



Northwood Academy Charter School

Finance Meeting

Date and Time

Wednesday October 1, 2025 at 5:00 PM EDT

Location

You are invited to a Zoom webinar!

When: Jul 2, 2025 05:00 PM Eastern Time (US and Canada)

Every month on the First Wed, until Jun 3, 2026, 12 occurrence(s)

Jul 2, 2025 05:00 PM

Aug 6, 2025 05:00 PM

Sep 3, 2025 05:00 PM

Oct 1, 2025 05:00 PM

Nov 5, 2025 05:00 PM

Dec 3, 2025 05:00 PM

Jan 7, 2026 05:00 PM

Feb 4, 2026 05:00 PM

Mar 4, 2026 05:00 PM

Apr 8, 2026 05:00 PM

May 6, 2026 05:00 PM

Jun 3, 2026 05:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: https://us02web.zoom.us/webinar/tZUtdOCggjooHtE1IUW9HmTLGLj3YIPHrVVI/ics?icsToken=DIOXI7otaota8RkkfAAALAAAAOjhWBbOm8ratSCkayvZC_yVmf5zBpd7Yc6Dw3_OgIYi5wk1XZIUg05CA7Wrg7GmqFQkHXUFoKcSrncFqTAwMDAwMQ

Topic: Finance Committee Meeting

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/81039841245>

Phone one-tap:

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Join via audio:

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Webinar ID: 810 3984 1245

International numbers available: <https://us02web.zoom.us/j/81039841245>

This is a public meeting of the Finance Committee of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are welcome to attend and listen to the Finance Committee conduct its business tonight. All written comments submitted to the Committee via email (board@northwoodcs.org) will be acknowledged and incorporated into the official minutes. This meeting is accessible to the public via the remote platform Zoom and is being recorded.

Meeting will be conducted via Zoom platform with the ability to join via phone as well.

Join Zoom Meeting: **<https://us02web.zoom.us/j/81039841245>**

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
A. Call the Meeting to Order To call the meeting to order.		Kristine Spraga	1 m
B. Record Attendance To record the attendance of the October 1, 2025 meeting.		Kristine Spraga	2 m
C. Approve Agenda To approve the agenda for the October 1, 2025 meeting.	Vote	Kristine Spraga	1 m
D. Approve Amended Minutes from the August 6, 2025 meeting to approve the amended minutes to reflect the run rate information in section I.	Vote	Kristine Spraga	2 m
E. Approve previous Meeting Minutes from September 3, 2025. Approval of the minutes from the September 3, 2025 Finance Meeting.	Approve Minutes	Kristine Spraga	1 m
F. Community Comment No Community Comment for the October 1, 2025 meeting.	Discuss	Kristine Spraga	1 m
II. CBAs, Resolutions & Discussion Items			5:08 PM
A. CBA 2025.1000: Adjustment of the CEO Salary to approve the adjustment to the CEO salary.	Vote	Kristine Spraga	5 m
B. CBA 2025.1001: Adjustment to the Assistant Principals Stipends to approve the adjustment of the Assistant Principals stipends.	Vote	Kristine Spraga	5 m
C. CBA 2025.1002: Adjustment of Total HR Search Fee to approve the adjustment of the Total HR Search Fee	Vote	Kristine Spraga	5 m

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D.	CBA 2025.1003: Travel for Chris to attend a Conference to approve the travel expense to a conference for Chris.	Vote	Christopher Jones	5 m
E.	CBA 2022.1004: Interim Financial Support (YPTC) to approve the expense of YPTC to provide interim Financial Support, not to exceed 20K.	Vote	Kristine Spraga	5 m
F.	CBA 2025.1005 : Agency Hall Monitors/Maintenance Staff to approve the use of an agency for hall monitors/maintenance staff.	Vote	Kristine Spraga	5 m
G.	CBA 2025.1006 : Total HR's Comp Market Study Proposal to approve the contract for Total HR's Comp Market Study Proposal.	Vote	Kristine Spraga	5 m
H.	Discussion: Updated Elevator Quote Review to discuss the updated proposals for elevator repair.	Discuss	Christopher Jones	5 m
I.	Discussion: RFP status for Facilities and Security. To provide an update on the status of the RFP for Facilities and Security.	Discuss	Nancy Daly	5 m
J.	Discussion: Content of the Dining RFP to discuss the content of the dining RFP.	Discuss	Nancy Daly	5 m
K.	Discussion: Additional Contracted Special Education Teacher To discuss the need for an additional Special Education teacher as we are approaching the legal limit for the caseload size in 2nd/3rd grade (can be funded due to the addition 15+ SPED students.	Discuss	Frank Viall	5 m

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<p>Rationale is that an additional special education teacher to support push-in and pull-out services. Currently, we have one teacher providing services to 2nd—and 3rd-grade learning support and another providing services for 7th—and 8th-graders. The teacher in second and third grade has a combined caseload of twenty-nine students, with two additional students in the initial evaluation period. The seventh and eighth-grade teacher has a combined caseload of 27 students, with two in the initial evaluation process. The current workload is impacting the quality of student services, making the need for additional support crucial. The goal of this extra special education teacher would be to split their time between the 2nd and 3rd grades, as well as the 7th and 8th grades, to support the caseloads.</p>			

III.	Closing Items			6:03 PM
A.	Adjourn Meeting	Vote	Kristine Spraga	1 m
	To adjourn the August 6, 2025 Finance meeting.			