Northwood Academy Charter School

Finance Meeting

Date and Time

Wednesday October 1, 2025 at 5:00 PM EDT

Location

You are invited to a Zoom webinar!
When: Jul 2, 2025 05:00 PM Eastern Time (US and Canada)
Every month on the First Wed, until Jun 3, 2026, 12 occurrence(s)
Jul 2, 2025 05:00 PM
Aug 6, 2025 05:00 PM
Sep 3, 2025 05:00 PM
Oct 1, 2025 05:00 PM
Nov 5, 2025 05:00 PM
Dec 3, 2025 05:00 PM
Jan 7, 2026 05:00 PM
Feb 4, 2026 05:00 PM
Mar 4, 2026 05:00 PM
Apr 8, 2026 05:00 PM
May 6, 2026 05:00 PM
Jun 3, 2026 05:00 PM
Please download and import the following iCalendar (.ics) files to your calendar system.
Monthly: https://us02web.zoom.us/webinar/tZUtdOCgqjooHtE1IUW9HmTLGLj3YIPHrVVI/ics?icsToken=DIOXI7otaota8RkkfAAALAAAAOjhWBbOm8ratSCkayvZC_yVmf5zBpd7Yc6Dw3_OgIYi5wk1XZIUg05CA7Wrg7GmqFQkHXUFoKcSrnCFqTAwMDAwMQ
Topic: Finance Committee Meeting
Join from PC, Mac, iPad, or Android:
https://us02web.zoom.us/j/81039841245
Phone one-tap:

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Join via audio:
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+1 669 900 9128 US (San Jose)
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Webinar ID: 810 3984 1245
International numbers available: https://us02web.zoom.us/u/kPB2y3HXx

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This is a public meeting of the Finance Committee of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are welcome to attend and listen to the Finance Committee conduct its business tonight. All written comments submitted to the Committee via email (board@northwoodcs.org) will be acknowledged and incorporated into the official minutes. This meeting is accessible to the public via the remote platform Zoom and is being recorded.

Meeting will be conducted via Zoom platform with the ability to join via phone as well.
Join Zoom Meeting**: https://us02web.zoom.us/j/81039841245**

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:00 PM**
A.	Call the Meeting to Order		Kristine Spraga	1 m
	To call the meeting to order.			
B.	Record Attendance		Kristine Spraga	2 m
	To record the attendance of the October 1, 2025 meeting.			
C.	Approve Agenda	Vote	Kristine Spraga	1 m
	To approve the agenda for the October 1, 2025 meeting.			
D.	Approve Amended Minutes from the August 6, 2025 meeting	Vote	Kristine Spraga	2 m
	to approve the amended minutes to reflect the run rate information in section I.			
E.	Approve previous Meeting Minutes from September 3, 2025.	Approve Minutes	Kristine Spraga	1 m
	Approval of the minutes from the September 3, 2025 Finance Meeting.			
F.	Community Comment	Discuss	Kristine Spraga	1 m
	No Community Comment for the October 1, 2025 meeting.			
II.	**CBAs, Resolutions & Discussion Items**			**5:08 PM**
A.	CBA 2025.1000: Adjustment of the CEO Salary	Vote	Kristine Spraga	5 m
	to approve the adjustment to the CEO salary.			
B.	CBA 2025.1001: Adjustment to the Assistant Principals Stipends	Vote	Kristine Spraga	5 m
	to approve the adjustment of the Assistant Principals stipends.			
C.	CBA 2025.1002: Adjustment of Total HR Search Fee	Vote	Kristine Spraga	5 m
	to approve the adjustment of the Total HR Search Fee			

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D.	CBA 2025.1003: Travel for Chris to attend a Conference	Vote	Christopher Jones	5 m
	to approve the travel expense to a conference for Chris.			
E.	CBA 2025.1004: Interim Financial Support (YPTC)	Vote	Kristine Spraga	5 m
	to approve the expense of YPTC to provide interim Financial Support, not to exceed 20K.			
F.	CBA 2025.1005 : Agency Hall Monitors/Maintenance Staff	Vote	Kristine Spraga	5 m
	to approve the use of an agency for hall monitors/maintenance staff.			
G.	CBA 2025.1006 : Total HR’s Comp Market Study Proposal	Vote	Kristine Spraga	5 m
	to approve the contract for Total HR's Comp Market Study Proposal.			
H.	Discussion: Updated Elevator Quote Review	Discuss	Christopher Jones	5 m
	to discuss the updated proposals for elevator repair.			
I.	Discussion: RFP status for Facilities and Security.	Discuss	Nancy Daly	5 m
	To provide an update on the status of the RFP for Facilities and Security.			
J.	Discussion: Content of the Dining RFP	Discuss	Nancy Daly	5 m
	to discuss the content of the dining RFP.			
K.	Discussion: Addtional Contracted Special Education Teacher	Discuss	Frank Viall	5 m
	To discuss the need for an additional Special Education teacher as we are approaching the leagal limit for the caseload size in 2nd/3rd grade (can be funded due to the addition 15+ SPED students.			

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Rationale is that an additional special education teacher to support push-in and pull-out services. Currently, we have one teacher providing services to 2nd—and 3rd-grade learning support and another providing services for 7th—and 8th-graders. The teacher in second and third grade has a combined caseload of twenty-nine students, with two additional students in the initial evaluation period. The seventh and eighth-grade teacher has a combined caseload of 27 students, with two in the initial evaluation process. The current workload is impacting the quality of student services, making the need for additional support crucial. The goal of this extra special education teacher would be to split their time between the 2nd and 3rd grades, as well as the 7th and 8th grades, to support the caseloads.

III. Closing Items — 6:03 PM

A.	Adjourn Meeting	Vote	Kristine Spraga	1 m

To adjourn the August 6, 2025 Finance meeting.