Northwood Academy Charter School

Finance Meeting

Date and Time

Wednesday December 3, 2025 at 5:00 PM EST

Location

You are invited to a Zoom webinar!
When: Jul 2, 2025 05:00 PM Eastern Time (US and Canada)
Every month on the First Wed, until Jun 3, 2026, 12 occurrence(s)
Jul 2, 2025 05:00 PM
Aug 6, 2025 05:00 PM
Sep 3, 2025 05:00 PM
Oct 1, 2025 05:00 PM
Nov 5, 2025 05:00 PM
Dec 3, 2025 05:00 PM
Jan 7, 2026 05:00 PM
Feb 4, 2026 05:00 PM
Mar 4, 2026 05:00 PM
Apr 8, 2026 05:00 PM
May 6, 2026 05:00 PM
Jun 3, 2026 05:00 PM
Please download and import the following iCalendar (.ics) files to your calendar system.
Monthly: https://us02web.zoom.us/webinar/tZUtdOCgqjooHtE1IUW9HmTLGLj3YIPHrVVI/ics?icsToken=DIOXI7otaota8RkkfAAALAAAAOjhWBbOm8ratSCkayvZC_yVmf5zBpd7Yc6Dw3_OgIYi5wk1XZlUg05CA7Wrg7GmqFQkHXUFoKcSrnCFqTAwMDAwMQ
Topic: Finance Committee Meeting
Join from PC, Mac, iPad, or Android:
https://us02web.zoom.us/j/81039841245
Phone one-tap:

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Join via audio:
+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
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+1 309 205 3325 US
+1 253 205 0468 US
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+1 360 209 5623 US
+1 386 347 5053 US
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+1 564 217 2000 US
+1 669 444 9171 US
+1 669 900 9128 US (San Jose)
+1 689 278 1000 US
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Webinar ID: 810 3984 1245
International numbers available: https://us02web.zoom.us/u/kPB2y3HXx

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This is a public meeting of the Finance Committee of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are welcome to attend and listen to the Finance Committee conduct its business tonight. All written comments submitted to the Committee via email (board@northwoodcs.org) will be acknowledged and incorporated into the official minutes. This meeting is accessible to the public via the remote platform Zoom and is being recorded.

Meeting will be conducted via Zoom platform with the ability to join via phone as well.
Join Zoom Meeting**: https://us02web.zoom.us/j/81039841245**

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:00 PM**
A.	Call the Meeting to Order		Kristine Spraga	1 m
	To call the meeting to order.			
B.	Record Attendance		Kristine Spraga	2 m
	To record the attendance of the December 3, 2025 meeting.			
C.	Approve Agenda	Vote	Kristine Spraga	1 m
	To approve the agenda for the December 3, 2025 Finance Meeting.			
D.	Approve previous Meeting Minutes from November 5, 2025.	Approve Minutes	Kristine Spraga	1 m
	Approval of the minutes from the November 5, 2025 Finance Meeting.			
E.	Community Comment	Discuss	Kristine Spraga	1 m
	No Community Comment for the December 3, 2025 Finance Meeting.			
II.	**CBAs, Resolutions & Discussion Items**			**5:06 PM**
A.	Resolution 2025.123: Finance Report	Vote	Kristine Spraga	5 m
	to approve the Finance Report			
B.	Resolution 2025.124: Bill.com Integration	Vote	Frank Ayata	5 m
	to approve the Bill.com integration into QuickBooks to streamline the Account Payable Process.			
C.	Resolution 2025.125: Visa/Mastercard Credit Card Application & Closure of Amex	Vote	Frank Ayata	5 m
	to approve moving forward with a Visa/Mastercard Credit Card application and Closing Amex account.			
D.	Resolution 2025.126: NACS Board Development Proposal	Vote	Kristine Spraga	5 m

		Purpose	Presenter	Time
	to approve the NACS Board Development Proposal with Total HR in the amount of $19,800.			
E.	CBA 2025.127: Leadership 2040 Expenses	Vote	Kristine Spraga	5 m
	to approve the cost of 3 Leadership Team members to attend Leadership Development Training with Total HR in the amount of $8,700.			
F.	CBA 2025.128: Right to Know and Office of Inspector General Costs by Total HR	Vote	Kristine Spraga	5 m
	to approve the costs incurred for the RTK and OIG by Total HR not the exceed $8,000.			
G.	CBA 2025.129: Right to Know and Office of Inspector General Costs by Legal	Vote	Kristine Spraga	5 m
	to approve the costs incurred for the RTK and OIG by Legal not the exceed $16,000.			
H.	Discussion: Mortgage Re-Finance	Discuss	Kristine Spraga	5 m
	to discuss the status of the mortgage re-finance.			
I.	Discussion: Status of the current RFP's	Discuss	Christopher Jones	5 m
	to discuss the status of the current RFP's.			
J.	Discussion: Review of 600 Series Finance Policies	Discuss	Steve Yanni	5 m
	to discuss the 600 Series Finance Policies. Formal approval of the policies will be sought at the December Board Meeting.			
K.	Discussion of YPTC Engagement/Transition Plan	Discuss	Steve Yanni, Frank Ayata	5 m
	To discuss the YPTC engagement/transition plan phase out.			
III.	**Closing Items**			**6:01 PM**
A.	Adjourn Meeting	Vote	Kristine Spraga	1 m
	To adjourn the December 3, 2025 Finance meeting.			