



Northwood Academy Charter School

Board of Trustees Monthly Meeting

Date and Time

Wednesday December 21, 2022 at 5:30 PM EST

Location

Northwood Academy Charter School (Hybrid Meeting)

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website. The meetings will be accessible to the public in-person or remotely via Zoom and recorded.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Zoom Livestream: <https://us02web.zoom.us/j/81874992838>

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
Opening Items			
A. Call the Meeting to Order		Dr. Paul Kleschick	1 m

	Purpose	Presenter	Time
B. Record Attendance and Guests		Tara Caldwell	1 m
C. Reading of Mission Statement		Dr. Paul Kleschick	1 m

Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.

D. Resolution 122122.001: Approval of Agenda	Vote	Dr. Paul Kleschick	5 m
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RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the December 21, 2022 Agenda.

E. Resolution 101922.002: Approval October 19, 2022 Board Meeting Minutes	Approve Minutes	Dr. Paul Kleschick	5 m
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RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the Minutes of the October 19, 2022 Meeting of the Northwood Academy Charter School Board of Trustees.

II. Finance 5:43 PM

A. Resolution 122122.003: Approval of Financials	Vote	Tom Taylor	5 m
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RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the December 2022 Financial Report and all supporting documents submitted by the Business Manager, which shall be incorporated into the record of this meeting.

B. Resolution 122122.04: Annual Financial Audit	Vote	Tom Taylor	5 m
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RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the draft Annual Financial Audit for 2021-2022, as presented by Barbacane, Thornton & Company, LLC.

III. Executive Session 5:53 PM

A. TBD	Discuss		20 m
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IV. Committee Reports 6:13 PM

A. Academic Excellence Committee	Discuss	Dr. Lisa Knox-Brown	3 m
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	Purpose	Presenter	Time
B. Finance Committee	Discuss	Kristine Spraga	3 m
C. Governance Committee	Discuss	Tara Caldwell	3 m
D. Human Resource Committee (Ad Hoc)	Discuss	Dr. Paul Kleschick	3 m
V. Staff Reports			6:25 PM
A. CEO	Discuss	Theodore Boler	3 m
B. Chief of Staff	Discuss	Dr. Lisa Knox-Brown	3 m
C. Principal Report	Discuss	Anastasia Riley	5 m
D. Special Education and Student Supports Report	Discuss	Kate Crossett	5 m
E. Human Resources	Discuss	Tracee Hunt	3 m
VI. Discussion			6:44 PM
A. Community Comment	FYI	Dr. Paul Kleschick	3 m
VII. New Business			6:47 PM
A. Resolution 122122.005: Personnel (Key Performance Indicator)	Vote	Tracee Hunt	5 m
RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby accepts and ratifies the personnel changes, modifications and additions, as presented in the attached Key Performance Indicator (KPI).			
B. Resolution 122122.006: Hire a Dean of Students	Vote	Theodore Boler	5 m
RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby accepts the proposal to hire a Dean of Students, as presented.			
C. Resolution 122122.007: Hire a School Social Worker	Vote	Theodore Boler	5 m
RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby accepts the proposal to hire a school social worker, as presented.			

	Purpose	Presenter	Time
D. Resolution 122122.008: Staff Winter Bonus	Discuss	Theodore Boler	5 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby accepts the proposal for a staff winter bonus, as presented.

E. Resolution 122122.009: 90-Day Agreement for additional HR Consultation	Vote	Theodore Boler	5 m
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RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby accepts the proposal for a 90-day contract extension for additional HR consultation through Total HR Solutions, as presented.

F. Resolution 122122.010: Engagement with Susanin, Widman, & Brennan, PC	Vote	Theodore Boler	5 m
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RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby accepts the proposal engagement with Susanin, Widman, & Brennan, PC for employee relations support, as presented.

G. Resolution 122122.011: Settlement of Student Number 448-22	Vote	Kate Crossett	5 m
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WHEREAS, it is the desire of the Board of Trustees of Northwood Academy Charter School to settle all claims made in the matter of Student Number 448-22 (“Student”) by the Student and Student’s Parent(s)/Guardian(s) without admission of liability.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees and it is hereby resolved by the authority of the same as follows: The Board of Trustees of Northwood Academy Charter School hereby approves the terms of the Confidential Settlement Agreement and Release and Third-Party Special Needs Education Trust Agreement (collectively “Agreements”) in the matter of Student File No. 448-22.

Furthermore, the Board of Trustees directs the Executive Director to execute the final Agreements on behalf of Northwood Academy Charter School and to take all action necessary to facilitate Northwood Academy Charter School’s compliance with the terms of the Agreements.

VIII. Closing Items **7:22 PM**

A. Adjourn Meeting	Vote	Dr. Paul Kleschick	1 m
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NEXT BOARD MEETING: February 15, 2023 at 5:30pm