Northwood Academy Charter School

Board Meeting

Board Meeting

Date and Time

Wednesday September 18, 2024 at 5:30 PM EDT

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board has adjusted the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Zoom Link to join the webinar:
https://us02web.zoom.us/j/89808613961

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	Opening Items			
A.	Call the Meeting to Order		Warren Young	2 m
B.	Record Attendance and Guests		Warren Young	4 m
C.	Reading of Mission Statement		Warren Young	3 m
	Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.			
D.	Resolution 2024.90: Approval of Agenda	Vote	Warren Young	2 m
	Approval of the agenda for the 8/21/2024 Board Meeting.			
E.	Resolution 2024.91: Approval of Previous Minutes	Approve Minutes	Warren Young	5 m
	Approval of the minutes from the 6/12/2024 Board Meeting.			
F.	Community Comment		Warren Young	2 m
	There is no Community Comment for this meeting.			
G.	Board Vice Chair Announcement		Warren Young	5 m
	The Board Vice Chair recognizes the resignation of Paul Kleschick from the Board, effective September 11, 2024.			
II.	**Staff Reports**			**5:53 PM**
A.	CEO Report	Discuss	Eric Langston	5 m
B.	Principal Report	Discuss	Eric Langston	5 m
C.	Special Education & Student Support Report	Discuss	Frank Vaill	5 m
D.	Operations Report	Discuss	Christopher Jones	5 m
E.	Human Resources	Discuss	Tracee Hunt	5 m
F.	Finance Report	Vote	Michael McLeish	5 m

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III.	**New Business**			**6:23 PM**
A.	Resolution 2024.92: Provisional Extension of Board Member Term To extend Board Member, Charles Holmes for the term of August 17, 2024 - April 16, 2025.	Vote	Warren Young	5 m
B.	Resolution 2024.93: Renewal of Board Member Term To renew Board Member, Warren Young for the term of September 21, 2024 - September 20, 2026.	Vote	Kristine Spraga	5 m
C.	Resolution 2024.94: Board Chair Nominations to nominate Board members for the office of Board Chair.	Vote	Warren Young	5 m
D.	Resolution 2024.95: Elect a Board President to fill the Board President vacancy from September 19, 2024 - September 18, 2026.	Vote	Warren Young	5 m
E.	Resolution 2024.96: Annual Increase Memo approve the Staff Annual Increases.	Vote	Warren Young	5 m
F.	Resolution 2024.97: Compensation Letter to approve the Compensation Letter.	Vote	Warren Young	5 m
G.	Resolution: 2024.98: NACS 2025-2026 Lottery & Enrollment Policy to approve the revised 2025-2026 NACS Lottery & Enrollment Policy. The request of Parent ID was removed from the policy to align with the SDP guidelines.	Vote	Warren Young	5 m
H.	Resolution 2024.99: 2025-2026 NACS Health Services & Immunization Policy to approve the revised 2025-2026 NACS Health Services & Immunization Policy. The revision to the vision screenings section was updated to reflect students of all grades will be provided vision screenings.	Vote	Warren Young	5 m
I.	Resolution 2024.910: 2025-2026 NACS Transportation Policy	Vote	Warren Young	5 m

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	to approve the revised 2025-2026 NACS Transportation Policy. The revision includes a statements about transportation for McKinney Vento and foster care students.			
J.	Resolution 2024.911: NACS Lease Reimbursement	Vote	Warren Young	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby authorizes its Director of Business Operations to make all appropriate applications under Pennsylvania law for the approval and reimbursement of a charter school lease for the 2023-2024 school year.			
K.	Resolution 2024.912: NACS 2024-2025 Updated Organization Chart	Vote	Tracee Hunt	5 m
	to approve the updated Organization Chart.			
L.	Resolution 2024.913: NACS 2024-2025 Employee Handbook	Vote	Tracee Hunt	5 m
	to approve the adoption of the 2024-2025 NACS Employee Handbook.			
M.	Resolution 2024.914: NACS Draft Strategic Plan	Vote	Tracee Hunt	5 m
	to approve the draft of the NACS Strategic Plan.			
N.	CBA 2024.70: Operations Executive Assistant to Senior Operations Executive Assistant	Vote	Warren Young	5 m
	To approve the title change of the Operations Executive Assistant and update the job description to Senior Operations Executive Assistant.			
O.	CBA 2024.83: Contracted Tech Support	Vote	Warren Young	5 m
	To approve the contract for technology services with ACS.			
P.	CBA 2024.84: Welcome Area Renovation	Vote	Warren Young	5 m
	to approve the renovation of the Welcome area.			
Q.	CBA 2024.91: Classroom Window Treatments	Vote	Warren Young	5 m
	To approve the expense for the Classroom Window Treatments for the Upper School/old side of the building.			
R.	CBA 2024.92: Additional SPED Teacher	Vote	Warren Young	5 m
	to approve the hiring of an additional SPED Teacher.			

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S.	CBA 2024.93: Hiring of an additional Security Guard	Vote	Warren Young	5 m
	To approve the hiring of an additional security guard. This is to be paid for through a security grant.			
T.	CBA 2024.94: Contracted Tech Support for September 2024	Vote	Warren Young	5 m
	To approve the Contracted Tech Support for the month of September. This is a monthly contract until the next Board Meeting.			
U.	CBA 2024.95: Roof Repair by Bell Roofing	Vote	Warren Young	5 m
	to approve the replacement of the roof at a cost not to exceed $250,000.			
V.	CBA 2024.96: Speech and Language Therapist	Vote	Warren Young	5 m
	to approve the hiring of a Speech and Language therapist to provide screenings and required services to students.			
W.	Personnel (Key Performance Indicator)	Vote	Tracee Hunt	5 m
	accepts and ratifies the personnel changes, modifications and additions, as presented in the attached Key Performance Indicator (KPI).			
IV.	**Closing Items**			**8:18 PM**
A.	Adjourn Meeting	Vote	Warren Young	1 m
	vote to adjourn the meeting.			