



# Northwood Academy Charter School

## Board Meeting

---

### Date and Time

Wednesday October 16, 2024 at 5:30 PM EDT

### Location

Hi there,

You are invited to a Zoom webinar.

When: Aug 21, 2024 05:30 PM Eastern Time (US and Canada)

Every 2 months on the Third Wed, until Jun 18, 2025, 6 occurrence(s)

Aug 21, 2024 05:30 PM

Oct 16, 2024 05:30 PM

Dec 18, 2024 05:30 PM

Feb 19, 2025 05:30 PM

Apr 16, 2025 05:30 PM

Jun 18, 2025 05:30 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: <https://us02web.zoom.us/webinar/tZ0ld-GurzgjHNWKNFueG8JHae8kPa2HWrgx/ics?icsToken=98tyKuGhpjsiHNWWuR-GRpx5GoigWe7zmHZEgo1qtzHDFiV0OineN-caOYJ-QvDn>

Topic: Board Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89808613961>

Or One tap mobile :

+13052241968,,89808613961# US

+13092053325,,89808613961# US

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 305 224 1968 US

+1 309 205 3325 US

---

+1 312 626 6799 US (Chicago)  
+1 646 558 8656 US (New York)  
+1 646 931 3860 US  
+1 301 715 8592 US (Washington DC)  
+1 253 205 0468 US  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 360 209 5623 US  
+1 386 347 5053 US  
+1 507 473 4847 US  
+1 564 217 2000 US  
+1 669 444 9171 US  
+1 669 900 9128 US (San Jose)  
+1 689 278 1000 US  
+1 719 359 4580 US

Webinar ID: 898 0861 3961

International numbers available: <https://us02web.zoom.us/j/kcPg8b99E2>

---

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are invited to participate by submitting written comments via email ([board@northwoodcs.org](mailto:board@northwoodcs.org)). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board has adjusted the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Zoom Link to join the webinar:  
<https://us02web.zoom.us/j/89808613961>

---

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
Opening Items			
<b>A.</b>		Warren Young	2 m
Call the Meeting to Order			
<b>B.</b>		Warren Young	4 m
Record Attendance and Guests			
<b>C.</b>		Warren Young	3 m
Reading of Mission Statement			
Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.			
<b>D.</b>	Vote	Warren Young	2 m
Resolution 2024.100: Approval of Agenda			
Approval of the agenda for the 10/16/2024 Board Meeting.			
<b>E.</b>	Approve Minutes	Warren Young	5 m
Resolution 2024.101: Approval of Previous Minutes			
Approval of the minutes from the 9/18/2024 Board Meeting.			
<b>F.</b>		Warren Young	2 m
Community Comment			
There is no Community Comment for this meeting.			
<b>G.</b>	Vote	Warren Young	5 m
Executive Session			
to enter into Executive Session to discuss Special Education legal cases.			
<b>II. Staff Reports</b>			<b>5:53 PM</b>
<b>A.</b>	Discuss	Eric Langston	5 m
CEO Report			
<b>B.</b>	Discuss	Rene Garner	5 m
Principal Report			
<b>C.</b>	Discuss	Frank Vaill	5 m
Special Education & Student Support Report			
<b>D.</b>	Discuss	Christopher Jones	5 m
Operations Report			
<b>E.</b>	Discuss	Tracee Hunt	5 m
Human Resources			
<b>F.</b>	Vote	Michael McLeish	5 m
Finance Report			

	Purpose	Presenter	Time
<b>III. New Business</b>			<b>6:23 PM</b>
<b>A.</b> Resolution 2024.102: Board Recruitment Memo and Proposal  To approve Board Recruitment Proposal and CBA.	Vote	Kristine Spraga	5 m
<b>B.</b> Resolution 2024.103: Board Vice Chair Nomination  to nominate Board members for the office of Vice Chair.	Vote	Warren Young	5 m
<b>C.</b> Resolution 2024.104: Elect a Board Vice Chair  to fill the Board Vice Chair vacancy from October 16, 2024-October 15, 2026.	Vote	Warren Young	5 m
<b>D.</b> Resolution 2024.105: Approval of Title I Comprehensive Plan  to approve the Title I Comprehensive Plan.	Vote	Warren Young	5 m
<b>E.</b> Resolution: 2024.106: NACS 2025-2026 Lottery & Enrollment Policy Update  to approve the revised 2025-2026 NACS Lottery & Enrollment Policy. The addition of Alumni as a preference category to be added to the policy. This will allow children of parents who attended Northwood Academy to be accepted without having to go through the lottery process. Applications must still be completed through Apply Philly Charter.	Vote	Warren Young	5 m
<b>F.</b> Resolution 2024.107: Special Education Cyclical Monitoring Policies  To approve the following updated policies and documents required for Special Education Cyclical Monitoring.  Annual Notice of Special Education 504 Annual Notice (for the website) Confidentiality Policy re: Special Education Records Positive Behavior Support FERPA NOtice (for the website)	Vote	Warren Young	5 m
<b>G.</b> Resolution 2024.108: Request for Proposal: Comprehensive Facilities Management, School	Vote	Warren Young	5 m

	Purpose	Presenter	Time
	Safety, Janitorial Services, Groundskeeping and Food Service Management		
	To approve the RFP for Comprehensive Facilities Management, School Safety, Janitorial Services, Groundskeeping and Food Service Management.		
<b>H.</b>	CBA 2024.100: Music Equipment	Vote	Warren Young
	To approve the purchase of music equipment from Sweetwater to enhance student learning in music classes.		
<b>I.</b>	CBA 2024.101: 4629 Adams Avenue Property Purchase	Vote	Warren Young
	To approve the property purchase of 4629 Adams Ave for the expansion of Northwood Academy.		
<b>J.</b>	CBA 2024.102: Unemployment Compensation Provider Change	Vote	Warren Young
	To approve the change of the Unemployment Compensation provider for a 2year term.		
<b>K.</b>	Personnel (Key Performance Indicator)	Vote	Tracee Hunt
	accepts and ratifies the personnel changes, modifications and additions, as presented in the attached Key Performance Indicator (KPI).		
<b>IV.</b>	<b>Closing Items</b>		<b>7:18 PM</b>
<b>A.</b>	Adjourn Meeting	Vote	Warren Young
	vote to adjourn the meeting.		