Northwood Academy Charter School

Board Meeting

Board Meeting

Date and Time

Wednesday August 20, 2025 at 5:30 PM EDT

Location

You are invited to a Zoom webinar!
When: Aug 20, 2025 05:30 PM Eastern Time (US and Canada)
Every 2 months on the Third Wed, until Jun 17, 2026, 6 occurrence(s)
Aug 20, 2025 05:30 PM
Oct 15, 2025 05:30 PM
Dec 17, 2025 05:30 PM
Feb 18, 2026 05:30 PM
Apr 15, 2026 05:30 PM
Jun 17, 2026 05:30 PM
Please download and import the following iCalendar (.ics) files to your calendar system.
Monthly: https://us02web.zoom.us/webinar/tZ0ld-GurzgjHNWKNFueG8JHae8kPa2HWrgx/ics?icsToken=DHHT4aGrhHDi1qGkYgAALAAAAAgff_c7h9p8m8Rk0kmMH1tijj5zZJ5rASly1NsTD_Y_bIxg8LJ-ESoWAkS4DFuqQIdhqk18CD8Wig-onjAwMDAwMQ
Topic: Board Meeting
Join from PC, Mac, iPad, or Android:
https://us02web.zoom.us/j/89808613961
Phone one-tap:
+13052241968,,89808613961# US
+13092053325,,89808613961# US
Join via audio:
+1 305 224 1968 US

+1 309 205 3325 US
+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 646 931 3860 US
+1 301 715 8592 US (Washington DC)
+1 253 205 0468 US
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 360 209 5623 US
+1 386 347 5053 US
+1 507 473 4847 US
+1 564 217 2000 US
+1 669 444 9171 US
+1 669 900 9128 US (San Jose)
+1 689 278 1000 US
+1 719 359 4580 US
Webinar ID: 898 0861 3961
International numbers available: https://us02web.zoom.us/u/kcPg8b99E2

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board has adjusted the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Zoom Link to join the webinar:
https://us02web.zoom.us/j/89808613961

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	Opening Items			
A.	Call the Meeting to Order		Warren Young	2 m
B.	Record Attendance and Guests		Warren Young	4 m
C.	Reading of Mission Statement		Warren Young	3 m
	Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.			
D.	Resolution 2025.800: Approval of Agenda	Vote	Warren Young	2 m
	Approval of the agenda for the 8/20/2025 Board Meeting.			
E.	Resolution 2025.801: Approval of Previous Minutes	Approve Minutes	Warren Young	2 m
	Approval of the minutes from the June 18, 2025 Board Meeting.			
F.	Community Comment		Warren Young	25 m
	There will be Community Comment for this meeting, there are four speakers. 1- Ryan Hoke - NACS 2nd grade teacher 2- Heather Chamberlain - Special Education Teacher 3- Emily Parico - Vice President of NACS Union 4- Kim Coughlin - President of NACS Union 5- Margaret Bernocco - Kindergarten Teacher 6- Kevin Donley - School Psychologist 7- Bernard Gray - Parent of 2 NACS Students			
G.	Executive Session	Discuss	Warren Young	15 m
	The Board will go into Executive Session to discuss personnel and open special education litigation matters. Documentation to be provided under separate confidential email.			
II.	**Staff Reports**			**6:23 PM**

		Purpose	Presenter	Time
A.	CEO Report	Discuss	Nancy Daly	5 m
	Presented by Interim CEO Nancy Daly.			
B.	CAO Report	Discuss	Nancy Daly	5 m
	Presented by Nancy Daly, CAO.			
C.	Special Education Report	Discuss	Frank Viall	5 m
	Presented by Frank Vaill, Assistant Principal of Specialized Services.			
D.	Operations Report	Discuss	Christopher Jones	5 m
	Presented by Chris Jones, Director of Operations.			
E.	Finance Report	Vote	Michael McLeish	5 m
	Presented by Mike McLeish, Director of Business Operations.			
F.	Human Resources Report	Discuss	Tracee Hunt	5 m
	Presented by Tracee Hunt of Total HR.			

