attend and listen to the Finance Committee conduct its business tonight. All written comments submitted to the Committee via email (board@northwoodcs.org) will be acknowledged and incorporated into the official minutes. This meeting is accessible to the public via the remote platform Zoom and is being recorded.

Meeting will be conducted via Zoom platform with ability to join via phone as well.
Join Zoom Meeting**:** https://us02web.zoom.us/j/89435190776

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:00 PM**
A.	Call the Meeting to Order		Kristine Spraga	1 m
B.	Record Attendance		Kristine Spraga	1 m
C.	Approve Agenda	Vote	Kristine Spraga	1 m

		Purpose	Presenter	Time
D.	Approve previous Meeting Minutes	Approve Minutes	Kristine Spraga	1 m
E.	Community Comment	Discuss	Kristine Spraga	1 m
II.	**Discuss CBAs**			**5:05 PM**
A.	Current Budget Year CBAs	Vote	Theodore Boler	20 m
III.	**SY 23/24 Budget**			**5:25 PM**
A.	Review first draft of the SY 23/24 Budget	Discuss	Theodore Boler	20 m
IV.	**Closing Items**			**5:45 PM**
A.	Adjourn Meeting	Vote	Kristine Spraga	1 m

Coversheet

Approve previous Meeting Minutes

Section: I. Opening Items
Item: D. Approve previous Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: 2023_02_01_finance_committee_meeting_minutes.pdf

DRAFT

Northwood Academy Charter School

Minutes

Finance Committee Meeting

Date and Time
Wednesday February 1, 2023 at 5:00 PM

This is a public meeting of the Finance Committee of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are welcome to attend and listen to the Finance Committee conduct its business tonight. All written comments submitted to the Committee via email (board@northwoodcs.org) will be acknowledged and incorporated into the official minutes. This meeting is accessible to the public via the remote platform Zoom and is being recorded.

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Join Zoom Meeting**:** https://us02web.zoom.us/j/87460859943

Committee Members Present
K. Spraga (remote), T. Boler (remote), T. Hunt (remote), T. Taylor (remote)

Committee Members Absent
None

I. Opening Items

A. Call the Meeting to Order

K. Spraga called a meeting of the Finance Committee of Northwood Academy Charter School to order on Wednesday Feb 1, 2023 at 5:15 PM.

B. Record Attendance

C.

Approve Agenda

T. Taylor made a motion to Approve the 2/1/23 Finance Meeting Agenda.
T. Hunt seconded the motion.
The committee **VOTED** to approve the motion.

D. Approve previous Meeting Minutes

T. Boler made a motion to approve the minutes from Finance Committee Meeting on 12-07-22.
T. Taylor seconded the motion.
The committee **VOTED** to approve the motion.

E. Community Comment

There is no Community Comment.

II. Discuss CBAs

A. Current Budget Year CBAs

K. Spraga made a motion to Hold on CBA 2023.52 - Testing Coordinator Stipend.
T. Boler seconded the motion.

1. Ted Boler will review this item further.

The committee **VOTED** to approve the motion.
T. Taylor made a motion to Hold on CBA 2023.53. - Grade Team Lead Stipend.
T. Hunt seconded the motion.

1. The Grade Team Lead Stipend may be a duplicate of the Master Teacher Stipend.
2. Ted Boler will provide the list of Master Teachers to Tom Taylor and Tracee Hunt.
3. Tom Taylor will reconcile the list of Master Teachers to any teachers who have received Master Teacher Stipends.
4. Tracee Hunt will review the job descriptions of the list of Master Teachers to ensure the role is addressed.

The committee **VOTED** to approve the motion.
T. Hunt made a motion to Approve CBA 2023.54 - MTSS Consultant.
T. Boler seconded the motion.

1. Ted Boler will provide the overall Action Plan for Special Ed in materials for the next Board Meeting.
2. Tom Taylor will include expenditures for this item that will be part of the SY 23/24 Budget.

The committee **VOTED** to approve the motion.
K. Spraga made a motion to Hold on CBA 2023.55 - Intercom/ Paging System.
T. Taylor seconded the motion.

- Ted Boler will move forward with the next steps below:

1. Provide 2 additional quotes.
2. Determine whether the Supplier is in the Keystone Network.

3. Review with Legal to determine whether this is a Construction initiative in which case formal bids are required.

The committee **VOTED** to approve the motion.
K. Spraga made a motion to Hold on CBA 2023.56. - Security Camera proposal/ Blindspots.
T. Boler seconded the motion.

- Ted Boler will move forward with the next steps below:

1. Provide 2 additional quotes.
2. Determine whether the Supplier is in the Keystone Network.
3. Review with Legal to determine whether this is a Construction initiative in which case formal bids are required.

The committee **VOTED** to approve the motion.
T. Boler made a motion to Approve CBA 2023.57 - Assistant Principal.
T. Taylor seconded the motion.

1. Ted Boler will send a memo to the Board noting that this initiative will move forward in advance of the next Board Meeting.

The committee **VOTED** to approve the motion.
T. Taylor made a motion to Approve CBA 2023.58 - Union Representation.
T. Boler seconded the motion.

1. Ted Boler will send a memo to the Board noting that this initiative will move forward in advance of the next Board Meeting.
2. Tom Taylor will include expenditures for this item that will be part of the SY 23/24 Budget.

The committee **VOTED** to approve the motion.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:35 PM.

Respectfully Submitted,
K. Spraga
The first version of the SY 23/24 Budget will be reviewed at the 3/1/23 Finance Meeting.