Northwood Academy Charter School

Monthly Board Meeting

Date and Time

Wednesday June 12, 2024 at 5:30 PM EDT

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board has adjusted the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Zoom Link to join the webinar:
https://us02web.zoom.us/j/88315607853?pwd=TkRxNXdHMHRqSFNnR28vcHBrMnNhQT09

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	Opening Items			

		Purpose	Presenter	Time
A.	Call the Meeting to Order		Dr. Paul Kleschick	1 m
B.	Record Attendance and Guests		Dr. Paul Kleschick	1 m
C.	Reading of Mission Statement		Dr. Paul Kleschick	1 m

Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.

D.	Resolution 2024.6.0: Approval of Agenda	Vote	Dr. Paul Kleschick	5 m

Approval of the agenda for the 6/12/2024 Board Meeting.

E.	Resolution 2024.6.1: Approval of Previous Minutes	Approve Minutes	Dr. Paul Kleschick	5 m

Approval of the minutes from the 4/17/2024 Board Meeting.

F.	Community Comment		Dr. Paul Kleschick	2 m

There is no Community Comment for this meeting.

II. Executive Session — 5:45 PM

A.	Executive Session	Discuss	Dr. Paul Kleschick	30 m

The Board will go into Executive Session to discuss personnel, open special education litigation matters, the School Safety and Security Report and Charter Renewal. Documentation to be provided under separate confidential email.

III. Staff Reports — 6:15 PM

A.	CEO Report	Discuss	Eric Langston	5 m
B.	Principal Report	Discuss	Diana Abellard	5 m
C.	Special Education & Student Support Report	Discuss	Edwena Leite	5 m
D.	Operations Report	Discuss	Christopher Jones	5 m
E.	Human Resources	Discuss	Tracee Hunt	
F.	Finance Report	Vote	Michael McLeish	5 m

		Purpose	Presenter	Time
IV.	**New Business**			**6:40 PM**
A.	CBA 2024.61: Purchase of Office and Classroom Furniture To approve the purchase of new office and classroom furniture.	Vote	Dr. Paul Kleschick	5 m
B.	CBA 2024.62: Interior Painting for School Beautification To approve the interior painting of the school for school beautification.	Vote	Dr. Paul Kleschick	5 m
C.	CBA 2024.63: Facade Repair to approve the facade repair project and quote.	Vote	Dr. Paul Kleschick	5 m
D.	CBA 2024.64: Owner's Representation (Project Manager) to approve the Project Manager for the facade repair.	Vote	Dr. Paul Kleschick	5 m
E.	HR Initiatives Timeline	Vote	Tracee Hunt	5 m
F.	Personnel (Key Performance Indicator) accepts and ratifies the personnel changes, modifications and additions, as presented in the attached Key Performance Indicator (KPI).	Vote	Tracee Hunt	5 m
G.	Resolution 2024.6.2: Employee Position/Title Changes to approve the employee position/title changes which include Executive Administrative Assistant, Administrative Assistant, Cafeteria/Recess Monitor, Upper School Social Worker and Assistant Principal of Specialized Services.	Vote	Dr. Paul Kleschick	5 m
H.	Resolution 2024.6.3: NACS 2023-2024 Final Organizational Chart and the Proposed 2024-2025 Organizational Chart to approve the NACS 2024-2025 Final Organizational Chart and the Proposed 2024-2025 Organizational Chart.	Vote	Dr. Paul Kleschick	5 m
I.	Resolution 2024.6.4: Position Search for Assistant Principal of Specialized Services	Vote	Dr. Paul Kleschick	5 m