III. New Business — 6:53 PM

A.	Resolution 2025.810: Resignation of Eric Langston as CEO	Vote	Warren Young	5 m
	to acknowledge and accept the resignation of Eric Langston as CEO, effective July, 8, 2025.			
B.	CBA 2025.70: Electrical cost of Admin Gate	Vote	Warren Young	3 m
	to approve funding for electrical cost of Administrative Lot Gate.			
C.	CBA 2025.71: Window Replacements	Vote	Warren Young	3 m
	to approve the funding for window replacements.			
D.	CBA 2025.73: Science software license and instructional kit purchase	Vote	Warren Young	5 m
	to approve the funding for the Science software license and instructional kit purchase.			
E.	Resolution 2025.74: Replacement of the SPED Lead Case Manager with a SPED Teacher	Vote	Warren Young	5 m
	to approve the replacement of the SPED lead case manager with a SPED Teacher.			

		Purpose	Presenter	Time
F.	Resolution 2025.811: Separation Agreement for Eric Langston	Vote	Warren Young	5 m
	to approve the Separation Agreement for Eric Langston.			
G.	Resolution 2025.812: Acknowledgement of Nancy Daly as Interim CEO	Vote	Warren Young	5 m
	to acknowledge Nancy Daly as Interim CEO, providing her a stipend and signing authority on behalf of Northwood Academy effective 7/9/2025.			
H.	Resolution 2025.813: Executive Search Contract	Vote	Warren Young	5 m
	to approve the Executive Search Contract with Total HR.			
I.	CBA 2025.814: Wireless Access Points	Vote	Warren Young	5 m
	to approve the cost of additional access points throughout the buildings.			
J.	CBA 2025.815: Elevator Repair Quotes	Vote	Warren Young	5 m
	to approve moving forward with the elevator repair.			
K.	Resolution 2025.816: Nomination of Board Secretary	Vote	Warren Young	5 m
	to nominate a Board Member for the office of Secretary.			
L.	Resolution 2025.817: Election of a Board Secretary	Vote	Warren Young	5 m
	to fill the Board Secretary vacancy from August 20, 2025 - August 19, 2027. The Board of Trustees delegates the note taking responsibilities of the Secretary to Ellisa Lofton, per the bylaws.			
M.	Resolution 2025.818: Charter School Agreement & Resolution	Vote	Warren Young	5 m
	to approve the execution of the charter agreement between Northwood Academy and the School District of Philadelphia.			
N.	Resolution 2025.819: Amendment of the Charter School Resolution	Vote	Warren Young	5 m
	to approve the amendment of the Charter School Resolution to reflect the name of the appointed Secretary.			
O.	Resolution 2025.820: Updated NACS Policies	Vote	Warren Young	5 m

		Purpose	Presenter	Time

to approve the updated ESL Policy to reflect the screeners to include Kindergarten and updated notification letters with timelines, the NACS Lottery and Enrollment Policy to reflect the requirement of only one proof of residency and provisions for student enrollment under the McKinney-Vento Act and Uniform Policy and Student Expression Policy to include gender-neutral, gender identity or gender expressive language.

All policies have been previously reviewed or drafted by legal counsel. The updates reflect language required by the CSO's updated Business Rules.

P.	Resolution 2025.821: NACS 2025-2026 Family Handbook	Discuss	Warren Young	5 m

to approve the NACS 2025-2026 Family Handbook.

Q.	Resolution 2025.822: Settlement and Release Agreements	Vote	Warren Young	5 m

approve the ratification/approval the Settlement and Release Agreements in the following special education litigation mattes, as presented to the Board in executive session.
1. I.P.
2. L.L.

R.	Personnel (Key Performance Indicator)	Vote	Warren Young	5 m

accepts and ratifies the personnel changes, modifications and additions, as presented in the attached Key Performance Indicator (KPI).

IV. Closing Items — 8:19 PM

A.	Adjourn Meeting	Vote	Warren Young	1 m

vote to adjourn the meeting.