Northwood Academy Charter School

Board Meeting

Board Meeting

Date and Time

Wednesday October 15, 2025 at 5:30 PM EDT

Location

You are invited to a Zoom webinar!
When: Aug 20, 2025 05:30 PM Eastern Time (US and Canada)
Every 2 months on the Third Wed, until Jun 17, 2026, 6 occurrence(s)
Aug 20, 2025 05:30 PM
Oct 15, 2025 05:30 PM
Dec 17, 2025 05:30 PM
Feb 18, 2026 05:30 PM
Apr 15, 2026 05:30 PM
Jun 17, 2026 05:30 PM
Please download and import the following iCalendar (.ics) files to your calendar system.
Monthly: https://us02web.zoom.us/webinar/tZ0ld-GurzgjHNWKNFueG8JHae8kPa2HWrgx/ics?icsToken=DHHT4aGrhHDi1qGkYgAALAAAAAgff_c7h9p8m8Rk0kmMH1tijj5zZJ5rASly1NsTD_Y_bIxg8LJ-ESoWAkS4DFuqQIdhqk18CD8Wig-onjAwMDAwMQ
Topic: Board Meeting
Join from PC, Mac, iPad, or Android:
https://us02web.zoom.us/j/89808613961
Phone one-tap:
+13052241968,,89808613961# US
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Join via audio:
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+1 309 205 3325 US
+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 646 931 3860 US
+1 301 715 8592 US (Washington DC)
+1 253 205 0468 US
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 360 209 5623 US
+1 386 347 5053 US
+1 507 473 4847 US
+1 564 217 2000 US
+1 669 444 9171 US
+1 669 900 9128 US (San Jose)
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+1 719 359 4580 US
Webinar ID: 898 0861 3961
International numbers available: https://us02web.zoom.us/u/kcPg8b99E2

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board has adjusted the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Zoom Link to join the webinar:
https://us02web.zoom.us/j/89808613961

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	Opening Items			
A.	Call the Meeting to Order		Warren Young	2 m
B.	Record Attendance and Guests		Warren Young	4 m
C.	Reading of Mission Statement		Warren Young	3 m
	Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.			
D.	Resolution 2025.1000: Approval of Agenda	Vote	Warren Young	2 m
	Approval of the agenda for the 10/15/2025 Board Meeting.			
E.	Resolution 2025.1001: Approval of Previous Minutes	Approve Minutes	Warren Young	2 m
	Approval of the minutes from the August 20, 2025 Board Meeting.			
F.	Community Comment		Warren Young	20 m
	There are four speakers for Community Comment for the 10/15/25 meeting. 1- Emily Parico, Kindergarten Teacher & Union Vice Chair 2- Kimberly Coughlin, 4th Grade Teacher & President of the Union at Northwood. 3- Ashley Carlson, ELL Teacher & Union Member 4- Kevin Donley, NACS School Psychologist			
G.	Executive Session	Discuss	Warren Young	15 m
	The Board will go into Executive Session to discuss personnel and open special education litigation matters. Documentation to be provided under separate confidential email.			
II.	**Staff Reports**			**6:18 PM**
A.	CEO Report	Discuss	Nancy Daly	5 m
	Presented by Interim CEO Nancy Daly.			

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B.	CAO Report	Discuss	Nancy Daly	5 m
	Presented by Nancy Daly, CAO.			
C.	Special Education Report	Discuss	Frank Viall	5 m
	Presented by Frank Vaill, Assistant Principal of Specialized Services.			
D.	Operations Report	Discuss	Christopher Jones	5 m
	Presented by Chris Jones, Director of Operations.			
E.	Finance Report	Vote	Kristine Spraga and YPTC	5 m
	Presented by YPTC, Interim Business Operations.			
F.	Human Resources Report	Discuss	Tracee Hunt	5 m
	Presented by Tracee Hunt of Total HR.			

