



Northwood Academy Charter School

Board Meeting

Date and Time

Wednesday June 18, 2025 at 5:30 PM EDT

Location

Hi there,

You are invited to a Zoom webinar.

When: Aug 21, 2024 05:30 PM Eastern Time (US and Canada)

Every 2 months on the Third Wed, until Jun 18, 2025, 6 occurrence(s)

Aug 21, 2024 05:30 PM

Oct 16, 2024 05:30 PM

Dec 18, 2024 05:30 PM

Feb 19, 2025 05:30 PM

Apr 16, 2025 05:30 PM

Jun 18, 2025 05:30 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: <https://us02web.zoom.us/webinar/tZ0ld-GurzgjHNWKNFueG8JHae8kPa2HWrgx/ics?icsToken=98tyKuGhpjsiHNWWuR-GRpx5GoigWe7zmHZEgo1qtzHDFiV0OineN-caOYJ-QvDn>

Topic: Board Meeting

Please click the link below to join the webinar:

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Webinar ID: 898 0861 3961

International numbers available: <https://us02web.zoom.us/j/kcPg8b99E2>

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board has adjusted the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Zoom Link to join the webinar:
<https://us02web.zoom.us/j/89808613961>

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
Opening Items			
A. Call the Meeting to Order		Warren Young	2 m
B. Record Attendance and Guests		Warren Young	4 m
C. Reading of Mission Statement		Warren Young	3 m
Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.			
D. Resolution 2025.600: Approval of Agenda	Vote	Warren Young	2 m
Approval of the agenda for the 6/18/2025 Board Meeting.			
E. Resolution 2025.601: Approval of Previous Minutes	Approve Minutes	Warren Young	5 m
Approval of the minutes from the April 9, 2025 Board Meeting.			
F. Resolution 2025.603: Nomination of New Board Member Michael Spain	Vote	Warren Young	5 m
Accept the nomination of Micahel Spain to the Northwood Academy Board.			
G. Resolution 2025.604: Appointment of new Board Member Michael Spain	Vote	Warren Young	5 m
RESOLVED that, in accordance with the Bylaws, the Board of Trustees of Northwood Academy Charter School hereby appoints Michael Spain as a Trustee, who shall serve a two-year term, beginning June 18, 2025 and ending June 17, 2027.			
H. Resolution 2025.605: Oath of Office for Board Members	Discuss	Warren Young; Chris Coval	5 m
Oath of Office for Appointed Trustees:			
<ul style="list-style-type: none"> <i>• I solemnly swear that I will support and defend the Constitution of the United States, and the Constitution of the Commonwealth of Pennsylvania, and that I</i> 			

	Purpose	Presenter	Time
<p><i>will faithfully, impartially, and justly discharge the duties of a Trustee of the Northwood Academy Charter School to the best of my ability.</i></p> <p><i>• I further swear that I possess the qualifications of membership as may be prescribed by law, and that having taken the foregoing oath, I hereby signify my acceptance of public office.</i></p>			
I.	Community Comment	Warren Young	2 m
	There is no Community Comment for this meeting.		
J.	Executive Session	Discuss Warren Young	1 m
	No Executive Session for this meeting.		
II.	Staff Reports		6:04 PM
A.	CEO Report	Discuss Eric Langston	5 m
B.	Principal Report	Discuss Rene Garner	5 m
C.	Special Education & Student Support Report	Discuss Frank Viall	5 m
D.	Operations Report	Discuss Christopher Jones	5 m
E.	Finance Report	Vote Michael McLeish	5 m
F.	Human Resources Report	Discuss Tracee Hunt	5 m
III.	New Business		6:34 PM
A.	Resolution 2025.602: Acknowledgement of End of Term for Board Member Charles Holmes	Vote Warren Young	5 m
	RESOLVED that, the term for Board Member Charles Holmes ended on April 16, 2025.		
B.	Resolution 2025.606: Approval of the 2025-2026 Board Meeting and Finance Committee Dates	Vote Warren Young	5 m
	To approve the dates for the 2025-2025 Bi-Monthly Board Meeting dates as follows:		
	August 20, 2025 @ 5:30pm		
	October 15, 2025 @ 5:30pm		
	December 17, 2025 @ 5:30pm		
	February 18, 2026 @ 5:30pm		
	April 15, 2026 @ 5:30pm		

	Purpose	Presenter	Time	
June 17, 2026 @ 5:30pm				
2025-2026 Monthly Finance Committee Meetings				
July 2, 2025 @ 5:00pm				
August 6, 2025 @ 5:00pm				
September 3, 2025 @ 5:00pm				
October 1, 2025 @ 5:00pm				
November 5, 2025 @ 5:00pm				
December 3, 2025 @ 5:00pm				
January 7, 2026 @ 5:00pm				
February 4, 2026 @ 5:00pm				
March 4, 2026 @ 5:00pm				
April 8, 2026 @ 5:00pm (2nd Wednesday due to Spring Break)				
May 6, 2026 @ 5:00pm				
June 3, 2026 @ 5:00pm				
C.	Resolution 2025.607: Updated NACS Policies	Vote	Warren Young	5 m
	To approve the updated Uniform Policy to including detailed information for our Muslim students and the NACS Lottery and Enrollment Policy to reflect provisions for immigrant and Special Education students.			
D.	Resolution 2025.608: 2025-2026 Academic Calendar	Vote	Warren Young	5 m
	To approve the updated graduation dates 2025-2026 Academic Calendar.			
E.	Resolution 2025.609: NACS 2025-2026 Employee Handbook	Vote	Warren Young	5 m
	Approve the NACS 2025-2026 Employee Handbook			
F.	Resolution 2025.60: Engagement Letter	Vote	Warren Young	5 m
	Approval of Engagement Letter Contract for on-site HR representative from July 14, 2025 - July 13, 2028.			
G.	Resolution 2025.61: Approval of the 2025-26 Annual Budget	Vote	Warren Young	5 m
	To approve the 2025-26 annual budget.			
H.	NACS Spring 2025 Employee Survey Executive Summary	Discuss	Warren Young	5 m

	Purpose	Presenter	Time
To review the Employee Survey Executive Summary			
I. Personnel (Key Performance Indicator)	Vote	Warren Young	5 m
accepts and ratifies the personnel changes, modifications and additions, as presented in the attached Key Performance Indicator (KPI).			
IV. Closing Items			7:19 PM
A. Adjourn Meeting	Vote	Warren Young	1 m
vote to adjourn the meeting.			