Northwood Academy Charter School

Board Meeting

Date and Time

Wednesday June 18, 2025 at 5:30 PM EDT

Location

Hi there,
You are invited to a Zoom webinar.
When: Aug 21, 2024 05:30 PM Eastern Time (US and Canada)
Every 2 months on the Third Wed, until Jun 18, 2025, 6 occurrence(s)
Aug 21, 2024 05:30 PM
Oct 16, 2024 05:30 PM
Dec 18, 2024 05:30 PM
Feb 19, 2025 05:30 PM
Apr 16, 2025 05:30 PM
Jun 18, 2025 05:30 PM
Please download and import the following iCalendar (.ics) files to your calendar system.
Monthly: https://us02web.zoom.us/webinar/tZ0ld-GurzgjHNWKNFueG8JHae8kPa2HWrgx/ics?icsToken=98tyKuGhpjsiHNWWuR-GRpx5GoigWe7zmHZEgo1qtzHDFiV0OineN-caOYJ-QvDn
Topic: Board Meeting
Please click the link below to join the webinar:
https://us02web.zoom.us/j/89808613961
Or One tap mobile :
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Dial(for higher quality, dial a number based on your current location):
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Webinar ID: 898 0861 3961
International numbers available: https://us02web.zoom.us/u/kcPg8b99E2

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board has adjusted the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Zoom Link to join the webinar:
https://us02web.zoom.us/j/89808613961

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	Opening Items			
A.	Call the Meeting to Order		Warren Young	2 m
B.	Record Attendance and Guests		Warren Young	4 m
C.	Reading of Mission Statement		Warren Young	3 m
	Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.			
D.	Resolution 2025.600: Approval of Agenda	Vote	Warren Young	2 m
	Approval of the agenda for the 6/18/2025 Board Meeting.			
E.	Resolution 2025.601: Approval of Previous Minutes	Approve Minutes	Warren Young	5 m
	Approval of the minutes from the April 9, 2025 Board Meeting.			
F.	Resolution 2025.603: Nomination of New Board Member Michael Spain	Vote	Warren Young	5 m
	Accept the nomination of Micahel Spain to the Northwood Academy Board.			
G.	Resolution 2025.604: Appointment of new Board Member Michael Spain	Vote	Warren Young	5 m
	RESOLVED that, in accordance with the Bylaws, the Board of Trustees of Northwood Academy Charter School hereby appoints Michael Spain as a Trustee, who shall serve a two-year term, beginning June 18, 2025 and ending June 17, 2027.			
H.	Resolution 2025.605: Oath of Office for Board Members	Discuss	Warren Young; Chris Coval	5 m
	Oath of Office for Appointed Trustees:			

- *I solemnly swear that I will support and defend the Constitution of the United States, and the Constitution of the Commonwealth of Pennsylvania, and that I*

		Purpose	Presenter	Time

will faithfully, impartially, and justly discharge the duties of a Trustee of the Northwood Academy Charter School to the best of my ability.

- *I further swear that I possess the qualifications of membership as may be prescribed by law, and that having taken the foregoing oath, I hereby signify my acceptance of public office.*

I.	Community Comment		Warren Young	2 m
	There is no Community Comment for this meeting.			
J.	Executive Session	Discuss	Warren Young	1 m
	No Executive Session for this meeting.			
II.	**Staff Reports**			**6:04 PM**
A.	CEO Report	Discuss	Eric Langston	5 m
B.	Principal Report	Discuss	Rene Garner	5 m
C.	Special Education & Student Support Report	Discuss	Frank Viall	5 m
D.	Operations Report	Discuss	Christopher Jones	5 m
E.	Finance Report	Vote	Michael McLeish	5 m
F.	Human Resources Report	Discuss	Tracee Hunt	5 m
III.	**New Business**			**6:34 PM**
A.	Resolution 2025.602: Acknowledgement of End of Term for Board Member Charles Holmes	Vote	Warren Young	5 m
	RESOLVED that, the term for Board Member Charles Holmes ended on April 16, 2025.			
B.	Resolution 2025.606: Approval of the 2025-2026 Board Meeting and Finance Committee Dates	Vote	Warren Young	5 m
	To approve the dates for the 2025-2025 Bi-Monthly Board Meeting dates as follows: August 20, 2025 @ 5:30pm October 15, 2025 @ 5:30pm December 17, 2025 @ 5:30pm February 18, 2026 @ 5:30pm April 15, 2026 @ 5:30pm			

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	June 17, 2026 @ 5:30pm 2025-2026 Monthly Finance Committee Meetings July 2, 2025 @ 5:00pm August 6, 2025 @ 5:00pm September 3, 2025 @ 5:00pm October 1, 2025 @ 5:00pm November 5, 2025 @ 5:00pm December 3, 2025 @ 5:00pm January 7, 2026 @ 5:00pm February 4, 2026 @ 5:00pm March 4, 2026 @ 5:00pm April 8, 2026 @ 5:00pm (2nd Wednesday due to Spring Break) May 6, 2026 @ 5:00pm June 3, 2026 @ 5:00pm			
C.	Resolution 2025.607: Updated NACS Policies To approve the updated Uniform Policy to including detailed information for our Muslim students and the NACS Lottery and Enrollment Policy to reflect provisions for immigrant and Special Education students.	Vote	Warren Young	5 m
D.	Resolution 2025.608: 2025-2026 Academic Calendar To approve the updated graduation dates 2025-2026 Academic Calendar.	Vote	Warren Young	5 m
E.	Resolution 2025.609: NACS 2025-2026 Employee Handbook Approve the NACS 2025-2026 Employee Handbook	Vote	Warren Young	5 m
F.	Resolution 2025.60: Engagement Letter Approval of Engagement Letter Contract for on-site HR representative from July 14, 2025 - July 13, 2028.	Vote	Warren Young	5 m
G.	Resolution 2025.61: Approval of the 2025-26 Annual Budget To approve the 2025-26 annual budget.	Vote	Warren Young	5 m
H.	NACS Spring 2025 Employee Survey Executive Summary	Discuss	Warren Young	5 m

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	To review the Employee Survey Executive Summary			
I.	Personnel (Key Performance Indicator)	Vote	Warren Young	5 m
	accepts and ratifies the personnel changes, modifications and additions, as presented in the attached Key Performance Indicator (KPI).			
IV.	**Closing Items**			**7:19 PM**
A.	Adjourn Meeting	Vote	Warren Young	1 m
	vote to adjourn the meeting.			