III. New Business — 6:48 PM

A.	Resolution 2025.1010 Acknowledgement of Steven Yanni as CEO	Vote	Warren Young	5 m
	to acknowledge Steven Yanni as CEO and providing him signing authority on behalf of Northwood Academy effective October 6, 2025.			
B.	Resolution 2025.900: Six Administrative Bonuses	Vote	Warren Young	5 m
	to approve the six administrative bonuses.			
C.	Resolution 2025.901: Two Assistant Principal Stipends	Vote	Warren Young	3 m
	to approve two stipends for the Assistant Principals taking on extra duties.			
D.	Resolution 2025.902: PT ELL Teacher for an Additional Days	Vote	Warren Young	5 m
	to approve the ELL teacher for four days a week instead of the usual two days a week to support our ELL students through winter break.			
E.	Resolution 2025.1000: Adjustment of the CEO Salary	Vote	Warren Young	5 m
	to approve the adjustment to the CEO salary.			

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F.	Resolution 2025.1001: Adjustment to the Assistant Principals Stipends	Vote	Warren Young	5 m
	to approve the adjustment of the Assistant Principals stipends.			
G.	Resolution 2025.1002: Adjustment of Total HR Search Fee	Vote	Warren Young	5 m
	to approve the adjustment of the Total HR Search Fee.			
H.	Resolution 2025.1003: Travel for DOO Chris Jones to attend a Conference	Vote	Warren Young	5 m
	to approve the travel expense to a conference for DOO Chris Jones.			
I.	Resolution 2022.1004: Interim Financial Support (YPTC)	Vote	Warren Young	5 m
	to approve the expense of YPTC to provide interim Financial Support, not to exceed 20K.			
J.	Resolution 2025.1005 : Agency Hall Monitors/Maintenance Staff	Vote	Warren Young	5 m
	to approve the use of an agency for hall monitors/maintenance staff.			
K.	Resolution 2025.1006 : Total HR’s Comp Market Study Proposal	Vote	Warren Young	5 m
	to approve the contract for Total HR's Comp Market Study Proposal.			
L.	Resolution 2025.1007: Lodging & Expenses for CAO to attend the PCPCS Conference	Vote	Warren Young	5 m
	to approve the lodging and expenses for the CAO to attend the PCPCS Conference.			
M.	Resolution 2025.1008: PAETEP by EDULINK - Teacher Evaluation Software	Vote	Warren Young	5 m
	to approve the agreement and licensing cost for PAETEP by EDULINK.			
N.	Resolution 2025.1009: HVAC Repair of the Daikin VRV Compressor/Board	Vote	Warren Young	5 m
	to approve the cost of the HVAC repair, not to exceed $26K.			
O.	Resolution 2025.1010: Additional Support from YPTC	Vote	Warren Young	5 m

		Purpose	Presenter	Time
	to approve the request for additional support from YPTC for Financial Business Services.			
P.	Resolution 2025.1011: Inspiroz Contract Amendment	Vote	Warren Young	5 m
	to amend the current contract with Inspiroz through June 30, 2026.			
Q.	Resolution 2025.1012: Settlement and Release Agreements	Vote	Warren Young	5 m
	approve the ratification/approval the Settlement and Release Agreements in the following special education litigation mattes, as presented to the Board in executive session. 1. L.L.			
R.	Resolution 2025.1013: NACS Surrogate Parent Policy	Vote	Warren Young	5 m
	to approve the NACS Surrogate Parent Policy provided by Atty Jeff Stacey for the SPED Department.			
S.	Resolution 2025.1013: Personnel (Key Performance Indicator)	Vote	Warren Young	5 m
	accepts and ratifies the personnel changes, modifications and additions, as presented in the attached Key Performance Indicator (KPI).			
T.	Discussion: Updated Elevator Repair Status	Discuss	Christopher Jones	5 m
	to discuss the updated proposals for elevator repair.			
U.	Discussion: RFP status for Facilities and Security.	Discuss	Nancy Daly and Chris Jones	5 m
	to provide an update on the status and schedule of the RFP for Facilities and Security.			
V.	Discussion: Content of the Dining RFP	Discuss	Nancy Daly and Chris Jones	5 m
	to discuss the content and schedule of the dining RFP.			
IV.	**Closing Items**			**8:36 PM**
A.	Adjourn Meeting	Vote	Warren Young	1 m
	vote to adjourn the meeting.			