



Northwood Academy Charter School

Board of Trustees Monthly Meeting

Amended Agenda

Date and Time

Wednesday January 19, 2022 at 5:30 PM EST

Location

Northwood Academy Charter School (Remote Meeting)

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board has adjusted the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Zoom Link to join the webinar:

<https://us02web.zoom.us/j/81874992838>

Agenda

Purpose Presenter Time

I. Opening Items

5:30 PM

Opening Items

A. Call the Meeting to Order Paul Kleschick 1 m

B. Record Attendance and Guests Kristie Dugan 1 m

C. Reading of Mission Statement Paul Kleschick 1 m

Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.

D. Resolution 011922.001: Approval of Agenda Vote Paul Kleschick 1 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the January 19, 2022 Agenda.

E. Resolution 011922.002: Approval December 15, 2021 Board Meeting Minutes Approve Minutes Paul Kleschick 1 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the Minutes of the December 15, 2021 Meeting of the Northwood Academy Charter School Board of Trustees.

F. Community Comment Paul Kleschick 1 m

II. Finance

5:36 PM

A. Resolution 011922.003: Approval of Financials Vote Tom Taylor 5 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the December 2021 Financial Report and all supporting documents submitted by the Business Manager, which shall be incorporated in the record of this meeting.

	Purpose	Presenter	Time
III. Discussion			5:41 PM
A. Meeting Minutes Timeline	Discuss	Kristine Spraga	5 m
Identify standard turnaround time for distribution of all meeting minutes.			
IV. Committee Reports			5:46 PM
A. Academic Excellence Committee	Discuss	Katrina Maddox	3 m
B. CEO Support and Evaluation Committee	Discuss	Paul Kleschick	3 m
C. Finance Committee	Discuss	Kristine Spraga	3 m
D. Governance Committee	Discuss	Tara Caldwell	3 m
E. Human Resource Committee (Ad Hoc)	Discuss	Paul Kleschick	3 m
F. Strategic Planning Committee	Discuss	Kristie Dugan	3 m
V. Staff Reports			6:04 PM
A. Interim CEO	Discuss	Kristie Dugan	3 m
B. Principal	Discuss	Cindy Carey	3 m
C. Operations	Discuss	Kristie Dugan	3 m
D. Special Education & Student Support	Discuss	Kate Crossett	3 m
E. Human Resources	Discuss	Tracee Hunt	3 m
VI. New Business			6:19 PM
A. Resolution 011922.004: Personnel (Key Performance Indicator)	Vote	Tracee Hunt	1 m
RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby accepts the personnel changes, modifications and			

Purpose Presenter Time

additions, as presented in the attached Key Performance Indicator (KPI).

B. Resolution 011922.005: Amended COVID Vaccination Policy Vote Kristie Dugan 5 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby adopts the amended COVID Vaccination Policy and supporting document, as presented.

C. Resolution 011922.006: COVID PTO Policy Vote Kristie Dugan 5 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby adopts the COVID PTO Policy, as presented.

D. Resolution 011922.007: New Position - Behavior Specialist Vote Kristie Dugan 5 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the new position of Behavior Specialist.

E. Resolution 011922.008: Tutoring Program Vote Cindy Carey 5 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the implementation of a tutoring program to provide additional academic support in Reading and Mathematics, at a cost not to exceed \$51,480.

F. Resolution 011922.009: Speech Therapy Services Vote Cindy Carey 5 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the increase of Speech Therapy Services through June 2022, at a cost not to exceed \$27,500.

G. Resolution 011922.010: Cafeteria Assistants Vote Kristie Dugan 5 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School approves the hire of four (4) additional Cafeteria Assistants, at a projected cost of \$26,945.88.

H. Resolution 011922.011: Egress Alert Project Vote Kristie Dugan 5 m

	Purpose	Presenter	Time
RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the purchase of an egress alter/monitoring system, at cost not to exceed \$119,000.			

I. Resolution 011922.012: Lockdown System (Gymnasium Doors)	Vote	Kristie Dugan	5 m
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RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the purchase of a lockdown system for the Gymnasium Doors, at a cost to not to exceed \$14,250.

J. Resolution 011922.013: Amended Bylaws	Vote	Michael Bly	5 m
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RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby adopts the amended Bylaws, as presented.

K. Resolution 011922.0014: New Position - Hall Monitor	Vote	Kristie Dugan	5 m
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RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the new position of Hall Monitor and accepts all supporting documentation, as presented.

L. Resolution 011922.0015: Confidential Settlement Agreement - Student No. 456-21	Vote	Paul Kleschick	5 m
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WHEREAS, it is the desire of the Board of Trustees of Northwood Academy Charter School to settle all claims made in the matter of Student Number 456-21 ("Student") by the Student and Student's Parent(s)/Guardian(s) without admission of liability.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees and it is hereby resolved by the authority of the same as follows:

The Board of Trustees of Northwood Academy Charter School hereby approves the terms of the Confidential Settlement Agreement and Release ("Agreement") in the matter of Student File No. 456-21. Furthermore, the Board of Trustees directs the Interim CEO to execute the final Agreement on behalf of Northwood Academy Charter School and to take all action necessary to facilitate Northwood Academy Charter School's compliance with the terms of the Agreement.

VII. Executive Session

7:15 PM

	Purpose	Presenter	Time
A. Legal, Personnel, Property Purchase, Agency Information Gathering	Discuss	Paul Kleschick	40 m

VIII. Closing Items

7:55 PM

A. Adjourn Meeting	Vote	Paul Kleschick	1 m
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NEXT BOARD MEETING: February 16, 2022 at 5:30pm (Remote Meeting)