Northwood Academy Charter School

Board of Trustees Monthly Meeting

Date and Time

Wednesday June 21, 2023 at 5:30 PM EDT

Location

Northwood Academy Charter School (Hybrid Meeting)

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board has adjusted the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Zoom Link to join the webinar:
https://us02web.zoom.us/j/89081917722

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	Opening Items			
A.	Call the Meeting to Order		Paul Kleschick	1 m
B.	Record Attendance and Guests		Tara Caldwell	1 m
C.	Reading of Mission Statement		Paul Kleschick	1 m
	Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.			
D.	Executive Session		Dr. Paul Kleschick	3 m
	The Board of Trustees of Northwood Academy met in Executive Session on April 13th, 2023 to discuss legal and personnel matters.			
E.	Resolution 062123.001: Approval of Agenda	Vote	Paul Kleschick	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the June 15, 2022 Agenda.			
F.	Resolution 062123.002: Approval April 19th, 2022 Board Meeting Minutes	Approve Minutes	Paul Kleschick	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the Minutes of the May 18, 2022 Meeting of the Northwood Academy Charter School Board of Trustees.			
G.	Graduation Resolution		Paul Kleschick	3 m
	The Board of Trustees of Northwood Academy Charter School, by virtue of the authority invested in it by the laws of the Commonwealth of Pennsylvania, and on recommendation of the faculty and staff, hereby awards diplomas for the completion of 8th grade. We wish all of our graduating students much success, joy, and fulfillment in their future.			
H.	Community Comment		Paul Kleschick	5 m
II.	**Executive Session**			**5:54 PM**
A.	Legal and Personnel Issues	Discuss	Dr. Paul Kleschick	30 m

		Purpose	Presenter	Time
III.	**Finance**			**6:24 PM**
A.	Resolution 062123.003: Approval of Financials RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the May 2022 Financial Report and all supporting documents submitted by the Business Manager, which shall be incorporated into the record of this meeting.	Vote	Kristine Spraga	5 m
B.	Resolution 6212023.04 Executive Search	Vote	Kristine Spraga	5 m
C.	Resolution 62123.05 Approval of 2023-2024 Budget	Vote	Kristine Spraga	5 m
D.	Resolution 62123.06 Updated Covid Policy	Vote	Kristine Spraga	5 m
IV.	**Committee Reports**			**6:44 PM**
A.	Academic Excellence Committee	Discuss	Dr. Lisa Knox-Brown	5 m
B.	Governance Committee	Discuss	Tara Caldwell	3 m
C.	Human Resource Committee (Ad Hoc)	Discuss	Paul Kleschick	3 m
D.	Finance Committee	Discuss	Kristine Spraga	5 m
V.	**Staff Reports**			**7:00 PM**
A.	CEO	Discuss	Theodore Boler	3 m
B.	COS	Discuss	Dr. Lisa Knox-Brown	3 m
C.	Special Education & Student Support	Discuss	Diana Abellard	3 m
D.	Human Resources	Discuss	Tracee Hunt	3 m
E.	Community Coordinator Report	Discuss	Theodore Boler	5 m
VI.	**New Business**			**7:17 PM**
A.	Resolution 061522.005: Personnel (Key Performance Indicator)	Vote	Tracee Hunt	5 m

		Purpose	Presenter	Time

RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby accepts and ratifies the personnel changes, modifications and additions, as presented in the attached Key Performance Indicator (KPI).

B.	Resolution 062123.007: 2023-2024 Summer Schedule	Vote	Theodore Boler	5 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the 2021-22 Summer Schedule, as presented.

C.	Resolution 062123.008: 2023-2024 Board Meeting Calendar	Vote	Paul Kleschick	5 m

RESOLVED, the Board of Trustees of Northwood Academy Charter School hereby adopts the 2023-2024 Board Meeting Calendar, as presented.

D.	Resolution 062123.009: Janitorial Contract (Matas Cleaning)	Vote	Theodore Boler	5 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School accepts all supporting documentation and ratifies the contract with Matias Cleaning to provide janitorial services, at a cost not to exceed $300,000 and;

FURTHER RESOLVED, that Theodore Boler, Chief Executive Officer, is directed and authorized to execute any document and delegate any task necessary to affect this resolution; and

FURTHER RESOLVED, that the executed contract shall require the submission of appropriate insurance certifications and appropriate tax related information submitted and received by the Business Manager.

E.	Displinary Hearing for Student No. 9535210	Discuss	Anastasia Riley	5 m

VII. Closing Items — 7:42 PM

A.	Adjourn Meeting	Vote	Paul Kleschick	1 m