



Northwood Academy Charter School

Board Meeting

Board Meeting

Date and Time

Wednesday October 28, 2026 at 5:30 PM EDT

Location

Join from PC, Mac, iPad, or Android: <https://us02web.zoom.us/j/86852712261?pwd=s9oqHasS8bEQqvplZeQorRYTrLmmBp.1> Passcode:752097

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Agenda

I. Opening Items

- A. Call the Meeting to Order
- B. Roll Call
- C. Reading of the NACS Mission Statement - Northwood Academy Charter School empowers every student to achieve academic excellence, develop strong character, and become responsible,

lifelong learners. Through rigorous instruction, supportive relationships, and a commitment to equity, we prepare students to succeed in college, careers, and their communities.

II. Public Participation

- A.** Public Participation (Community Comment)

III. Minutes

- A.** It is recommended that the Board of Trustees approves the minutes from the August 26, 2026, meeting.

IV. Approval of the Agenda

- A.** It is recommended that the Board of Trustees approves the agenda for the October 28, 2026.

V. Executive Session

- A.** It is recommended that the Board of Trustees moves into Executive Session for matters allowed under the Pennsylvania Sunshine Act.
- B.** It is recommended that the Board of Trustees resumes the public portion of the meeting.
- C.** Sunshine Announcement

VI. Staff Reports

- A.** Executive Leadership Reports
 - CEO's Report - Dr. Steve Yanni
 - Principal's Report - Dr. Jason Hamer
- B.** Leadership Team Reports
 - Specialized Services Report - Mr. Frank Viall
 - Operations Report - Mr. Chis Jones
 - Financial Report- Mr. Frank Ayata
 - Human Resources Report - Ms. Tracee Hunt

VII. Discussion Items

A. Facility Condition Assessment Presentation Recap

B. Facility Condition Assessment — Next Steps

NACS Responsibilities: In the event that the school elects not to move forward with the project and ICS/CMTA has provided a final contract consistent with the scope and price presented above, then the school agrees to reimburse ICS/CMTA for the following:

- \$260,000 for Engineering Design for the Design-Build Contract ranging from \$4,950,000 to \$5,450,000. The engineering design documents will become the property of NACS and will be delivered to the school in such formats and with sufficient detail to be usable by NACS.
- If NACS elects to not move forward with the project prior to design completion, the reimbursement fee for project development and design engineering will be adjusted to a mutually agreed-to completion percentage for each item (from zero to 100%).

There shall be a one (1) year time limit on payments made to ICS/CMTA if NACS elects not to move forward with the project.

VIII. Instructional Recommendations

There are no instructional recommendations.

IX. Specialized Services Recommendations

There are no specialized services recommendations.

X. Financial Recommendations

A. It is recommended that the Board of Trustees approves the Finance Report for September 2026.

As of September 30, 2026, the General Fund reflects total revenue of approximately \$4.63 million and total expenditures of approximately \$4.30 million, resulting in a year-to-date operating surplus of \$330,500. From a budget-to-actual perspective, General Fund expenditures are at 24.69% of the \$17.41 million expenditure budget, compared with 25% of the fiscal year elapsed. Overall spending is aligned with the budget pace.

B. It is recommended that the Board of Trustees approves a \$2,500.00 stipend for Alejandra Baldwin to serve as Acting Middle School Assistant Principal.

Mr. Baldwin will serve as the Acting Middle School Assistant Principal from October 14, 2026, through December 4, 2026.

XI. Human Resources Recommendations

- A.** It is recommended that the Board of Trustees accepts and ratifies the personnel changes, modifications and additions, as presented in the attached Key Performance Indicator (KPI).

XII. Operations Recommendations

- A.** It is recommended that the Board of Trustees approves the agreement with Pincus Elevator Company.

The monthly cost of the agreement is \$300. Additional cost information is contained in the attachments.

- B.** It is recommended that the Board of Trustees authorizes the CEO and Director of School Business Operations to execute the Letter of Intent with CMTA for the Priority 1 Phase work identified by the Facilities Condition Assessment.

XIII. Policy Recommendations

- A.** Approve the first readings of policies as presented.

Policy 103 — Attendance

Policy 201 — Lottery and Enrollment and Addendum

Policy 218 — Homeless Students

Policy 805.1 — Artificial Intelligence

Policy 805.2 — Bell to Bell Cell Phone Ban

XIV. Closing Items

- A.** Adjourn Meeting