		Purpose	Presenter	Time
	to approve moving forward with a search for the Assistant Principal of Specialized Service position. Reference Resolution 2024.63 for the rationale and job description information.			
J.	Resolution 2024.6.5: NACS 2024-2025 Student-Family Handbook & Legal Notices/Right to Know Book	Vote	Dr. Paul Kleschick	5 m
	to adopt the revisions to the 2024-2025 Student-Family Handbook and Legal Notices/Right to Know Book as presented to the Board in substantial form, and to direct the CEO, in consultation with legal counsel, to finalize the document for publication.			
K.	Resolution: 2024.6.6: NACS 2024-2025 Updated Policies	Vote	Dr. Paul Kleschick	5 m
	to approve the following NACS updated policies. Interscholastic Sports, Transportation and Uniform policies.			
L.	Resolution 2024.6.7: 2024-2025 Technology Agreement	Vote	Dr. Paul Kleschick	5 m
	to adopt the Technology Agreement as presented to the Board in substantial form, and to direct the CEO, in consultation with legal counsel, to finalize the document for publication.			
M.	Resolution 2024.6.8: Settlement and Release Agreements	Vote	Dr. Paul Kleschick	5 m
	for Board to approve the Settlement and Release Agreements in the following special education litigation mattes, as presented to the Board in executive session. **#1 M.G.** Comp Ed Trust Amount: $6,000 Attorney Fee Amount: $1,500 **#2 S.S.** Comp Ed Trust Amount: $20,500 Attorney Fee Amount: $9,500 **#3 A.C.** Comp Ed Trust Amount: $23,000 Attorney Fee Amount: $2,000 **#4 L.R.** Comp Ed Trust Amount: $6,000 Attorney Fee Amount: $4,000 (for #4, 5 & 6)			

		Purpose	Presenter	Time
	#5 A.R. Comp Ed Trust Amount: $3,000 Attorney Fee Amount: $0 (see above) **#6 N.R.** Comp Ed Trust Amount: $16,500 Attorney Fee Amount: $0			
N.	Resolution 2024.6.9: NACS School Safety and Security Report	Vote	Dr. Paul Kleschick	5 m
	for Board to approve the School Safety and Security Report, as presented to the Board in substantial form, and to direct the CEO and his designees to finalize the report prior to submission.			
O.	Resolution 2024.6.10: NACS Board Meeting Dates for SY 2024-2025	Vote	Dr. Paul Kleschick	5 m
	for Board to approve the 2024-2025 meeting schedule, as presented to the Board in Executive Session. The NACS Board of Trustees will meet according to the following dates: Wednesday, August 21, 2024 Wednesday October 16, 2024 Wednesday, December 18, 2024 Wednesday, February 19, 2025 Wednesday, April 16, 2025 Wednesday June 18, 2025			
P.	Resolution 2024.6.11: Renewal of Board Members Terms	Vote	Dr. Paul Kleschick, Jeffrey Stacey	5 m
	To renew Board Members who have terms ending in July or August, prior to our next Board Meeting. Kristine Spraga - August 1, 2024 - July 31, 2026, Amanda Hill-Hennie - August 17, 2024- August 16, 2026. Eric Williams - August 17, 2024- August 16, 2026.			
Q.	Resolution 2024.6.12: 2024-2025 Budget	Vote	Michael McLeish	5 m
	to approve the 2024-2025 NACS Budget.			
R.	Resolution 2024.6.13: Adoption of the Fund Balance	Vote	Michael McLeish	5 m

		Purpose	Presenter	Time
	to adopt the Fund Balance.			
S.	Resolution 2024.6.14: Innovageous Program	Vote	Dr. Paul Kleschick	5 m
	for NACS to move forward with the Innovageous Program.			
T.	Resolution 2024.6.15: NACS Non-Union Employee Compensation Letter	Vote	Dr. Paul Kleschick	5 m
	to approve the NACS Non-Union Employee Compensation Letter Template.			
U.	Resolution 2024.6.16: NACS 18-month Retainer Engagement Letter	Vote	Dr. Paul Kleschick	5 m
	to approve moving forward with the 18-month Retainer Engagement Letter.			
V.	**Closing Items**			**8:25 PM**
A.	Adjourn Meeting	Vote	Dr. Paul Kleschick	1 m